



**SPRINGLAKE FIRE PROTECTION DISTRICT**  
**1000 Lincoln Avenue**  
**Woodland, CA 95695**  
**(530) 661-5860**

**BOARD OF FIRE COMMISSIONERS MEETING MINUTES**

**Tuesday, April 30, 2024**

**Police and Fire Headquarters, 1000 Lincoln Avenue, Woodland**

**PRESENT: Fire Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell,  
L. Celeste Santoni  
Board Clerk Jeran Scruggs- Woodland Fire Department  
Fire Chief Eric Zane- Woodland Fire Department  
Fire Marshal Matt Flint- Woodland Fire Department  
Fire Chief Joe Tenney- Davis Fire Department**

**ABSENT:**

**I. Call to Order**

The April 30, 2024 Springlake Fire Protection District Board of Fire Commissioners meeting was called to order at 2:01 PM by Chair Arvin

**II. Approval of Minutes – January 31, 2024**

On a motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the January 31, 2024 minutes as presented.

**III. Public Comments**

None

**IV. Public Hearings**

The 2024 Weed Abatement Public Hearing was opened at 2:02 PM and the Woodland and Davis Fire Departments were authorized to cause the abatement of weeds and keep an accounting of costs of said abatement on a motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote.

The 2024 Weed Abatement Public Hearing was closed at 2:34 PM by Chair Arvin.

**V. Approve Payments of Bills and Budget Requests**

- A. On motion by Commissioner Herrgesell, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Administrative Services – FY24 3<sup>rd</sup> quarter (\$1000).

- B. On motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Public Notices (\$243.02).
- C. On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Website Hosting Annual Subscription and Domain Renewal (\$206.95)

**VI. Regular Calendar**

- A. Fire Protection Services Contract Study Session  
The Board discussed proposed changes from the City of Woodland Fire Department. The City of Davis had no objections to the proposed changes as they were presented.

Chair Arvin instructed the Board Clerk to put the review of the draft contract on the June 2024 meeting agenda.

- B. Yolo County Fire Protection Districts Sustainably Update  
No action taken. Informational only

**VII. Correspondence and Information**

- A. 2023 Government Compensation in California Report  
Informational only.
- B. Monthly Trial Balance Reports: January-March 2024.  
The Board Clerk was unable to access the County's financial system to obtain the reports. Deferred to next meeting.

**VIII. Set Date for Next Meeting**

Tuesday, June 25, 2024 at 2:00 PM

**IX. Adjournment**

The April 30, 2024 Springlake Fire Protection District Board of Fire Commissioners meeting was adjourned by Chair Arvin at 2:36 PM.



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Jeran Scruggs, Clerk  
Springlake Fire Protection District Board of Fire Commissioners