



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Tuesday, October 24, 2017 at 2:00 PM
Woodland Police Department, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Carolyn Bunfill and Robert Moeller
Board Clerk Jeran Ulrich– Woodland Fire Department
Chief Rebecca Ramirez- Woodland Fire Department
Acting Fire Marshal Jessica Walton- Woodland Fire Department
Division Chief Brian Lynch- Davis Fire Department
Acting Fire Marshal Patrick Sandholdt- Davis Fire Department

ABSENT: Commissioner Wes Arvin

AGENDA

I. Call to Order

The October 24, 2017 Springlake Fire Protection District Governing Board meeting was called to order at 2:00 PM by Vice-Chair Moeller.

II. Approval of Minutes: June 15, 2017

On a motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 2-0 to approve the 6/15/17 minutes as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

A. On a motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 2-0 to approve the payment to the City of Woodland for Administrative Services – 1st quarter (\$1000).

B. On a motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 2-0 to approve the payment to the City of

Woodland for Fire Suppression Services – Final payment for FY16-17 (\$13,911.25).

- C. On a motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 2-0 to approve the payment to the City of Davis for Fire Suppression Services – Final Payment for FY16-17 (\$9,769.63).
- D. On a motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 2-0 to approve the payment to YCPARMIA for general/auto liability for FY2017-18 (\$500).

VI. Regular Calendar

- A. Special District Authorization Form FY 2017-18
On motion by Commission Moeller and seconded by Commissioner Bunfill, the Board voted 2-0 to approve Special District Authorization Form FY 2017-18
- B. Special District Financial Transaction Report
On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 2-0 to submit the Statement of Intent notifying the County Department of Financial Services of the Board's intent to have County Finance prepare and submit the Special District Financial Transaction Report for FY2016-17 to the State Controller for an estimated cost of \$455.

VII. Correspondence and Information

- A. Trial Balance Reports for June-September 2017
Informational only.

VIII. Set Date for Next Meeting

The next meeting will be scheduled for Thursday January 18, 2018 at 2 PM.

IX. Adjournment

The October 24, 2017 Springlake Fire Protection District Governing Board meeting was adjourned by Vice-Chair Moeller at 2:06 PM.



Jeran Ulrich, Clerk
Springlake Fire Protection District Governing Board