



**SPRINGLAKE FIRE PROTECTION DISTRICT**  
**1000 Lincoln Avenue**  
**Woodland, CA 95695**  
**(530) 661-5860**

**GOVERNING BOARD MEETING MINUTES**  
**Wednesday June 28, 2023 at 2:00 PM**  
**Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland**

**PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell, L. Celeste Santoni**  
**Board Clerk Jeran Scruggs– Woodland Fire Department**  
**Fire Chief Eric Zane- Woodland Fire Department**  
**Fire Marshal Dana Carey- Woodland Fire Department**  
**Fire Marshal Patrick Sandholdt- Davis Fire Department**

**AGENDA**

**I. Call to Order**

The June 28, 2023 Springlake Fire Protection District Governing Board meeting was called to order at 2:03 PM by Chair Arvin.

**II. Approval of Minutes: April 19, 2023**

On a motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 4-0 vote, the Board approved the April 19, 2023 minutes as presented.

**III. Public Comments**

None

**IV. Public Hearings**

None

**V. Approve Payments of Bills and Budget Requests**

A. On motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Administrative Services – 4th quarter (\$1000).

B. On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Fire Suppression Services – 2<sup>nd</sup> payment (\$124,150.58)

C. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 4-0 vote, the Board approved

the payment to the City of Davis for Fire Suppression Services – 2<sup>nd</sup> payment (\$101,626.68)

**VI. Regular Calendar**

- A. Approval of the FY2023-24 Budget  
On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the FY 2023-24 Budget with estimated Total Financing Uses of \$591,343.
- B. Special Assessment Charges for 2023-24 Tax Roll: Certification, Resolution & Direct Charge Transmittal  
On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 4-0 vote, the Board adopted Resolution 2023-24 requesting the collection of charges on the 2023-24 tax roll, and to authorize that the charges be directly placed on the tax roll.
- C. Vice Chair Election  
Chair Arvin nominated Commissioner Santoni for the position of Vice Chair. This motion was seconded by Commissioner Bunfill and carried unanimously on a 4-0 vote.

**VII. Correspondence and Information**

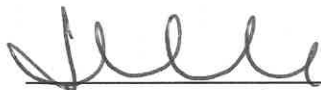
- A. Yolo County Fire Protection Districts Sustainably Update  
Informational only.
- B. Trial Balance Report for March-April 2023  
Informational only.

**VIII. Set Date for Next Meeting**

The next Board meeting will be held on Wednesday, September 27, 2023 at 2:00 PM at the Police and Fire Headquarters, 1000 Lincoln Ave Woodland, CA 95695.

**IX. Adjournment**

The June 28, 2023 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 3:06 PM.



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Jeran Scruggs, Clerk  
Springlake Fire Protection District Governing Board