



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

FIRE COMMISSION MEETING MINUTES
Wednesday, January 31, 2024 at 2:00 PM
Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell, Celeste Santoni
Board Clerk Jeran Scruggs- Woodland Fire Department
Fire Chief Eric Zane- Woodland Fire Department
Fire Marshal Matt Flint- Woodland Fire Department
Fire Marshal Patrick Sandholdt- Davis Fire Department

ABSENT:

AGENDA:

I. Call to Order

The February 2, 2023 Springlake Fire Protection District Fire Commission meeting was called to order at 1:57 pm by Chair Arvin.

II. Approval of Minutes:

On a motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 roll call vote, the the October 3, 2023 minutes were approved as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

A. On motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote, the payment to the City of Woodland for Administrative Services – 2nd quarter FY24 (\$1000) was approved.

B. On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the payment to the City of Woodland for Fire Suppression Services – First payment for FY23-24 (\$174,260.41) was approved.

C. On motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the payment to the City of Davis

for Fire Suppression Services – First Payment for FY23-24 (\$134,145.07) was approved.

VI. Regular Calendar

- A. On motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Fire Commission voted to do the following:
 - i. Adopt the 2024 Weed Management Program: Resolution 2024-01
 - ii. Authorize the Fire Chiefs of Woodland and Davis or their representatives to act as “Superintendent(s)” in abatement of nuisances in their District service area.
 - iii. Set Tuesday, April 30, 2024 at 2:00 pm, as the public hearing date to permit property owners to voice objections.
 - iv. Direct the Board Clerk to mail notices to property owners in Davis and Woodland at least 14 days prior to the date of the public hearing.
- B. Yolo County Fire Protection Districts Sustainably Update
Received update from Chief Zane. Continued discussion on the reorganization of Area 4 Fire Districts. No action taken.

VII. Correspondence and Information

- A. 2022-23 Annual Report – Cities of Davis and Woodland
The Board differed this item until the next meeting.
- B. Monthly Trial Balance Reports June 2023-December 2023
Informational only.

VIII. Set Date for Next Meeting

The next meeting is scheduled for Tuesday, April 30, 2024 at 2:00 PM

IX. Adjournment

The January 31, 2024 Springlake Fire Protection District Fire Commission meeting was adjourned by Chair Arvin at 2:50 PM.

Jeran Scruggs, Board Clerk
Springlake Fire Protection District Fire Commission