



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Thursday, January 26, 2017 9:30 AM
Public Safety Training Room, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Robert Moeller
Board Clerk Jeran Ulrich- Woodland Public Safety Admin Clerk
Elle Murphy- Sr. Management Analyst Woodland Public Safety
Woodland Public Safety Chief Dan Bellini
UCDFD/Davis Fire Chief Nate Trauernicht
Fire Marshal Tim Annis

ABSENT: None

AGENDA:

- I. Call to Order**
The January 26, 2017 Springlake Fire Protection District Governing Board meeting was called to order at 9:30 am by Chair Arvin.
- II. Approval of Minutes:**
 - A. On a motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the September 20, 2016 meeting minutes as presented.
- III. Public Comments**
None
- IV. Public Hearings**
None
- V. Approve Payments of Bills and Budget Requests**
 - A. On a motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve payment to the City of Woodland for Administrative Services – 2nd quarter (\$1000)
 - B. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to the City of Woodland for Fire Suppression Services – 1st payment with the condition

that the amount is as expected based on the approved budget and the calculated share for each City.

- C. On motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve the payment to the City of Davis for Fire Suppression Services – 1st payment with the condition that the amount is as expected based on the approved budget and the calculated share for each City.
- D. On motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve payment to the Yolo County Auditor Controller for the preparation of the Special District Financial Transaction Report for FY 2015-16 (\$246)
- E. On motion by Commission Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to the City of Woodland for the purchase of Commissioner Badges (5) and Appreciation Plaque (1) (\$428.35)

VI. Regular Calendar

- A. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to do the following:
 - i. Adopt the 2017 Weed Management Program: Resolution 2017-1
 - ii. Authorize the Fire Chiefs of Woodland and Davis or their representatives to act as “Superintendent(s)” in abatement of nuisances in their District service area.
 - iii. Set Thursday, April 13, 2017 2 pm, as the public hearing date to permit property owners to voice objections.
 - iv. Direct the Board Clerk to mail notices to property owners in Davis and Woodland at least 14 days prior to the date of the public hearing.
- B. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to authorize the Board Clerk to:
 - i. Submit the Statement of Intent to notify the County Department of Financial Services of the Board’s intent to have County Finance prepare and submit the Special District Financial Transaction Report for FY2015-16 to the State Controller.
 - ii. Sign and submit the Statement of Intent on behalf of the Board going forward.
- C. Commissioner Contact Information
The Board directed the Board Clerk to request individual County-hosted email addresses for each Commissioner. The Board clerk will remain the primary point of contact unless the public requests direct contact with the Commissioners, at which time the individual County-hosted emails will be provided.

- D. Commissioner Bunfill feels that her current professional and personal responsibilities will not allow her to fulfill the duties of Vice Chair, therefore, she has chosen to step down as Vice Chair.

On motion by Chair Arvin and seconded by Commissioner Bunfill, the Board voted to elect Commission Moeller to the position of Vice Chair.

VII. Correspondence and Information

- A. City of Woodland General Plan- informational only.
- B. Monthly Trial Balance Reports – informational only.
- C. Performance Reports (City of Davis/UC Davis)- informational only.

The Board presented Chief Bellini with a plaque of appreciation for his time and dedication to the Springlake Fire Protection District. Chief Bellini will be retiring in February and this was his last meeting with the Board.

VIII. Set Date for Next Meeting

Thursday April 13, 2017 2 pm

30-60-90 Day Agenda

IX. Adjournment

The January 26, 2017 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 10:00 am.



Jeran Ulrich, Clerk
Springlake Fire Protection District Governing Board