



**SPRINGLAKE FIRE PROTECTION DISTRICT**  
**1000 Lincoln Avenue**  
**Woodland, CA 95695**  
**(530) 661-5860**

**GOVERNING BOARD MEETING MINUTES**

**Wednesday, April 19, 2023**

**Police and Fire Headquarters, 1000 Lincoln Avenue, Woodland**

**PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell**  
**Board Clerk Jeran Scruggs- Woodland Fire Department**  
**Fire Marshal Dana Carey- Woodland Fire Department**

**ABSENT: Commissioner L. Celeste Santoni**

**I. Call to Order**

The April 19, 2023 Springlake Fire Protection District Governing Board meeting was called to order at 2:04 PM by Chair Arvin

**II. Approval of Minutes – February 2, 2023**

On a motion by Commission Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved the February 2, 2023 minutes as presented.

**III. Public Comments**

None

**IV. Public Hearings**

The 2023 Weed Abatement Public Hearing was opened at 2:03 PM and the Woodland and Davis Fire Departments were authorized to cause the abatement of weeds and keep an accounting of costs of said abatement on a motion by Commission Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote.

The Board received comments from one land owner regarding the Public Hearing.

The 2023 Weed Abatement Public Hearing was closed upon adjournment of the meeting at 3:29 PM.

**V. Approve Payments of Bills and Budget Requests**

A. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved

the payment to the City of Woodland for Administrative Services – FY23 3<sup>rd</sup> quarter (\$1000).

- B. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved the payment to the City of Woodland for Public Notices (\$235.06).
- C. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Woodland for Website Hosting Annual Subscription and Domain Renewal (\$206.95)

**VI. Regular Calendar**

- A. Vice Chair Election  
The Board deferred this item to the June meeting so that all Commissioners could be present.
- B. Yolo County Fire Protection Districts Sustainably Update  
The Board received an update from Chair Arvin on the ongoing discussions between Yolo County and the Yolo County Fire Protection Districts regarding the sustainability of the Districts and possible funding pathways, including Prop 172 funds. No action taken. Informational only

**VII. Correspondence and Information**

- A. 2021-22 Annual Reports- Cities of Davis and Woodland  
Informational only. The Board requested that the cities align reports to reflect similar information. Currently, the City of Woodland reports financial information that the City of Davis is not providing.
- B. 2022 Government Compensation in California Report  
Informational only.
- C. Monthly Trial Balance Reports: January and February 2023.  
Informational only.

**VIII. Set Date for Next Meeting**

Wednesday, June 28, 2023 at 2:00 PM

**IX. Adjournment**

The April 19, 2023 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 3:29 PM.



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Jeran Scruggs, Clerk  
Springlake Fire Protection District Governing Board