



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

FIRE COMMISSION MEETING MINUTES
Wednesday, September 28, 2022
Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, and Celeste Santoni
Chief Eric Zane- Woodland Fire Department
Chief Joe Tenney- Davis Fire Department
Board Clerk Jeran Scruggs- Woodland Fire Department
Fire Marshal Patrick Sandholdt- Davis Fire Department

ABSENT:

AGENDA

I. Call to Order

The September 28, 2022 Springlake Fire Protection District Governing Board meeting was called to order at 2:01 PM by Chair Arvin.

II. Approval of Minutes: June 28, 2022

On a motion by Commissioner Bunfill, seconded by Chair Arvin, and carried unanimously on a 3-0 vote, the Board approved the June 28, 2022 minutes as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

A. On motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 3-0 vote, the Board approved the payment to the City of Woodland for Administrative Services – 1st quarter FY22-23 (\$1000).

B. On motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 3-0 vote, the Board approved the payment to the City of Woodland for Fire Suppression Services – Final payment for FY21-22 (\$5,185.24).

- C. On motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 3-0 vote, the Board approved the payment to the City of Davis for Fire Suppression Services – Final Payment for FY21-22 (\$4,396.52).
- D. On motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 3-0 vote, the Board approved the payment to YCPARMIA for general/auto liability for FY2022-23 (\$500).

VI. Regular Calendar

- A. Yolo County Fire Protection Districts Sustainably Update
Continued conversation on the Yolo County Fire Protection District Sustainability Subcommittee. Presentation of MSR/SOI with Christine Crawford from Yolo LAFCO. No action was taken.
- B. Conflict of Interest Code- Biennial Review
On motion by Commissioner Bunfill, seconded by Chair Arvin, and carried unanimously on a 3-0 vote, the Board attested that no amendments are required to the code at this time.

VII. Correspondence and Information

- A. Updated Special Assessment Transmittal 2022-23
Informational only.
- B. Trial Balance Report for June 2022
Informational only.

VIII. Set Date for Next Meeting

The next meeting will be scheduled for Wednesday, January 18, 2023 at 2:00 PM.

IX. Adjournment

The September 28, 2022 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 3:09 PM.



Jeran Scruggs, Board Clerk
Springlake Fire Protection District Fire Commission