



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES

Tuesday February 5, 2019 at 2:00 PM

Police Community Room, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Robert Moeller
Board Clerk Jeran Ulrich- Woodland Fire Department
Chief Rebecca Ramirez- Woodland Fire Department
Fire Marshal Emily Richter- Woodland Fire Department

ABSENT: Fire Marshal Patrick Sandholdt- Davis Fire Department

AGENDA:

I. Call to Order

The February 5, 2019 Springlake Fire Protection District Governing Board meeting was called to order at 2:05 pm by Chair Arvin.

II. Approval of Minutes:

A. On a motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve the September 25, 2018 meeting minutes as presented.

III. Public Comments

None

IV. Public Hearings

The Public Hearing for the Conflict of Interest Code Update was opened at 2:06 PM on a motion by Commission Moeller and seconded by Commissioner Bunfill and was closed at 2:09 PM as there were no members of the public present to make comment.

On a motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to adopt Resolution 2019-01 amending the District's Conflict of Interest Code.

V. Approve Payments of Bills and Budget Requests

- A. On a motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve payment to the City of Woodland for Administrative Services – 2nd quarter (\$1000)
- B. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to the City of Woodland for Fire Suppression Services – 1st payment (\$151,299.24)
- C. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to the City of Davis for Fire Suppression Services – 1st payment (\$111,911.44)
- D. On motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve the payment to the City of Woodland for Reimbursement of Travel Expenses and Registration Costs Related to the CSDA Board Clerk Conference (\$1,076.02)

VI. Regular Calendar

- A. On motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to do the following:
 - i. Adopt the 2019 Weed Management Program: Resolution 2019-2
 - ii. Authorize the Fire Chiefs of Woodland and Davis or their representatives to act as “Superintendent(s)” in abatement of nuisances in their District service area.
 - iii. Set Tuesday April 16, 2019 at 2:00 pm, as the public hearing date to permit property owners to voice objections.
 - iv. Direct the Board Clerk to mail notices to property owners in Davis and Woodland at least 14 days prior to the date of the public hearing.
- B. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to authorize the Board Clerk to create a district website by purchasing a website domain and subscribing to Wix.com’s Combo Plan for content management.

VII. Correspondence and Information

- A. Yolo County Strategic Plan Survey
The Board agreed they had no feedback for the survey and therefore opted not to complete it.
- B. Monthly Trial Balance Reports August 2018-December 2018
Informational only.

VIII. Set Date for Next Meeting

The next meeting is scheduled for April 16, 2019 at 2:00 PM

IX. Adjournment

The February 5, 2019 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 2:37 PM.



Jeran Ulrich, Board Clerk
Springlake Fire Protection District Governing Board