



**SPRINGLAKE FIRE PROTECTION DISTRICT**  
**1000 Lincoln Avenue**  
**Woodland, CA 95695**  
**(530) 661-5860**

**GOVERNING BOARD MEETING MINUTES**

**Wednesday, January 10, 2018 at 2:00 PM**

**Woodland Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland**

**PRESENT: Commissioners Wes Arvin, Carolyn Bunfill**  
**Board Clerk Jeran Ulrich- Woodland Fire Department**  
**Chief Rebecca Ramirez- Woodland Fire Department**  
**Acting Fire Marshal Jose Colin- Woodland Fire Department**

**ABSENT: Commissioner Robert Moeller**  
**Fire Marshal Patrick Sandholdt- Davis Fire Department**

**AGENDA:**

- I. Call to Order**  
The January 10, 2018 Springlake Fire Protection District Governing Board meeting was called to order at 2:03 pm by Chair Arvin.
- II. Approval of Minutes:**
  - A. On a motion by Commissioner Bunfill and seconded by Commissioner Arvin, the Board voted 2-0 to approve the October 24, 2017 meeting minutes as presented.
- III. Public Comments**  
None
- IV. Public Hearings**  
None
- V. Approve Payments of Bills and Budget Requests**
  - A. On a motion by Commissioner Bunfill and seconded by Commissioner Arvin, the Board voted 2-0 to approve payment to the City of Woodland for Administrative Services – 2<sup>nd</sup> quarter (\$1000)
  - B. On motion by Commissioner Bunfill and seconded by Commissioner Arvin, the Board voted 2-0 to approve the payment to the City of Woodland for Fire Suppression Services – 1<sup>st</sup> payment with the condition

that the amount is as expected based on the approved budget and the calculated share for each City.

- C. On motion by Commissioner Bunfill and seconded by Commissioner Arvin, the Board voted 2-0 to approve the payment to the City of Davis for Fire Suppression Services – 1<sup>st</sup> payment with the condition that the amount is as expected based on the approved budget and the calculated share for each City.

**VI. Regular Calendar**

- A. On motion by Commissioner Bunfill and seconded by Commissioner Arvin, the Board voted 2-0 to do the following:
  - i. Adopt the 2018 Weed Management Program: Resolution 2018-1
  - ii. Authorize the Fire Chiefs of Woodland and Davis or their representatives to act as “Superintendent(s)” in abatement of nuisances in their District service area.
  - iii. Set Thursday, April 26, 2018 at 2:00 pm, as the public hearing date to permit property owners to voice objections.
  - iv. Direct the Board Clerk to mail notices to property owners in Davis and Woodland at least 14 days prior to the date of the public hearing.
  
- B. On motion by Commissioner Bunfill and seconded by Commissioner Arvin, the Board voted 2-0 to accept the engagement letter authorizing audit services for FYE 2016 and 2017 to be performed by Fechter & Company.

**VII. Correspondence and Information**


- A. Monthly Trial Balance Reports October-November 2017  
Informational only.

**VIII. Set Date for Next Meeting**

The next meeting is scheduled for Thursday April 26, 2018 at 2:00 PM

**IX. Adjournment**

The January 10, 2018 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 2:28 PM.



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Jeran Ulrich, Board Clerk  
Springlake Fire Protection District Governing Board