



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

Tuesday, April 30, 2024

Police and Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Fire Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell,
L. Celeste Santoni
Board Clerk Jeran Scruggs- Woodland Fire Department
Fire Chief Eric Zane- Woodland Fire Department
Fire Marshal Matt Flint- Woodland Fire Department
Fire Chief Joe Tenney- Davis Fire Department

ABSENT:

I. Call to Order

The April 30, 2024 Springlake Fire Protection District Board of Fire Commissioners meeting was called to order at 2:01 PM by Chair Arvin

II. Approval of Minutes – January 31, 2024

On a motion by Commission Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the January 31, 2024 minutes as presented.

III. Public Comments

None

IV. Public Hearings

The 2024 Weed Abatement Public Hearing was opened at 2:02 PM and the Woodland and Davis Fire Departments were authorized to cause the abatement of weeds and keep an accounting of costs of said abatement on a motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote.

The 2024 Weed Abatement Public Hearing was closed at 2:34 PM by Chair Arvin.

V. Approve Payments of Bills and Budget Requests

- A. On motion by Commissioner Herrgesell, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Administrative Services – FY24 3rd quarter (\$1000).

- B. On motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Public Notices (\$243.02).
- C. On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Website Hosting Annual Subscription and Domain Renewal (\$206.95)

VI. Regular Calendar

- A. Fire Protection Services Contract Study Session
The Board discussed proposed changes from the City of Woodland Fire Department. The City of Davis had no objections to the proposed changes as they were presented.

Chair Arvin instructed the Board Clerk to put the review of the draft contract on the June 2024 meeting agenda.

- B. Yolo County Fire Protection Districts Sustainably Update
No action taken. Informational only

VII. Correspondence and Information

- A. 2023 Government Compensation in California Report
Information only.
- B. Monthly Trial Balance Reports: January-March 2024.
The Board Clerk was unable to access the County's financial system to obtain the reports. Deferred to next meeting.

VIII. Set Date for Next Meeting

Tuesday, June 25, 2024 at 2:00 PM

IX. Adjournment

The April 30, 2024 Springlake Fire Protection District Board of Fire Commissioners meeting was adjourned by Chair Arvin at 2:36 PM.

Jeran Scruggs, Clerk
Springlake Fire Protection District Board of Fire Commissioners