



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Thursday, January 30, 2020 at 4:30 PM
Police Community Room, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgessell
Board Clerk Jeran Ulrich- Woodland Fire Department
Interim Fire Chief Eric Zane- Woodland Fire Department
Fire Marshal Emily Richter- Woodland Fire Department

ABSENT: Fire Marshal Patrick Sandholdt- Davis Fire Department
Fire Chief Joe Tenney- Davis Fire Department

AGENDA:

I. Call to Order

The January 30, 2020 Springlake Fire Protection District Governing Board meeting was called to order at 4:34 pm by Chair Arvin.

II. Approval of Minutes:

A. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the October 31, 2019 meeting minutes as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

A. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the updated Special District Authorization Form adding Woodland Interim Fire Chief Eric Zane.

B. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve payment to the City of Woodland for Administrative Services – 2nd quarter (\$1000).

C. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the payment to the City of

Woodland for Fire Suppression Services – 1st payment for FY20 (\$152,175.84).

- D. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the payment to the City of Davis for Fire Suppression Services – 1st payment for FY20 (\$117,285.40).

VI. Regular Calendar

- A. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to do the following:
 - i. Adopt the 2020 Weed Management Program: Resolution 2020-01
 - ii. Authorize the Fire Chiefs of Woodland and Davis or their representatives to act as “Superintendent(s)” in abatement of nuisances in their District service area.
 - iii. Set Tuesday April 30, 2020 at 4:00 pm, as the public hearing date to permit property owners to voice objections.
 - iv. Direct the Board Clerk to mail notices to property owners in Davis and Woodland at least 14 days prior to the date of the public hearing.
- B. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to accept the engagement letter authorizing audit services for FYE 2018 and 2019 to be performed by Fechter & Company.
- C. District Governance Subcommittee Update
The Board received an update on the status of the District Reorganization. The Board Clerk and Chief Zane will be in attendance at the Yolo LAFCo Public Hearing scheduled for February 27, 2020 at 9 AM. Tentatively, the reorganization will be effective July 1, 2020.
- D. Fire Prevention Inspection Cost Recovery- Continued Discussion
The Board had continued discussion on fee options for Fire Prevention services within the District provided by the City of Woodland. The Board instructed Fire Marshal Richter to follow up with the City of Davis Fire Marshal on their current practices and report back at the April meeting.

VII. Correspondence and Information

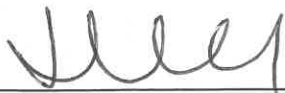
- A. 2018-19 Annual Report – Cities of Davis and Woodland Informational only.
- B. Monthly Trial Balance Reports July 2019-December 2019 Informational only.

VIII. Set Date for Next Meeting

The next meeting is scheduled for April 30, 2020 at 4:00 PM

IX. Adjournment

The February 5, 2019 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 5:10 PM.



Jeran Ulrich, Board Clerk
Springlake Fire Protection District Governing Board