

1000 Lincoln Avenue Woodland, CA 95695 (530) 661-5860

MEETING AGENDA

Date: Tuesday, July 22, 2025

Time: 1:00 pm

Location: Fire Station 3-Training Room

1556 Springlake Court Woodland, CA 95776

Board of Fire Commissioners

Wes Arvin, Chair L Celeste Santoni, Vice-Chair Carolyn Bunfill Brooke Herrgesell Vacant

AGENDA

I. Call to Order

II. Approval of Minutes: April 29, 2025

- III. Public Comments
- IV. Public Hearings

None

- V. Open Public Hearing and Consideration of the Levy of Assessments for the Proposed Springlake FPD Fire Protection and Emergency Response Services Assessment.
 - A. Open Public Input.

 Announcement of Tabulation Results
 - B. Board Discussion
 - C. Board Action Consideration of Resolution Ordering the Levy of Assessments.

VI. Approve Payments of Bills and Budget Requests

- A. Approval of Payment to the City of Woodland for Administrative Services 4th quarter (\$3,000)
- B. Approval of Payment to the City of Woodland for Fire Suppression Services Distributions have not been released.
- C. Approval of Payment to the City of Davis for Fire Suppression Services Final payment Distributions have not been released.

VII. Regular Calendar

- A. Special Assessment Charges for 2025-26 Tax Roll: Certification, Resolution & Direct Charge Transmittal
- B. Approval of the FY2025-26 Budget

VIII. Correspondence and Information

A. Trial Balance Report for March-May 2025

IX. Set Date for Next Meeting

30-60-90 Day Agenda

X. Adjournment

I hereby certify that this Meeting Notice and Agenda for the Springlake Fire Protection District Board of Fire Commissioners meeting scheduled for **Tuesday July 22**th at 1:00 p.m. at the Station 3 1556 Springlake court, Woodland, Ca 95695, was posted by Friday July 18, 2025 outside City Hall (300 First Street) and on the Springlake Fire Protection District webpage (www.springlakefpd.org) in accordance with the provisions of the Brown Act for Public Notice requirements.

N. II. I. O. I. O. I.

Nallely Castro, Clerk

Springlake Fire Protection District Board of Fire Commissioners



SPRINGLAKE FIRE PROTECTION DISTRICT 1000 Lincoln Avenue Woodland, CA 95695 (530) 661-5860

FIRE COMMISSION MEETING MINUTES Tuesday, April 29, 2025 Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Carolyn Bunfill, and Celeste Santoni, Brooke

Herrgesell, Patrick Raber

Chief Eric Zane- Woodland Fire Department

Board Clerk Nallely Castro, Woodland Fire Department

Chief Joseph Tenney- Davis Fire Department

AGENDA

I. Call to Order-

The April 29, 2025, Springlake Fire Protection District Governing Board meeting was called to order at 1:59 pm by Celeste Santoni.

II. Approval of Minutes: - January 28, 2025.

On a motion by Commissioner Santoni, seconded by Commissioner Herrgesell, and carried unanimously on a 4-0 vote, the Board approved January 28, 2025, minutes as amended.

III. Public Comments-None

IV. Public Hearings

The 2025 Weed Abatement Public Hearing was opened at 1:58 pm and the Woodland Davis Fire Departments were authorized to cause the abatement of weeds and keep an accounting of costs of said abatement on a motion by Commissioner Herrgesell and Second by Commissioner Bunhill. The motion passed unanimously with a 4-0 vote.

The 2025 Weed Abatement Public hearing was closed at 2:24 PM by Vice Chair Santoni.

V. Approve Payments of Bills and Budget Requests

- A. Commissioner Bunhill made a motion to approve the payment, which was seconded by Commissioner Herrgesell. The motion passed unanimously with a 4-0 vote. Approval of Payment to the City of Woodland for Administrative Services FY25 3rd quarter (\$3,000)
- B. Commissioner Herrgesell moved to approve the payment, and Commissioner Bunhill seconded the motion. The motion carried with a 4-0

- vote. Approval of Payment to the City of Woodland for Public Notices (\$286.18)
- C. Commissioner Bunhill motioned to approve the payment, and Commissioner Herrgesell seconded. The motion passed with a 4-0 vote. Approval of Payment to the City of Woodland for Website Hosting Annual Subscription and Domain Renewal (\$218.95)
- D. A motion to approve the payment was made by Commissioner Herrgesell and seconded by Commissioner Bunhill. The motion was approved unanimously with a 4-0 vote. Approval of Payment to the City of Woodland for Fire Suppression Services Second Payment for FY24-25 (\$158,587.70)
- E. Commissioner Hergesell made a motion to approve the payment, seconded by Commissioner Bunhill. The motion carried with a unanimous 4-0 vote. Approval of Payment to the City of Davis for Fire Suppression Services Second Payment for FY24-25 (\$122,396.36)

VI. Regular Calendar

VII. Correspondence and Information

- A. The Resolution Initiating Proceedings for the Springlake Fire Protection District Prop 218 Assessment—covering the Intent to Levy, Preliminary Approval of the Engineer's Report, and Notice of Hearing and Ballot Mailing—was approved with a revised public hearing date of July 22, 2025, at 1:00 PM, to be held during a Special Board Meeting. Commissioner CB seconded the motion, and it passed with a unanimous 4-0 vote.
- B. 2024 Government Compensation in California Report Informational only.
- C. Monthly Trial Balance Reports: January-March 2025. Informational only.

VIII. Set Date for Next Meeting

The next Board meetings will be held on July 22,2025 and September 23,2025 at 1:00 PM at Fire Station 3- Training room, 1556 Springlake Court Ave Woodland, CA 95776.

IX. Adjournment

The April 29,2025 Springlake Fire Protection District Governing Board meeting was adjourned by Celeste at 2:45 PM

Board Communication

AGENDA ITEM

V

DATE:

July 22, 2025

SUBJECT:

Public Hearing and Consideration of Levy of Assessments – FY 2025–26 Fire Protection and Emergency Response Services Assessment

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

Open the public hearing, receive public input, and upon conclusion, adopt the attached resolution approving the Engineer's Report for Fiscal Year 2025–26, which includes the assessment diagram and proposed assessment amounts for the Springlake Fire Protection District's Fire Protection and Emergency Response Services Assessment. This action confirms the assessment and authorizes the levy to be placed on the 2025–26 tax roll, subject to ballot approval.

BACKGROUND INFORMATION:

The Springlake Fire Protection District ("District") has initiated proceedings to levy an annual assessment for Fire Protection and Emergency Response Services for Fiscal Year 2025–26 in accordance with the requirements of Article XIIID of the California Constitution (Proposition 218).

As part of this process, the District retained SCI Consulting Group to prepare an Engineer's Report, which outlines the method of assessment, identifies the parcels subject to assessment, and provides the corresponding assessment amounts and diagram.

In compliance with Proposition 218, notices and ballots were mailed to all record owners of property within the proposed assessment area. Each ballot is weighted in proportion to the proposed assessment amount assigned to the respective parcel.

The proposed assessment and related assessment amounts will only be authorized if the tabulation of ballots demonstrates majority support—total weighted ballots received in favor of the assessment.

If a majority of returned ballots support the assessment, the Board may adopt the resolution to confirm the Engineer's Report and levy the new assessment for FY 2025–26.

Respectfully yours,

Eric Zane Fire Chief

Attachments

BEFORE THE BOARD OF COMMISSIONERS OF THE SPRINGLAKE FIRE PROTECTION DISTRICT

RESOLUTION NO. __26-01___

A RESOLUTION APPROVING ENGINEER'S REPORT,
CONFIRMING DIAGRAM AND ASSESSMENT,
AND ORDERING LEVY OF THE SPRINGLAKE FIRE PROTECTION DISTRICT,
FIRE PROTECTION AND EMERGENCY RESPONSE
SERVICES ASSESSMENT FOR FISCAL YEAR 2025-26

WHEREAS, the Springlake Fire Protection District (the "District") Board of Commissioners (the "Board") on April 29, 2025, ordered the initiation of the proceedings for the formation of an assessment to be known as the Fire Protection and Emergency Response Services Assessment (the "Assessment"), for the purpose of financing the cost of improved fire suppression (also referred to as fire protection) services, as further described herein, for all the properties within the boundaries of the District as specified in the Engineer's Report prepared by the Assessment Engineer, SCI Consulting Group; and

WHEREAS, said Board adopted Resolution No. 25-03 on April 29, 2025, a Resolution Initiating Proceedings, Providing Intention to Levy Assessments, Preliminarily Approving the Engineer's Report, and Providing for Notice of a Public Hearing and the Mailing of Assessment Ballots for the Springlake Fire Protection District, Fire Protection and Emergency Response Services Assessment within the boundaries of the District for the proposed Fire Protection and Emergency Response Services Assessment. The annual assessment rates for various types of real property within the proposed assessment, the total number of parcels to be assessed, and the total amount of annual assessment revenue is contained within the Engineer's Report; and

WHEREAS, said Board, with the adoption of Resolution No. 25-03 further approved and filed an Engineer's Report, which includes: (1) a description of the increased fire protection and emergency response services to be funded with assessment proceeds; (2) an estimate of the annual cost of this service level increase including positions for additional personnel, equipment replacement and apparatus replacement described in the Engineer's Report; (3) a description of the assessable parcels of land within the District and proposed to be subject to the new assessment; (4) a description of the proportionate special and general benefits conferred on property by the proposed assessment; (5) a diagram and boundary map for the Assessment, and (6) a specification of the amount to be assessed upon various types of assessable land within the Assessment to fund the cost of improved fire protection and emergency response services. The Engineer's Report is incorporated herein by this reference; and

WHEREAS, said Board also adopted Resolution No. 25-02 on April 29, 2025 a Resolution Adopting Proposition 218 Assessment Ballot Proceedings Procedures and its requirements; and

WHEREAS, said Board has provided a 45-day written mailed notice and ballot to each record owner of assessable parcels of real property located within the boundaries of the proposed Fire Protection and Emergency Response Services Assessment, as set forth on the Assessment Diagram and Boundary Map, of a public hearing which was held at a regular meeting of the Board of Commissioners on July 22, 2025, at 1:00 p.m. at the City of Woodland Fire Department, 1556 Springlake Court, Woodland, CA 95776 on the issue of whether the Fire Protection and Emergency Response Services Assessment should be formed and assessments levied and collected as proposed in the Engineer's Report for fiscal year 2025-26 and for subsequent fiscal years; and

WHEREAS, the form of written mailed public notice of the public meeting contained the following information: (a) the total amount of assessments proposed to be levied within the Assessment for fiscal year 2025-26; (b) the assessment chargeable to each owner's parcel; (c) the duration of the proposed assessment; (d) the reason for the assessment; (e) the basis upon which the amount of the proposed assessment was calculated; (f) the date, time and place of the public hearing as specified in this resolution; (g) a summary of the voting procedures and the effect of a majority protest; and (h) a statement that all written objections on the constitutionality of the assessment must be submitted before July 16, 2025 and that a failure to timely object in writing bars any right to challenge the assessment through a legal proceeding. The form of the written mailed public notice also included an Assessment ballot by which each property owner could express their support or opposition to the proposed assessment. The ballot indicated that it must be returned before the conclusion of the public input portion of the public hearing that began on July 22, 2025 in order to be valid and counted, and that all assessment ballots received by the Board Secretary (the "Tabulator"), would be tabulated by Board Secretary; and

WHEREAS, pursuant to the provisions of California Constitution Article XIII-D, an opportunity for protest has been afforded, and the assessment ballots mailed to owners of assessable real property within the proposed boundaries of the Springlake Fire Protection District, Fire Protection and Emergency Response Services Assessment, have been received and tabulated, with assessment ballots weighted according to the proportional financial obligation of each affected parcel.

WHEREAS, any timely written objections to the assessment received by the deadline posted in the notice of public hearing have been duly considered and a written response has been provided pursuant to Government Code Sections 53759.1 and 53759.2.

WHEREAS, during the public hearing written protests and verbal protests were received, which the Board noted and has considered along with the other information received during the public hearing.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE SPRINGLAKE PROTECTION DISTRICT AS FOLLOWS:

Section 1: The above recitals are true and correct.

Section 2: The canvass of the assessment ballots submitted by property owners is complete and certified by the Board Secretary, the Tabulator, and the votes cast are as follows:

Total Number of Valid Ballots Processed: Total Assessment Amount of Valid Ballots:	
Total Assessment Amount of "Yes" Votes Processed: Total Percentage of "Yes" Ballots, Weighted by Assessment:	
Total Assessment Amount of "No" Votes Processed: Total Percentage of "No" Ballots, Weighted by Assessment:	
Total Assessment Amount of "Invalid" Ballots Processed:	
Section 3: assessment ballots were returned and received profession of the public hearing that began on July 22, 2025. This represents a return rate on the 440 ballots mailed. Of the assessment ballots return assessment ballots were declared invalid, in that they were either not mailed or "No", were marked with both a "Yes" and a "No", were not signed, ownership and barcode information was illegible.	ballot ned, rked with a "Yes"
Section 4: As determined by ballots cast, as weighted according to assessment for each parcel,	allots in support Since a majority exist, this Board

Section 5: The Final Engineer's Report for the Fire Protection and Emergency Response Services Assessment, together with the diagram and boundary map of the Assessment contained therein, and the proposed assessment roll for fiscal year 2025-26 are hereby confirmed and approved; and

Section 6: That based on the oral and documentary evidence, including the Engineer's Report, offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several assessed lots and parcels of land within the Assessment will be specially benefited by the Services and Improvements (as described in the Engineer's Report) in at least the amount of the Assessment apportioned against such lots and parcels of land, respectively; and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property with the Assessment from the Services to be financed with assessment proceeds; and

Section 7: That the Fire Protection and Emergency Response Services Assessment is hereby formed, and assessments consistent with the Engineer's Report are hereby levied, pursuant to Section 13914 of the California Health & Safety Code and Title 5, Division 1, Part 1, Article 3.6 of the California Government Code, "Fire Suppression Assessments", beginning with Section 50078; and

Section 8: That assessments for fiscal year 2025-26 shall be levied at the base rate of ONE HUNDRED FORTY-NINE DOLLARS AND NINETY-EIGHT CENTS (\$149.98) per single family equivalent benefit unit and adjusted by factors like relative fire risk and travel time as specified in the Engineer's Report for fiscal year 2025-26 and set forth in the following table.

Bronorty Typo	Proposed Rate	Unit
Property Type	Proposed Rate	Onic
Single Family	\$149.98	each
Multi-Family	\$46.43	res unit
Commercial/Industrial	\$646.85	acre
Office	\$318.48	acre
Storage	\$497.75	acre
Parking Lot	\$33.72	each
Vacant	\$26.08	each
Agriculture	\$2.83	acre
Range Land & Open Space	\$1.86	acre

With estimated total annual assessment revenues as set forth in the Engineer's Report; and

Section 9: That Fire Protection and Emergency Response Services to be financed with assessment proceeds described in the Engineer's Report are hereby ordered; and

Section 10: That the assessments shall be levied annually.

Section 11: That the authorized maximum assessment to be levied each year for the Assessment shall only increase by a cost-of-living adjustment based on the annual change in the Consumer Price Index for All Urban Consumers in the San Francisco-Oakland-Hayward ("CPI"), not to exceed 3% (three percent) per year without a further vote or balloting process. The District will not increase the assessment rate for at least 5 years, commencing no earlier than fiscal year 2031-32.

Section 12: Immediately upon the adoption of this resolution, but in no event later than August 10 following such adoption, the Board shall file a certified copy of the Diagram and Assessment and a certified copy of this resolution with the Yolo County Auditor ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the Assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the

assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the District.

Section 13: The monies representing assessments collected shall be deposited in a separate fund established under the distinctive designation of the Fire Protection and Emergency Response Services Assessment. Funds collected from the Fire Protection and Emergency Response Services Assessment shall be expended only for the special benefit of parcels within the Fire Protection and Emergency Response Services Assessment.

Section 14: The Fire Protection and Emergency Response Services Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of the Springlake Fire Protection District by a determination from the Assessment Engineer that the Assessment should be revised to be consistent with the method of assessment established in the Engineer's Report. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

PASSED AND ADOPTED by the Board of Commissioners of the Springlake Fire Protection District, this 22nd day of July 2025 by the following vote:

AYES:		
NOES:		
ABSENT:		
	Chair of the Board	
ATTEST:		
	_	
Secretary of the Board		

Board Communication

AGENDA ITEM VI.A

DATE:

July 22, 2025

SUBJECT:

Approval of Payment to the City of Woodland for Administrative

Services for the 4th quarter of Fiscal Year 2024-25

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners approve payment to the City of Woodland Fire Department for the 4th quarter in Fiscal Year 2024-25 for Administrative Services in the amount of \$3,000.

BACKGROUND INFORMATION:

On June 28, 2023 the Board approved the District's budget for Fiscal Year 2024-25. The final budget includes an expenditure of \$3,000 per quarter for administrative services provided by the City of Woodland Fire Department. Administrative supplies and services include developing agenda items, preparing the agenda packets for distribution, postage, attending meetings with the County on behalf of the District, and preparing and administering the budget.

This claim is for administrative services provided by City of Woodland Fire Department during the fourth and final quarter of this budget year.

Respectfully yours,

Eric Zane Fire Chief

Attachment

County of Volo

County of Yolo

www.yolocounty.org

CHAD RINDE, CPAChief Financial Officer

TOM HAYNES

Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: 6/25/2025					
COUNTY DEPARTMENT OR DISTRICT SU			Springlake Fire Prote	ection District	
ACCOUNTING UNIT	ACCOUNT	-	ACTIVITY NUMBER	ACCOUN [*] CATEGOR	
1000-8051-2758-237000	510275				
VENDOR NUMBER		C	ONTRACT NUMBER		
TOTAL EXPENSE 3,000.00					
NAME AND ADDRESS OF VENDOR			tify that the articles or sel ere necessary for use by th		he invoice
PLEASE CHECK IF THIS IS AN ADDRESS CHANGE					
City of Woodland Fire Department 1000 Lincoln Ave	DEPART SIGNAT		NT HEAD	-	
Woodland, CA 95695	SIGNAT	URE	ATED AUTHORIZED ON FILE		(DATE) 6/25/25
hereby certify that the articles of ser					ı delivered or
performed and that no prior claim has	s been prese	nte	d for said articles o	or service.	
	6/25/202	25			
SIGNATURE OF CLAIMANT	(DATE)		_		
If vendor is not in the accounting system	, please have	the	m complete the new	vendor registra	tion form.
		_	d add remarks bel		
Payment for administrative ser Springlake Fire Protection Distr	vices provi rict for the	ide 4th	d by the Woodla n quarter for Fisc	and Fire Dep cal Year 202	artment to the 4-25.
			•		

Board Communication

AGENDA ITEM VI.B

DATE:

July 22,2025

SUBJECT:

Payment to the City of Woodland for Fire Suppression Services -

3rd payment for Fiscal Year 2024-25

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

The distribution has not been made yet.

BACKGROUND INFORMATION: It is likely to be booked sometime next week, but not before July 22. It will be ready by the time of our next meeting

Respectfully yours,

Eric Zane Fire Chief

Attachment

Board Communication

AGENDA ITEM VI.C

DATE:

July 22,2025

SUBJECT:

Payment to the City of Davis for Fire Suppression Services - 3rd

payment for Fiscal Year 2024-25

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

The distribution has not been made yet.

BACKGROUND INFORMATION: It is likely to be booked sometime next week, but not before July 22. It will be ready by the time of our next meeting

Respectfully yours,

Eric Zane Fire Chief

Attachment

Board Communication

AGENDA ITEM VII.A

DATE:

July 22, 2025

SUBJECT:

Special Assessment Charges for 2025-26 Tax Roll

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners certify the 2024-25 special assessment to be placed on the Yolo County Secured Property Tax bill, adopt Resolution 2025-26 requesting the collection of charges on the 2025-26 tax roll, and authorize that the charges be directly placed on the tax roll.

BACKGROUND INFORMATION:

On or before August 11, 2025, the Board Clerk will submit to the Auditor-Controller's Office the Special Assessment Charges for the 205-26 Tax Roll, along with the Certification of Assessment, Resolution No. 2025-26, the 2025-26 Direct Charge Transmittal form, and the worksheet showing total assessments due by tax rate area.

The Board adopted procedures at the November 22, 2013 meeting for the determination of special assessment charges. The Board Clerk has followed these procedures to determine the special assessments for the parcels.

Once all parcel information is received, the Board Clerk will then complete all required documents and submit to the Assessor's Office. In the event that changes in total number of parcels and/or total special assessment charges exceeds +/-10%, the changes will be due to the reclassifications as stated above and the addition of new parcels. In the event that there are unexpected issues that the Board must resolve, the Board Clerk will notify Chair Arvin and the issues will be discussed at a meeting before August 11, 2025.

Respectfully yours,

Eric Zane Fire Chief

Attachments

CERTIFICATION OF ASSESSMENT

The Springlake Fire Protection District, hereby cer	tifies that the specia	l assessment(s)/fee(s)
	ty Secured Property tion & ERS Assessment Assessment/Fee)	Tax bill by the _is in compliance with
all requirements of state law, including l	out not limited to the	requirements of
Proposition 218 that added Articles XIII	C and XIIID to the S	tate Constitution.
The Springlake Fire Protection District agrees to de	efend, indemnify an	d hold harmless the
(Agency) County of Yolo, the Board of Supervisor	re the Auditor-Cont	roller its officers and
employees, from litigation over whether	the requirements of	f Proposition 218 and
other State laws were met with respect	to such assessmen	t(s).
office of the state of the stat		· /
If any judgment is entered against any i		
meeting the requirements of any State		
assessment(s), the Springlake Fire Protection Dis	strict agrees that	the County may
offset the amount of any judgement paid	d by an indemnified	party from any
monies collected by County on Springlake	Fire Protection District bel	half, including property
(Age	ency)	
taxes, special taxes, fees, or assessme	nts.	
AUTHORIZED SIGNATURE	PRINT NAME	DATE
Date of original resolution: 07/22/2025	Ell (m)	
(Please f	iii in)	
Copy of resolution on file at the Auditor'	s office. Y□/N☑	
(If no, please provide a copy with this certification)		
	•••	
Phone number to be included on Tax B	III(Include area cod	le)
	•	10)
Email address to be included on County	√Website	
Springlake Fire Protection District		
Spillidiake Life Ligitection District		
Agency		

RESOLUTION NO. <u>2025-2026</u>

REQUESTING COLLECTION OF CHARGES ON TAX ROLL

Whereas, the (name of public entity) (hereinafter "District/City") requests the County of Yolo collect on the County tax rolls certain charges which have been imposed pursuant to section 50078& Article XIIID, Section 4 of Government Code by the District/City, attached hereto, and

Whereas, the County has required as a condition of the collection of said charges that the District/City warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now. Therefore, Be It Hereby Resolved by the Board/Council of District/City that:

- 1. The Auditor-Controller of Yolo County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
- 2. The District/City warrants and represents that the taxes, assessments, fees and/or charges imposed by the District/City and being requested to be collected by Yolo County comply with all requirements of state law, including but not limited to Articles XIIIC and XIIID of the California Constitution (Proposition 218).
- 3. The District/City releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District/City.
- 4. The District/City agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments. in any manner arising out of the collection by County of any of District's/City's said taxes, assessments, fees and/or charges requested to be collected by County for District/City, or in any manner arising out of District 's/City's establishment and imposition of said taxes, assessments, fees and/or charges. District/City agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's/City's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District/City including property taxes.

- 5. The District/City agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District/City by County from any person concerning the District's/City's taxes, assessments, fees and/or charges, and that District/City will not refer such persons to County officers and employees for response.
- 6. The District/City agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

Section	ons 29304 and 31800.				
	D AND ADOPTED by District/C,2025, by the following vote on rol	-	22	day	of
AYES	Boardmembers/Councilmembers:				
NOES	Boardmembers/Councilmebers:				
ABSENT	Boardmembers/Councilmembers:				
ATTEST:		C	Chairperson/Mayor		
Distri	ict/City Clerk				

COUNTY OF YOLO 2025-26 DIRECT CHARGE TRANSMITTAL

District Nam	e Springlake Fire	Protection District	
District Addr	ess 1000 Lincoln	Ave Woodland, Ca 95695	
	Name Springlake		
Tax Code No.	53200	Resolution No.	2025-2026
Parcel Count		Total Amount	
Provide a brief	explanation of significa	ant (5 %+/-) increases or decreases	from lastyear:
Parcel count % ch	nange	Total dollar amount % change	
Explanation			
Type of Med	ium Submitted : (Cr	neck One)	
	USB: Must be in text	file format <u>without headers</u> . See lay	out specifications.
	Email: Must be in tex	ct file format <u>without_headers</u> . See la	ayout specifications.
		position 218 Compliance: (Checdistrict is formed Example: Mello-Roos, 191	
	Assessment for Spe Approved by weighte Exempt by Proposition	ed majority of ballots returned	
	Special Tax: Approve	ed by electorate vote	
	Fee/Charge: Approved by majorit Approved by elector Exempt by Proposition		
	1915 Act Bond: Exe	empt by Proposition 218	
Wes Ar			Date
Print Nam	e		
Contact Perso	Nallely C	Castro	,
Contact Email	Address	stro@cityofwoodland.gov	_
Contact Telep	hone No . (530)661-	Contact Fax No.	(530)661-5873
Telephone Nu	ımber to Appear on ⁻	Fax Bill (530)661-5860	

TRA	Special Assessments	% of Total		sessed Value for rty Tax Distribution	% of Total
Area B	Davis				
061001	\$ 31,625.02		\$	151,164,069.75	
001000	\$ 16,830.84		\$	114,910,600.97	
061002	\$ 16,830.84		Ψ	114,010,000.07	
No Sp. Ass. Fee	\$ -		\$	21,630.80	\$22,077.98
Subtotal	\$ 48,455.86	29.96%	\$	266,096,301.52	45.13%
oubtotat	ψ 1,0,1,00.00		·		
Area A	Woodland				
087005	\$ 19,873.20		\$	39,077,685.79	
087006	\$ 2,126.84		\$	2,467,923.22	
087016	\$ 371.91			\$489,385.10	
				70 505 050 00	
087019	\$ 20,605.18		\$	76,525,858.66	
087045	\$ 14,289.41		\$	49,925,791.36	
087046	\$ 21,005.29		\$	63,670,262.28	
087087	\$ 13,605.49		\$	27,894,862.64	
087088	\$ 7,412.91		\$	47,041,054.62	
087131	\$ 1,523.89		\$	2,268,909.10	
087132	\$ 5,517.12	,	\$	14,138,584.11	
001,000	, 5,5=1.25				
030359	\$ 4,850.11			0	City Parcels
030358	\$ 2,071.04			0	City Parcels
No Sp. Ass. Fee	\$ -		\$	9,415.82	
Subtotal	\$ 113,252.39	70.04%	\$	323,509,732.70	54.87%
- Contotal	Ţ ===,===				
TOTAL	\$ 161,708.25	100.00%	\$	589,606,034.22	100.009

FOR INTERNAL USE ONLY			w .	
	Total Speical Ass. Parcel Count	Total As	sessment Amount	
FY24 Final	599	\$	48,345.12	
FY25 Final	637		161,708.25	
Change	5.97%		70.10%	

DISTRIBUTION PERCENTAGES

Davis Property Tax	45.13%	
Woodland Property Tax	54.87%	100%
Davis Special Assessment	29.96%	
Woodland Special Assement	70.04%	100%

Board Communication

AGENDA ITEM VII.B

DATE:

July 22, 2025

SUBJECT:

Approval of FY2025-26 Budget

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners review and approve the proposed budget for fiscal year 2025-26.

BACKGROUND INFORMATION:

The Springlake Fire Protection District budget for FY2025-26 is due to the County of Yolo Office of the Auditor-Controller by August 1, 2025. The budget is comprised of Financing Sources (Schedule A) and Financing Uses (Schedule B). The budget has been prepared to allow for disbursal of all monies (except those funds designated as Reserve) due to the cities in a manner consistent with the current and proposed Agreement.

Page 1: Financing Sources

Based on the most recent General Ledger dated July 22, 2025, and comprised of property taxes, supplemental roll, interest, homeowners property tax relief, other in-lieu, and special assessments.

Total projected sources: \$614,650.00

Page 2-3: Financing Uses

Includes estimated appropriations for services and supplies and other charges. The FY2025-26 Budget includes expenditures related to the proposed contract changes between the District and the Cities of Woodland and Davis. This includes increased payment to the City of Woodland for administrative services (\$12,000 annually) and the first set aside for establishing the proposed Reserve Fund to fund future Prop 218 assessment updates (\$5,000 annually or until the fund reaches \$30,000). If for any reason the proposed contract changes do not take effect, these funds can be disbursed to the Cities of Woodland and Davis in the final disbursement for the FY2025-26 fiscal year.

Total estimated uses: \$614,650.00

Additional forms include the FY2025-26 Special District Authorization Form, which designates who is authorized to perform duties on behalf of the fire commission, and an updated list of District Officials.

Respectfully yours,

Eric Zane Fire Chief

Attachments

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
FIRE DISTRICTS BUDGET WORKSHEET - FINANCING SOURCES -SCHEDULE A

FISCAL YEAR:	2025-26
DISTRICT NAME:	

DISTRICT NAME:

FUND NO:

ACCOUNT		
NUMBER	ACCOUNT NAME	ESTIMATED REVENUE
400100	PROP TAXES-CURRENT SECURED	475,000.00
400101	PROP TAXES-CURRENT UNSECURED	\$75,000
400111	PROP TAXES-PRIOR UNSECURED	\$1,000
400121	SUPPLEMENTAL PROP TAXES PRIOR	\$10,000
401328	DEVELOPMENT FEES	
401391	OTHER LICENSES AND PERMITS	
403100	INVESTMENT EARNINGS-POOL	\$10,000
403214	RENTS & CONCESSIONS - OTHER	
410050	ST-HIGHWAY PROPERTY RENTALS	\$5
410250	ST-HOMEOWNERS PROP TAX RELIEF	\$1,000
410900	ST-OTHER	
430000	OTHR-IN-LIEU TAXES	
430020	OTHR GOVT AGENCY-OTH CO-CITYS	
440003	SPECIAL ASSESSMENT	\$42,645
440690	OTHER CHARGES FOR SERVICES	
450302	OTH MISC-DONATION	
450900	OTHER MISC REVENUE	
	TOTAL ESTIMATED REVENUE	\$614,650
		7011,000
	ESTIMATED FUND BALANCE AVAILABLE @ July 1, 2025 \$	
	USE OF FB: GENERAL RESERVE JUNE 30, 2026	
	USE OF FB: EQUIPMENT REPL RESERVE JUNE 30, 2026	
	USE OF FB: RESERVE JUNE 30, 2026	
	TOTAL FINANCING SOURCES	\$614,650

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
FIRE DISTRICTS BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

FISCAL YEAR:	2025-26
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DISTRICT NAME:
FUND NO:

ACCOUNT	A C C C UNIT NAME	APPROPRIATIONS
NUMBER	ACCOUNT NAME	AFFINOFINATIONS
500100	REGULAR EMPLOYEES	
500110	EXTRA HELP	
500120	OVERTIME	
500130	STANDBY TIME	
500160	LEAVE BUYOUT	
501100	RETIREMENT	
501110	SOCIAL SECURITY TAX	
501120	FICA/MEDICARE	
501130	HEALTH INSURANCE	
501170	UNEMPLOYMENT INSURANCE	
501180	WORKERS' COMPENSATION INSURANC	
	TOTAL SALARY & BENEFITS	
E10010	CLOTHING & PERSONAL SUPPLIES	
510010	COMMUNICATIONS	
510020		
510030	FOOD	
510040	HOUSEHOLD EXPENSE	\$
510051	INSURANCE-PUBLIC LIABILITY	Ψ
510052	INSURANCE-FIRE & EXTENDED	
510053	INSURANCE-OTHER	
510070	MAINTENANCE-EQUIPMENT	
510071	MAINTENANCE-BUILDG IMPROVMNTS	
510080	MED, DENTAL, & LAB SUPPLIES	
510090	MEMBERSHIPS	
510100	MISCELLANEOUS EXPENSE	
510110	OFFICE EXPENSE	
510111	OFFICE EXP-POSTAGE	
510112	OFFICE EXP-PRINTING	
510251	PROF & SPEC SVC-AUDITG & ACCTG	\$(
510252	PROF & SPEC SVC-INFO TECH SVC	\$
510255	PROF & SPEC SVC-MED, DENTAL, LAB	
510256	PROF & SPEC SVC-LEGAL SVC	\$2,0
510275	PROF & SPEC SVC-OTHER	\$12,0
510140	BOARD MEETING STIPENDS	
510160	PUBLICATIONS AND LEGAL NOTICES	\$:
510170	RENTS AND LEASES - EQUIPMENT	·
510170	RENTS & LEASES-BUILDG & IMPRV	
	TRAINING	
510180	MINOR EQUIPMENT	
510190	SPECDPT EXP-ELECTION SUPPL/SVC	
510282		
510288	SPECDPT EXP-OTHER	
510200	TRANSPORTATION AND TRAVEL	
510220	UTILITIES	\$15,6
	TOTAL SERVICES AND SUPPLIES	φτο,ς

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES FIRE DISTRICTS BUDGET WORKSHEET - FINANCING USES -SCHEDULE B FISCAL YEAR: 2025-26

DISTRICT NAME:

FUND NO:

ACCOUNT		
NUMBER	ACCOUNT NAME	APPROPRIATIONS
525015	RETIRE LTD-CAP LEASE OBLGTN	
525030	RETIRE LTD-OTHER	
525060	INTEREST LTD-OTHER	
526020	TAXES AND ASSESSMENTS	
526035	VOLUNTEER FIREMEN	
526040	CONTRIB TO NON-CO AGENCIES	\$25,000
526200	CITY OF DAVIS	\$252,702
526200	CITY OF WOODLAND	\$316,088
	TOTAL OTHER CHARGES	\$593,790
530000	LAND	*
530010	EASEMENTS-NON DEPRECIABLE	
530070	EQUIPMENT	
	TOTAL CAPITAL ASSETS	\$
590100	APPROP FOR CONTINGENCY	
	TOTAL APPROPRIATIONS	\$
	CONTRIBUTIONS TO FB: GENERAL RESERVE	\$5,000
	CONTRIBUTIONS TO FB: EQUIP REPLACEMENT RESERVE JUNE 30, 2026	\$
	CONTRIBUTIONS TO FB: RESERVE JUNE 30, 2026	\$
	TOTAL FINANCING USES *	\$614,650

^{*} INDICATE THIS AMOUNT IN MINUTES

APPR	OVA	LS:
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SIGNATURE	DATE	
SIGNATURE	DATE	, , , , , , , , , , , , , , , , , , , ,
 SIGNATURE	DATE	
SIGNATURE	DATE	-
SIGNATURE	DATE	
SIGNATURE	DATE	
SIGNATURE	DATE	

^{**} ATTACH COPY OF MINUTES

Special Districts and Other Agencies Authorization Form - FY 2025-2026

Fund: 8051	Address: 1000 Lincoln Ave Woodland CA 95695	Address. 1000 Lilicoli Ave, Woodigila CA 30033 Phone number: 530-661-5860	Contact: Nallely Castro, Board Clerk, 530-661-5875		AUTHORIZED SIGNATURE OF EMPLOYEE	Signature: Z	Signature: Address Market Market	Signature:	Signature:	Print:	Signature: Print:	Signature:	Print:	Signature:	Print:										
																qa	Š		Date		Date		Date		
				σ ,	BUDGET MOD. APPRVL	×	×									The persons listed above are authorized to perform the above duties on behalf of our governing board as approved in our Minutes recorded at a regular district meeting. Board Member Signature Date Board Member Signature Board Member Signat		Print Name:	Board Member Signature:	Print Name:	Board Member Signature:	Print Name:	Board Member Signature:	Print Name:	
				7	JE/TSF DOC. APPRVL	×	×									authorized to utes recorded									
SEBVICES	SENVICES			ĸ	DEPOSIT APPRVL.	×	×									ited above are ved in our Min	2		Date		Date		Date		
LO FEINANCIAL S		A 95776		က	GENERAL CLAIMS APPRVL	×	×									The persons lis board as appro			gnature:		gnature:		gnature:		
COUNTY OF YOLO	P O BOX 1268	WOODLAND, CA	(530) 666-8190	-	PICK UP GENERAL CHECKS	×	×					8				The per board a board a Board a Board a Board Chairman Signature		Print Name:	Board Member Signature:	Print Name:	Board Member Signature:	Print Name:	Board Member Signature:	L. Celeste Santoni Print Name:	

County of Yolo Department of Financial Services District Officials and Other Information

Dist	rict Name:	SpringLake Fire	Protection Dis	trict	Fund No(s).	237
Mail	ing Address					
Stre	et 1 1000 Lin	coln Ave				
Stre						
City	Woodlan	d S	State	Ca	Zip	956985
Ema	The second secon	astro@cityofwoodland	d.gov			
List	all Governing E	Board Members as o	f June, 30, 202	5.		
		Member			Title	
1		Veston Arvin			Board Chair	
2		Celeste Santoni			Vice-Chair	
3		arolyn Bunhill			Commissione	
4		oke Herrgessell			Commissione	
5					Commissione	er
-/-				7		
	3 - 4 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1					
Oth	er Key Officials	as of June 30, 2025				
	Einet Name	Middle Initial	Last Na	mo	т	itle
	First Name	Middle Initial	Last Na	me	'	THE .
1	Nallely		Castro)	Board	Clerk
2 Eric			Zan		Fire Chief, Wo	odland Fire
3						
4						
Inde	ependent Audito	or				
Firm	n Name					
N/A	now Under Cou	unty Audit				
				_		
	First Name	Middle Initial	Last Nai	me	Phone	e No.

Board Communication

AGENDA ITEM VIII.A

DATE:

July 22, 2025

SUBJECT:

Monthly Trial Balance Reports: March- May 2025

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

Informational only. No action required.

BACKGROUND INFORMATION:

Attached are the Fund Reports from March-May 2025. There are no significant transactions to report for these months.

Respectfully yours,

Eric Zane Fire Chief

Attachments

(5,000)	(5,122)	27	284,724	13,381	(3,174)	398	329,003	NET FUND BALANCE - NET FUND BALANCE
615,350	666,601		284,795	16,759	8	599	329,458	EXPENDITURES - EXPENDITURES
599,740	655,159	ı	280,984	16,555	ı	,	326,458	OTHER CHARGES - OTHER CHARGES
322,038	358,637	,	158,588	1	1	1	182,448	526220 - CITY OF WOODLAND
252,702	279,967	1	122,396	1	ı	1	144,011	526200 - CITY OF DAVIS
25,000	16,555	ı	1	16,555	ı	,	ı	526040 - CONTRIBUTION TO NON-CO AGENCIES
15,610	11,441	·	3,811	204	1	599	3,000	SERVICES AND SUPPLIES - SERVICES AND SUPPLIES
12,000	9,000	,	3,000	1	1		3,000	510275 - PROFESSIONAL & SPECIAL SERVICES-OTHER
2,000	,	ı	,	1	1	ı	•	510256 - PROFESSIONAL & SPECIAL SERVICES-LEGAL SERV
210	219	ı	219	1	1	•		510252 - PROFESSIONAL & SPECIAL SERVICES-INFO TECH
650	1,109	1	306	204	ı	599	•	510251 - PROFESSIONAL & SPECIAL SERVICES-AUDITING &
250	286	,	286	1	1	,		510160 - PUBLICATIONS AND LEGAL NOTICES
500	827		1		1			510051 - INSURANCE-PUBLIC LIABILITY
(620,350)	(671,722)	27	(71)	(3,378)	(3,174)	(201)	(456)	REVENUES - REVENUES
(48,345)	(48,369)				•	ı	1	CHARGES FOR SERVICES - CHARGES FOR SERVICES
(48,345)	(48,369)			•	1	1		440003 - SPECIAL ASSESSMENT
(1,005)	(1,077)	(162)	,	(377)	ı	1	ı	INTERGOVERNMENTAL REVENU - INTERGOVERNMENTAL RE
(1,005)	(1,077)	(162)		(377)	r	r	1	STATE REVENUE - STATE REVENUE
(1,000)	(1,077)	(162)		(377)	1	ı	ı	410250 - STATE-HOMEOWNERS PROPERTY TAX RELIEF
(5)	1	1	ŀ		1	1	ı	410050 - STATE-HIGHWAY PROPERTY RENTALS
(10,000)	(7,617)	1	1	(1,855)		1	(531)	REVENUE FROM USE OF MONE - REVENUE FROM USE OF MC
,	(3,662)		1	ı		ı	•	403199 - GASB 31 FAIR MARKET VALUE - DFS ONLY
(10,000)	(3,955)		ı	(1,855)		ı	(531)	403100 - INVESTMENT EARNINGS-POOL
(561,000)	(614,659)	188	(71)	(1,146)	(3,174)	(201)	76	TAXES - TAXES
(561,000)	(614,659)	188	(71)	(1,146)	(3,174)	(201)	76	PROPERTY TAX - PROPERTY TAX
(10,000)	(5,591)		·	(1,719)	(2,910))	400120 - SUPPLEMENTAL PROPERTY TAXES CURRENT
(1,000)	(987)	(39)	(17)	(25)	(32)	(32)	(22)	400111 - PROPERTY TAXES-PRIOR UNSECURED
(75,000)	(83,597)	228	(53)	598	(233)	(169)	98	400101 - PROPERTY TAXES-CURRENT UNSECURED
(475,000)	(524,484)	1						400100 - PROPERTY TAXES-CURRENT SECURED
YTD Total:ial Districts Budget	YTD Total:ial D	June	May	April	March	February	January	Account
		Period 12	Period 11	Period 10	Deriod 9	Pariod 8	Pariod 7	

Board Communication

AGENDA ITEM VII.B

DATE:

July 22, 2025

SUBJECT:

Yolo County Fire Protection Districts Sustainability Update

PREPARED BY:

Nallely Castro, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners receive an update on progress with the Yolo County Fire Protection District Sustainably.

BACKGROUND INFORMATION:

In 2019, Yolo County staff researched and prepared a report regarding the challenges facing the Yolo County Fire Protection Districts. These challenges are occurring nationwide and include a declining volunteer base, coupled with increasing call volume and the increasing cost of apparatus replacement. The report was presented in July of 2019 to the Yolo County Fire Chiefs Association and to the Yolo County Board of Supervisors (BOS). As a result of this report, the BOS directed staff to work with the fire districts to develop a long-term sustainability plan and formed an ad hoc committee for this purpose. The committee is comprised of two Yolo County Supervisors and a subset of fire chiefs from the Yolo County Fire Chiefs Association designated to meet and work with the County committee.

In 2022, Yolo LAFCo Director Christine Crawford delivered the draft Fire Services Municipal Service Review (MSR) to the LAFCo Board and the Yolo County Board of Supervisors (BOS). The MSR leaned heavily towards fire districts, both independent and dependent, joining together in Joint Operations Agreements (JOA's). The Elk Horn Fire Protection District is with the only options being contract services, with dissolution. Area Four of the report, which included the contract districts, including the Springlake Fire Protection District, recommended consolidation of the contract districts as a way to eliminate contract discrepancies, as well as contain costs for those districts whose contracts are much different from Springlake's. The Springlake FPD formed a sub-committee made up of Commissioners Arvin and Santoni, Chief Zane who met with the County's representatives on numerous occasions to express the concerns of the SPFD Board of Fire Commissioners and receive updates from the County. The original direction from the County BOS was to combine Elkhorn with the Springlake FPD. Chief Zane have continued to meet with the County to discuss the impacts of the dissolution of Elkhorn on the City of Woodland and the Springlake Fire Protection District.

Respectfully Yours,

Eric Zane Fire Chief