



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

MEETING AGENDA

Date: Wednesday, September 28, 2022

Time: 2:00 pm

Location: Police & Fire Headquarters
1000 Lincoln Avenue
Woodland, CA 95695

Governing Board

Wes Arvin, Chair

Vacant, Vice-Chair

Carolyn Bunfill

Brooke Herrgesell

Celeste Santoni

AGENDA

I. Call to Order

II. Approval of Minutes: June 28, 2022

III. Public Comments

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

- A. Approval of Payment to the City of Woodland for Administrative Services – 1st quarter FY22-23 (\$1000)
- B. Approval of Payment to the City of Woodland for Fire Suppression Services – Final Payment for FY21-22 (\$5,185.24)
- C. Approval of Payment to the City of Davis for Fire Suppression Services – Final Payment for FY21-22 (\$4,396.52)
- D. Payment to YCPARMIA for general/auto liability for Fiscal Year 2022-23 (\$500)

VI. Regular Calendar

- A. Yolo County Fire Protection Districts Sustainably Update
- B. Conflict of Interest Code- Biennial Review

VII. Correspondence and Information

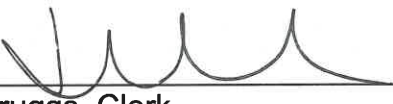
- A. Updated Special Assessment Transmittal 2022-23
- B. Trial Balance Report for June 2022

VIII. Set Date for Next Meeting

30-60-90 Day Agenda

IX. Adjournment

I hereby certify that this Meeting Notice and Agenda for the Springlake Fire Protection District Governing Board scheduled for **Wednesday, September 28, 2022** at 2:00 p.m. at the City of Woodland Police & Fire Headquarters at 1000 Lincoln Avenue, Woodland, CA, was posted by Friday, September 23, 2022 outside City Hall (300 First Street) and on the Springlake Fire Protection District webpage (www.springlakefpd.org) in accordance with the provisions of the Brown Act for Public Notice requirements.



Jeran Scruggs, Clerk
Springlake Fire Protection District Governing Board



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Tuesday June 28, 2022 at 2:00 PM
Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell
Board Clerk Jeran Scruggs– Woodland Fire Department
Fire Chief Eric Zane- Woodland Fire Department
Fire Marshal Emily Walling- Woodland Fire Department

AGENDA

I. Call to Order

The June 28, 2022 Springlake Fire Protection District Governing Board meeting was called to order at 2:06 PM by Chair Arvin.

II. Approval of Minutes: April 21, 2022

On a motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved the April 27, 2021 minutes as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

- A. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved the payment to the City of Woodland for Administrative Services – 4th quarter (\$1000).
- B. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved the payment to the City of Woodland for Fire Suppression Services – 2nd payment (\$118,649.64)
- C. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved

the payment to the City of Davis for Fire Suppression Services – 2nd payment (\$97,321.31)

VI. Regular Calendar

- A. Approval of the FY2022-23 Budget
On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board approved the FY 2022-2023 Budget with estimated Total Financing Uses of \$547,483.
- B. Special Assessment Charges for 2022-23 Tax Roll: Certification, Resolution & Direct Charge Transmittal
On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 vote, the Board adopted Resolution 2022-23 requesting the collection of charges on the 2022-23 tax roll, and to authorize that the charges be directly placed on the tax roll.

VII. Correspondence and Information


- A. Yolo County Fire Protection Districts Sustainably Update
The Board received an updated from Chief Zane and instructed the Board Clerk to add information about sending a mailer regarding the Prop 218 assessment to the upcoming agenda.
- B. Trial Balance Report for March-May 2022
Informational only

VIII. Set Date for Next Meeting

The next Board meeting will be held on Tuesday, October 4, 2022 at 2:00 PM at the Police and Fire Headquarters, 1000 Lincoln Ave Woodland, CA 95695.

IX. Adjournment

The June 28, 2022 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 3:08 PM.



Jeran Scruggs, Clerk
Springlake Fire Protection District Governing Board

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
V.A

DATE: September 28, 2022

SUBJECT: Approval of Payment to the City of Woodland for Administrative Services for the 1st quarter of Fiscal Year 2022-23 (\$1000).

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Governing Board approve payment to the City of Woodland for the 1st quarter in Fiscal Year 2022-23 for Administrative Services in the amount of \$1,000.

BACKGROUND INFORMATION:

On June 28 ,2022, the Governing Board approved the District's budget for Fiscal Year 2022-23. The final budget includes an expenditure of \$1,000 per quarter for administrative services provided by the City of Woodland Fire Department. Administrative supplies and services include developing agenda items, preparing the agenda packets for distribution, postage, attending meetings with the County on behalf of the District, and preparing and administering the budget.

This claim is for administrative services provided by City of Woodland Fire Department during the first quarter of this budget year.

Respectfully yours,


Eric Zane
Fire Chief

Attachment



County of Yolo

www.yolocounty.org

CHAD RINDE, CPA
Chief Financial Officer

TOM HAYNES
Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: **09/28/2022**

COUNTY DEPARTMENT OR DISTRICT SUBMITTING CLAIM: **Springlake Fire Protection District**

| ACCOUNTING UNIT | ACCOUNT | ACTIVITY NUMBER | ACCOUNT CATEGORY |
|----------------------|---------|-----------------|------------------|
| 6220-0053-02751-8060 | 501165 | | |

VENDOR NUMBER

CONTRACT NUMBER

TOTAL EXPENSE
AMOUNT \$ **1,000.00**

NAME AND ADDRESS OF
VENDOR

PLEASE CHECK IF THIS IS AN ADDRESS CHANGE

**City of Woodland Fire Department
1000 Lincoln Avenue
Woodland, CA 95695**

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD
SIGNATURE

BY: DESIGNATED AUTHORIZED
SIGNATURE ON FILE

(DATE) **09/28/22**

I hereby certify that the articles of service described by the invoice attached have been delivered or performed and that no prior claim has been presented for said articles or service.


SIGNATURE OF CLAIMANT

09/28/22

(DATE)

If vendor is not in the accounting system, please have them complete the new vendor registration form.

Attach Original invoice and add remarks below.

Payment for administrative services provided by the Woodland Fire Department to the Springlake Fire Protection District for the 1st quarter for Fiscal Year 2022-23.

FISCAL RESPONSIBILITY & SUSTAINABILITY

Updated 10-10-2019

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
V.B

DATE: September 28, 2022

SUBJECT: Approval of Payment to the City of Woodland for Fire
Suppression Services – final payment for Fiscal Year 2021-22
(\$5,185.24)

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Governing Board approve the final payment to the City of Woodland for fire suppression services for Fiscal Year 2021-22 in the amount of in the amount of \$5,185.24 as determined by the County.

BACKGROUND INFORMATION:

On June 29, 2021, the Governing Board approved the District's budget for Fiscal Year 2021-22. The final budget included estimated payments to the cities of Davis and Woodland based on property taxes and special assessments paid by District parcel owners. These payments are for fire suppression services provided by the respective fire departments of both cities.

This claim is the final payment for fire suppression services provided by the Woodland Fire Department during the 2021-22 Fiscal Year. The Board Clerk will inform the Woodland Fire Department of the breakdown of this payment so that funds coming from special assessment fees may be set aside for specific use as defined in Resolution 97-6.

Respectfully yours,



Eric Zane
Fire Chief

Attachment



County of Yolo

www.yolocounty.org

CHAD RINDE, CPA
Chief Financial Officer

TOM HAYNES
Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: **9/28/2022**
COUNTY DEPARTMENT OR DISTRICT SUBMITTING CLAIM: **Springlake Fire Protection District**

| ACCOUNTING UNIT | ACCOUNT | ACTIVITY NUMBER | ACCOUNT CATEGORY |
|----------------------|---------|-----------------|------------------|
| 6220-0053-02751-8060 | 502123 | | |

VENDOR NUMBER

CONTRACT NUMBER

TOTAL EXPENSE
AMOUNT \$ **5,185.24**

NAME AND ADDRESS OF
VENDOR

PLEASE CHECK IF THIS IS AN ADDRESS CHANGE

**City of Woodland Fire Department
1000 Lincoln Avenue
Woodland, CA 95695**

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD
SIGNATURE

BY: DESIGNATED AUTHORIZED
SIGNATURE ON FILE

(DATE) **9/28/22**

I hereby certify that the articles of service described by the invoice attached have been delivered or performed and that no prior claim has been presented for said articles or service.

SIGNATURE OF CLAIMANT

09/28/22

(DATE)

If vendor is not in the accounting system, please have them complete the new vendor registration form.

Attach Original invoice and add remarks below.

Under the terms of the Agreement between the Springlake Fire Protection District and the cities of Woodland and Davis effective July 1, 2004, all monies are to be disbursed to the cities. This claim is for funds due to the City of Woodland. This is the final distribution for Fiscal Year 2021-22.

FISCAL RESPONSIBILITY & SUSTAINABILITY

Updated 10-10-2019

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
V.C

DATE: September 28, 2022

SUBJECT: Approval of Payment to the City of Davis for Fire Suppression Services – final payment for Fiscal Year 2021-22 (\$4,396.52)

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Governing Board approve the final payment to the City of Davis for fire suppression services for Fiscal Year 2021-22 in the amount of in the amount of \$4,396.52 as determined by the County.

BACKGROUND INFORMATION:

On June 29, 2021, the Governing Board approved the District's budget for Fiscal Year 2021-22. The final budget included estimated payments to the cities of Davis and Woodland based on property taxes and special assessments paid by District parcel owners. These payments are for fire suppression services provided by the respective fire departments of both cities.

This claim is the final payment for fire suppression services provided by the Davis Fire Department during the 2021-22 Fiscal Year. The Board Clerk will inform the Davis Fire Department of the breakdown of this payment so that funds coming from special assessment fees may be set aside for specific use as defined in Resolution 97-6.

Respectfully yours,


Eric Zane
Fire Chief

Attachment



County of Yolo

www.yolocounty.org

CHAD RINDE, CPA
Chief Financial Officer

TOM HAYNES
Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: **09/28/2022**
COUNTY DEPARTMENT OR DISTRICT SUBMITTING CLAIM: Springlake Fire Protection District

| ACCOUNTING UNIT | ACCOUNT | ACTIVITY NUMBER | ACCOUNT CATEGORY |
|----------------------|---------|-----------------|------------------|
| 6220-0053-02751-8060 | 502121 | | |

VENDOR NUMBER

CONTRACT NUMBER

TOTAL EXPENSE AMOUNT \$ **\$4,396.52**

NAME AND ADDRESS OF
VENDOR

PLEASE CHECK IF THIS IS AN ADDRESS CHANGE

City of Davis
Finance Department
23 Russell Blvd.
Davis, CA 95616

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD
SIGNATURE

BY: DESIGNATED AUTHORIZED
SIGNATURE ON FILE

(DATE) **09/28/22**

I hereby certify that the articles of service described by the invoice attached have been delivered or performed and that no prior claim has been presented for said articles or service.



SIGNATURE OF CLAIMANT

09/28/22

(DATE)

If vendor is not in the accounting system, please have them complete the new vendor registration form.

Attach Original invoice and add remarks below.

Under the terms of the Agreement between the Springlake Fire Protection District and the cities of Woodland and Davis effective July 1, 2004, all monies are to be disbursed to the cities. This claim is for funds due to the City of Davis. This is the final distribution for Fiscal Year 2021-22.

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
V.D

DATE: September 28, 2022

SUBJECT: Approval of Payment to YCPARMIA for the Cost of General/Auto Liability Insurance (\$500)

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Governing Board approve payment to Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) for declared General/Auto Liability cash payment policy year 2022-23 in the amount of \$500.

BACKGROUND INFORMATION:

The Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) is the general/auto liability provider to the Springlake Fire Protection District. The coverage for July 1, 2022 – June 30, 2023 is in the amount of \$500.

Respectfully yours,


Eric Zane
Fire Chief

Attachment

YCPARMIA

77 West Lincoln Ave
Woodland, CA 95695

Invoice

| DATE | INVOICE # |
|-----------|-------------|
| 7/15/2022 | 13-2223-001 |

| BILL TO |
|---|
| Springlake Fire Protection District Attn: Jeran Ulrich 1000 Lincoln Ave Woodland, CA 95695 |

| DESCRIPTION | AMOUNT |
|--|-----------------|
| Declared General/Auto Liability Cash Payment for Policy Year July 1, 2022 through June 30, 2023 | 500.00 |
| Total | \$500.00 |



County of Yolo

www.yolocounty.org

CHAD RINDE, CPA
Chief Financial Officer

TOM HAYNES
Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: **09/28/2022**
COUNTY DEPARTMENT OR DISTRICT SUBMITTING CLAIM: **Springlake Fire Protection District**

| ACCOUNTING UNIT | ACCOUNT | ACTIVITY NUMBER | ACCOUNT CATEGORY |
|-----------------------------|---------------|-----------------|------------------|
| 6220-0053-02751-8060 | 501051 | | |

VENDOR NUMBER

CONTRACT NUMBER

TOTAL EXPENSE
AMOUNT \$ **500.00**

NAME AND ADDRESS OF
VENDOR

PLEASE CHECK IF THIS IS AN ADDRESS CHANGE

YCPARMIA
77 West Lincoln Ave
Woodland, CA 95695

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD
SIGNATURE

BY: DESIGNATED AUTHORIZED
SIGNATURE ON FILE

(DATE) **09/28/22**

I hereby certify that the articles of service described by the invoice attached have been delivered or performed and that no prior claim has been presented for said articles or service.

SIGNATURE OF CLAIMANT

09/28/22

(DATE)

If vendor is not in the accounting system, please have them complete the new vendor registration form.

Attach Original invoice and add remarks below.

General/Auto Liability Cash Payment for policy year July 1, 2022 through June 30, 2023.

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM VI.A

DATE: September 28, 2022

SUBJECT: Yolo County Fire Protection Districts Sustainability Update

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:


That the Springlake Fire Protection District Fire Commission receive an update on progress with the Yolo County Fire Protection District Sustainably.

BACKGROUND INFORMATION:

In 2019, Yolo County staff researched and prepared a report regarding the challenges facing the Yolo County Fire Protection Districts. These challenges are occurring nationwide and include a declining volunteer base, coupled with increasing call volume and the increasing cost of apparatus replacement. The report was presented in July of 2019 to the Yolo County Fire Chiefs Association and to the Yolo County Board of Supervisors (BOS). As a result of this report, the BOS directed staff to work with the fire districts to develop a long-term sustainability plan and formed an ad hoc committee for this purpose. The committee is comprised of District 3 Supervisor Gary Sandy and District 5 Angel Barajas and a subset of fire chiefs the Yolo County Fire Chiefs Association designated to meet and work with the County committee.

On March 24th, Yolo LAFCo Director Christine Crawford delivered the draft Fire Services Municipal Service Review (MSR) to the LAFCo Board. As previously indicated, the MSR leaned heavily towards fire districts, both independent and dependent joining together in Joint Operations Agreements (JOA's). The MSR also indicated that if districts refused to join a JOA, that LAFCo should begin the formal process to begin consolidations and dissolution of some of the districts. The Elk Horn Fire Protection District seems to have little to no options to remain a standalone district, with the only options being contract services, or dissolution. Area Four of the report, which included the contract districts, including the Springlake Fire Protection District, brought about the most discussion of the day. Many of the comments from the LAFCo Board members were that they had greater issues to tackle within the MSR than the contracted districts. LAFCo Director Christine Crawford sees consolidation of the contract districts as a way to eliminate contract discrepancies, as well as contain costs for those districts whose contracts are much different from Springlake's. The MSR was approved by the LAFCo Board on July 28, 2022. The final copy of the report is attached for your review.

Respectfully Yours,



Eric Zane
Fire Chief

Attachments

AGENCY PROFILE

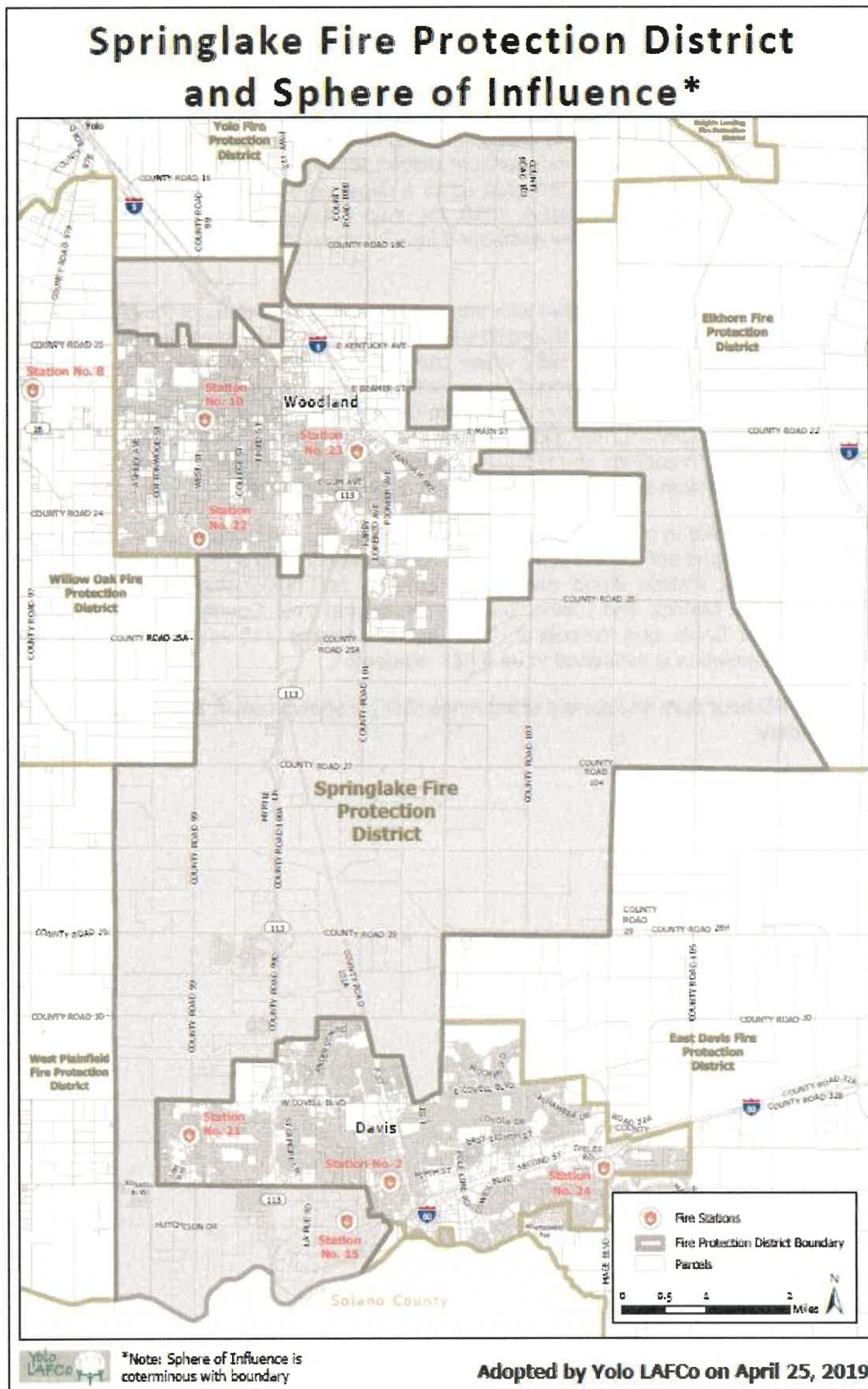
The Springlake Fire Protection District (FPD) was formed as an independent district on July 21, 1942 and is authorized to provide fire protection and emergency response services. On August 9, 2019, the District applied to LAFCo to change from an independent district to a dependent district under Yolo County. Effective, July 1, 2020, the District was reorganized as a dependent district to Yolo County, governed by the Board of Supervisors. And on August 4, 2020, the Yolo County Board of Supervisors delegated its decision-making authority to a local five-member Fire Commission, each appointed by the Board of Supervisors to serve four-year terms.

In 1959, Springlake FPD was consolidated with and subsumed the now defunct Plainfield FPD (not to be confused with the West Plainfield FPD). Springlake FPD executed a “functional consolidation” with the City of Woodland Fire Department in April 1982 where the City assumed ownership of the District’s capital assets in exchange for contractual fire protection services from the City. In November 1985 this agreement was modified to include service only to the area of the District north of County Road 29. The District then contracted with the City of Davis for fire protection services to its territory south of County Road 29, which is better served by Davis. In addition, the UC Davis campus is in the southern portion of the District, and it provides its own fire protection services from its campus Fire Department.

The District is 32,545 acres in size and serves a mix of residential, commercial, and industrial uses in the areas adjacent to Woodland and Davis, with the remainder predominantly agricultural uses. Binning Farms, North Davis Meadows, Patwin Road and West/Kentucky are designated inhabited unincorporated communities within the District. The District is located in central Yolo County and generally around and between the cities of Davis and Woodland. The District contains 713 residential and 8 commercial addresses and its population is estimated to be 6,587 residents¹.

The Springlake FPD boundary and sphere of influence (SOI) is shown below. The SOI is coterminous with the district boundary.

¹ Population estimate is based on the number of residential addresses assigned in 2021 in the FPD territory with a Yolo County average of 2.5 persons per household.



MUNICIPAL SERVICE REVIEW

POTENTIALLY SIGNIFICANT MSR DETERMINATIONS

The MSR determinations checked below are potentially significant, as indicated by “yes” or “maybe” answers to the key policy questions in the checklist and corresponding discussion on the following pages. If most or all of the determinations are not significant, as indicated by “no” answers, the Commission may find that a MSR update is not warranted.

- | | |
|--|---|
| <input type="checkbox"/> Growth and Population | <input type="checkbox"/> Shared Services |
| <input type="checkbox"/> Disadvantaged Unincorporated Communities | <input checked="" type="checkbox"/> Accountability |
| <input type="checkbox"/> Capacity, Adequacy & Infrastructure to Provide Services | <input type="checkbox"/> Broadband Access |
| <input type="checkbox"/> Financial Ability | <input type="checkbox"/> Status of Previous MSR Recommendations |

LAFCo MUNICIPAL SERVICE REVIEW:

- ☐ On the basis of this initial evaluation, the required determinations are not significant and staff recommends that an MSR is NOT NECESSARY. The subject agency will be reviewed again in five years per Government Code Section 56425(g).
- ☒ The subject agency has potentially significant determinations and staff recommends that a comprehensive MSR IS NECESSARY and has been conducted via this checklist.

1. GROWTH AND POPULATION

| Growth and population projections for the affected area. | YES | MAYBE | NO |
|--|--------------------------|--------------------------|-------------------------------------|
| a) <i>Will development and/or population projections over the next 5-10 years impact the subject agency's service needs and demands?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) <i>Do changes in service demand suggest a change in the agency's services?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

a-b) *Will development and/or population projections over the next 5-10 years impact the subject agency's service needs and demands? Do changes in service demand suggest a change in the agency's services?*

No. The population for Springlake FPD is currently estimated to be 6,587 and there are no significant growth areas designated by the County. As the cities of Davis and Woodland annex territory, it is detached from the Springlake FPD.

The territory north of County Road 29 is dispatched by the Yolo Emergency Communications Agency and south of it by the City of Davis. Total calls that resulted in dispatched apparatus/responders were 208 in FY 18/19, 225 in FY 19/20 and 240 in FY 20/21, a 15% increase over three years.

Growth and Population MSR Determination

The population for Springlake FPD is currently estimated to be 6,587 and there are no significant growth areas designated by the County. As the cities of Davis and Woodland annex territory, it is detached from the Springlake FPD. Over the last three fiscal years, total calls that resulted in dispatched apparatus/responders were 208 in FY 18/19, 225 in FY 19/20 and 240 in FY 20/21, a 15% increase over three years, which is relatively low compared to other FPDs in the county.

2. DISADVANTAGED UNINCORPORATED COMMUNITIES

The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.

| | YES | MAYBE | NO |
|---|--------------------------|--------------------------|-------------------------------------|
| a) <i>If the subject agency provides services related to sewers, municipal and industrial water, or structural fire protection, are there any "inhabited unincorporated communities" (per adopted Commission policy) within or adjacent to the subject agency's sphere of influence that are considered "disadvantaged" (80% or less of the statewide median household income) that do not already have access to public water, sewer and structural fire protection?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) <i>If "yes" to a), it is feasible for the agency to be reorganized such that it can extend service to the disadvantaged unincorporated community? If "no" to a), this question is marked "no" because it is either not needed or not applicable.</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

- a) *If the subject agency provides services related to sewers, municipal and industrial water, or structural fire protection, are there any "inhabited unincorporated communities" (per adopted Commission policy) within or adjacent to the subject agency's sphere of influence that are considered "disadvantaged" (80% or less of the statewide median household income) that do not already have access to public water, sewer and structural fire protection?*

No. All "inhabited unincorporated communities" countywide receive structural fire protection services. The West/Kentucky area may be a disadvantaged community, but it receives city fire protection services.

- b) *If "yes" to a), it is feasible for the agency to be reorganized such that it can extend service to the disadvantaged unincorporated community? If "no" to a), this question is marked "no" because it is either not needed or not applicable.*

Not applicable.

Disadvantaged Unincorporated Communities MSR Determination

All "inhabited unincorporated communities" countywide receive structural fire protection services. The West/Kentucky area is likely a disadvantaged community, but it receives city fire protection services.

3. CAPACITY AND ADEQUACY OF PUBLIC FACILITIES AND SERVICES

Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence.

| | YES | MAYBE | NO |
|--|--------------------------|--------------------------|-------------------------------------|
| a) <i>Are there any deficiencies in the infrastructure, equipment, and capacity of agency facilities to meet <u>existing</u> service needs for which the agency does not have a plan in place to resolve (including deficiencies created by new state regulations)?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) <i>Are there any deficiencies in the adequacy of services to meet <u>existing</u> service needs for which the agency does not have a plan in place to resolve? Also note how services are provided (i.e., number of staff and/or contracts).</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) <i>Are there any issues regarding the agency's capacity and ability to meet the service demand of reasonably foreseeable <u>future</u> growth?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) <i>Is the agency needing to consider climate adaptation in its assessment of infrastructure/service needs?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) <i>Are there any service needs or deficiencies for disadvantaged unincorporated communities related to sewers, municipal and industrial water, and structural fire protection within or contiguous to the agency's sphere of influence?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

a-e) No. Springlake FPD has not provided direct services since 1982 and contracts with the cities of Davis and Woodland, and UC Davis for fire protection and emergency response services. The current agreement for services was executed in 2004 and expires on June 30, 2024. The agreement with UC Davis was executed in 2015 and continues indefinitely with a 90-day written notice.

Staff and Coverage, training, fire station, apparatus and equipment are all provided by a city fire department which must adhere to higher performance standards. Both National Fire Protection Association (NFPA) 1720 and 1710 are standards concerning personnel deployment and response times to fires and medical emergencies: NFPA 1720 is designed primarily for communities with volunteer firefighters. NFPA 1710 is designed primarily for communities with career, or paid, firefighters.

Capacity and Adequacy of Public Facilities and Services MSR Determination

Springlake FPD has not provided direct services since 1982 and contracts with the cities of Davis and Woodland, and UC Davis for fire protection and emergency response services. City fire departments must adhere to higher performance standards (NFPA 1710) than rural departments (NFPA 1720). The current agreement with the cities for services was executed in 2004 and expires on June 30, 2024. The agreement with UC Davis was executed in 2015 and continues indefinitely with a 90-day written notice.

Capacity and Adequacy of Public Facilities and Services MSR Recommendation(s)

- The Springlake FPD Chief should provide a written evaluation of the level of service, deployment, and response time objectives as an agenda item at a Springlake FPD meeting on an annual basis.

YOLO LAFCo MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

4. FINANCIAL ABILITY

Financial ability of agencies to provide services.

| | YES | MAYBE | NO |
|--|--------------------------|-------------------------------------|-------------------------------------|
| a) <i>Is the subject agency in an unstable financial position, i.e. does the 5-year trend analysis indicate any issues? Does revenue growth keep pace with increased costs?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) <i>Can the subject agency improve its use of generally accepted accounting principles including: summaries of all fund balances, summaries of revenues and expenditures, general status of reserves, and any un-funded obligations (i.e. pension/retiree benefits)? Does the agency need accounting and/or financial policies that guide the agency in how financial transactions are recorded and presented?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) <i>Does the agency staff need to review financial data on a regular basis and are discrepancies identified, investigated and corrective action taken in a timely manner? The review may include reconciliations of various accounts, comparing budgets-to-actual, analyzing budget variances, comparing revenue and expense balances to the prior year, etc. If the agency uses Yolo County's financial system and the County Treasury, does the agency review monthly the transactions in the County system to transactions the agency submitted to the County for processing?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) <i>Does the agency board need to receive regular financial reports (quarterly or mid-year at a minimum) that provide a clear and complete picture of the agency's assets and liabilities, fully disclosing both positive and negative financial information to the public and financial institutions?</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e) <i>Is there an issue with the organization's revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) <i>Is the organization's revenue insufficient to fund an adequate level of service, necessary infrastructure maintenance, replacement and/or any needed expansion? Is the fee inconsistent with the schedules of similar local agencies? Does the rate/fee schedule include a specific amount identified for capital asset replacement (tied to a capital improvement plan with implementation policies)?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) <i>Is the organization needing additional reserves to protect against unexpected events or upcoming significant costs (excluding capital asset replacement, see 4f)? Has the agency identified and quantified what the possible significant risks and costs of infrastructure or equipment failure? Does the agency have a reserve policy?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| h) <i>Does the agency have any debt, and if so, is the organization's debt at an unmanageable level? Does the agency need a clear debt management policy, if applicable?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

YOLO LAFCO MUNICIPAL SERVICE REVIEW/SPHERE OF INFLUENCE STUDY

Discussion:

Financial Background

SPRINGLAKE FIRE PROTECTION DISTRICT STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|---|----------------|----------------|----------------|----------------|----------------|
| Revenue | | | | | |
| Property taxes, in-lieu taxes, HOPTR | \$ 423,174 | \$ 429,271 | \$ 486,182 | \$ 489,348 | \$ 506,327 |
| Interest | 1,061 | 1,552 | 2,707 | 5,480 | (1,581) |
| Special assessment | 51,135 | 50,657 | 50,620 | 50,962 | 49,697 |
| Other revenue | - | 2,182 | 575 | - | - |
| Total Revenue | 475,370 | 483,662 | 540,084 | 545,790 | 554,443 |
| Expenditures | | | | | |
| Services and supplies | 7,411 | 11,499 | 7,601 | 14,875 | 12,187 |
| UCD share of property taxes | 18,492 | 12,294 | 32,003 | 22,325 | 23,305 |
| Contract payments - City of Davis | 266,575 | 211,672 | 215,419 | 221,150 | 237,270 |
| Contract payments - City of Woodland | 182,892 | 248,197 | 285,061 | 287,440 | 281,681 |
| Total Expenditures | 475,370 | 483,662 | 540,084 | 545,790 | 554,443 |
| Net income (loss) | - | - | - | - | - |
| Beginning Fund Balance | - | - | - | - | - |
| Ending Fund Balances | \$ - | \$ - | \$ - | \$ - | \$ - |
| Fund Balances | | | | | |
| Unassigned | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Fund Balances | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property Tax Analysis | | | | | |
| a. Assessed Value (AV) | \$ 588,090,168 | \$ 607,451,232 | \$ 642,125,616 | \$ 663,074,121 | \$ 669,451,989 |
| b. Y-T-Y Percentage change in AV | 4.22% | 3.29% | 5.71% | 3.26% | 0.96% |
| c. Current secured, unsecured and l | \$ 414,935 | \$ 425,170 | \$ 471,560 | \$ 486,048 | \$ 494,398 |
| d. District share of general 1% levy (l | 7.0556% | 6.9992% | 7.3437% | 7.3302% | 7.3851% |

- a) *Is the subject agency in an unstable financial position, i.e. does the 5-year trend analysis indicate any issues? Does revenue growth keep pace with increased costs?*

No. Springlake Fire Protection District is a pass-through entity, in that all revenues in excess of administrative expenditures are remitted to the contracted agencies: City of Davis, City of Woodland and UC Davis. The District does not maintain any fund balance, including reserves of any kind.

Revenue

Springlake Fire Protection District's revenue consists of property tax revenues, special assessments and interest. Like most other rural fire districts, Springlake FPD relies primarily on a share of the general 1% property tax levy for the majority of its revenue. In fiscal year 2021 property taxes of \$506,327 comprised 91% of total revenues. The District's share of property taxes within its boundaries is approximately 7.4%, while the average for all FPDs in the County is 6.2%. This District has also levied a special assessment since 1994. In 2021 special assessment revenue was \$49,697 which accounted for 9% of total revenue.

According to the Chief, the County used to provide parcel info via a third party that provided more detailed, relevant information regarding changes to parcels. With the County moving away from the

paid service, information that was once provided, and useful, is no longer available, possibly creating inaccurate parcel information.

Expenditures

In addition to some minor administrative expenditures the District's largest expenditure is contract payments to the City of Woodland and City of Davis. These payments increase as the property tax increase and special assessment increase.

- b) *Does the subject agency need to use generally accepted accounting principles including: summaries of all fund balances, summaries of revenues and expenditures, general status of reserves, and any un-funded obligations (i.e. pension/retiree benefits)? Does the agency have accounting and/or financial policies that guide the agency in how financial transactions are recorded and presented?*

No. The district maintains all funds in the County Treasury and uses the County's financial system to maintain its accounting records. Since the district is a dependent district, it is subject to the same accounting and financial policies as the County. Accounting and budget data including all cash receipts and disbursements are reviewed by County finance staff before they are posted.

- c) *Does the agency staff need to review financial data on a regular basis and are discrepancies identified, investigated and corrective action taken in a timely manner? The review may include reconciliations of various accounts, comparing budgets-to-actual, analyzing budget variances, comparing revenue and expense balances to the prior year, etc. If the agency uses Yolo County's financial system and the County Treasury, does the agency review monthly the transactions in the County system to transactions the agency submitted to the County for processing?*

Maybe. According to the District's minutes County financial reports are included in board meeting packets. In 2019 District board members did not detect that in-lieu taxes from State Fish and Wildlife were not posted to the District's fund.

- d) *Does the agency board need to receive regular financial reports (quarterly or mid-year at a minimum) that provide a clear and complete picture of the agency's assets and liabilities, fully disclosing both positive and negative financial information to the public and financial institutions?*

No. The board receives reports from the County as they become available.

- e) *Is there an issue with the organization's revenue sources being reliable? For example, is a large percentage of revenue coming from grants or one-time/short-term sources?*

No. Revenues are reliable. All of the revenue is from property taxes, special assessments and interest earned on surplus funds held by the County Treasury. All revenues are collected and allocated by the County.

- f) *Is the organization's rate/fee schedule insufficient to fund an adequate level of service, necessary infrastructure maintenance, replacement and/or any needed expansion? Is the fee inconsistent with the schedules of similar local agencies? Does the rate/fee schedule include a specific amount identified for capital asset replacement (tied to a capital improvement plan with implementation policies)?*

No. This is not applicable to Springlake FPD since the District is operating as a pass-through entity.

- g) *Is the organization needing additional reserves to protect against unexpected events or upcoming significant costs (excluding capital asset replacement, see 4f)? Does the agency need to identify and quantify what the possible significant risks and costs of infrastructure or equipment failure? Does the agency need a reserve policy?*

No. The District remits all revenues to the City of Davis, City of Woodland, and UC Davis by agreement. The District does not maintain any equipment or facilities.

- i) *Does the agency have any debt, and if so, is the organization's debt at an unmanageable level? Does the agency need a clear capital financing and debt management policy, if applicable?*

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No. The District does not have any debt.

Financial Ability MSR Determination

Springlake Fire Protection District is a pass-through entity, in that all revenues in excess of administrative expenditures are remitted to the contracted agencies: City of Davis, City of Woodland and UC Davis. The District does not maintain any fund balance, including reserves of any kind. In fiscal year 2021 property taxes of \$506,327 comprised 91% of total revenues. The District's share of property taxes within its boundaries is approximately 7.4%, while the average for all FPDs in the County is 6.2%. This District has also levied a special assessment since 1994. In 2021 special assessment revenue was \$49,697 which accounted for 9% of total revenue. There are no financial considerations or obligations.

Financial Ability MSR Recommendation(s)

- Springlake FPD staff should review the County financial reports to detect any omissions, errors, or anomalies. This review may include comparing current year budget to actual amounts, comparing current year actuals to prior years', etc.

5. SHARED SERVICES AND FACILITIES

Status of, and opportunities for, shared facilities.

| | YES | MAYBE | NO |
|--|--------------------------|--------------------------|-------------------------------------|
| a) <i>Are there any opportunities for the organization to share services or facilities with neighboring, overlapping or other organizations that are not currently being utilized?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

- a) *Are there any opportunities for the organization to share services or facilities with neighboring, overlapping or other organizations that are not currently being utilized?*

No. Springlake FPD shares services and contracts with the cities of Davis and Woodland, and UC Davis for fire protection and emergency response services.

Shared Services MSR Determination

Springlake FPD shares services by contracting with the City of Davis, City of Woodland, and UC Davis for fire protection and emergency response services.

6. ACCOUNTABILITY, STRUCTURE AND EFFICIENCIES

Accountability for community service needs, including governmental structure and operational efficiencies.

| | YES | MAYBE | NO |
|---|-------------------------------------|--------------------------|-------------------------------------|
| a) <i>Are there any recommended changes to the organization's governmental structure or operations that will increase accountability and efficiency (i.e. overlapping boundaries that confuse the public, service inefficiencies, and/or higher costs/rates)?</i> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b) <i>Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization's program requirements and financial management?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

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| | | | |
|--|--------------------------|-------------------------------------|-------------------------------------|
| c) <i>Are there any issues with staff capacity and/or turnover? Is there a lack of staff member training regarding the organization's program requirements and financial management?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) <i>Does the agency need adequate policies (as applicable) relating to personnel/payroll, general and administrative, board member and meetings, and segregating financial and accounting duties among staff and/or board to minimize risk of error or misconduct (see suggested policies list)?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) <i>Are any agency officials and designated staff <u>not</u> current in making their Statement of Economic Interests (Form 700) disclosures?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) <i>Does the agency need to secure independent audits of financial reports that meet California State Controller requirements? Are the same auditors used for more than six years? Are audit results <u>not</u> reviewed in an open meeting?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) <i>If the agency is not audited annually, does the agency need to have a qualified external person review agency finances each year (at a minimum), comparing budgets to actuals, comparing actuals to prior years, analyzing significant differences or changes, and determining if the reports appear reasonable?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| h) <i>Does the organization need to improve its public transparency via a website (see https://www.yololafo.org/yolo-local-government-website-transparency-scorecards)?</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Discussion:

- a) *Are there any recommended changes to the organization's governmental structure or operations that will increase accountability and efficiency (i.e. overlapping boundaries that confuse the public, service inefficiencies, and/or higher costs/rates)?*

Yes.

Detaching Portion of Springlake FPD Served by City of Davis

Even though the LAFCo 2003 MSR for Springlake FPD noted "the contract with the two cities is an acceptable government structure option", Springlake FPD is managed by the City of Woodland and its territory is currently served by three different fire departments as contract providers: The City of Davis, the City of Woodland, and UC Davis. The territory is also dispatched by two different agencies (the City of Davis and YECA). It would be more directly accountable for community service needs and less confusing to the public if the territory south of County Road 29 served by the City of Davis were part of a district managed directly by the City of Davis.

Among the purposes of LAFCo is to review and provide information to shape the development of local agencies to advantageously provide for the present and future needs of each county and its communities. The fire service provider landscape has changed significantly since Springlake FPD was formed (and reorganized in 1959 to annex the Plainfield FPD). Springlake FPD began contracting for services with the City of Woodland altogether in 1982, and then changed service providers to the City of Davis in 1985 for everything south of County Road 29 to improve response. Combining the territory served by the City of Davis under one district and the area served by the City of Woodland under another would be more efficient, more accountable for community service needs, and less confusing to the public.

Annexing Portion of Elkhorn FPD Served by City of Woodland

The City of Woodland already responds to a portion of Elkhorn FPD's calls under its 2015 auto aid agreement and the Elkhorn FPD service is now redundant and inferior to the City's service. The simplest governmental structure to be accountable and provide for community service needs in an

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efficient manner would be to consolidate service territory served by each city under one district. Such a structure would be more uniformly accountable for community service needs, less confusing to the public, and efficient. Therefore, LAFCo recommends the Elkhorn FPD be dissolved and its service territory be annexed into Springlake FPD for the City of Woodland service area.

- b) *Are there any issues with filling board vacancies and maintaining board members? Is there a lack of board member training regarding the organization's program requirements and financial management?*

No. Springlake FPD has struggled to fill its seats for years, which is the reasoning behind it being reorganized as a dependent FPD effective July 1, 2020. It is understood that eventually when the fire commission loses its quorum, the Yolo County BOS will act on behalf of the Springlake FPD. Therefore, while there are issues with vacancies, there is a plan in place to address it so there is no gap in decision making authority.

| Name / Title | Start | End |
|----------------------|------------|------------|
| Vacant Seat #1 / | | 09/29/2022 |
| Vacant Seat #2 / | | 09/29/2022 |
| Carolyn Bunfill / | 09/29/2020 | 09/29/2024 |
| Wes Arvin / | 09/29/2020 | 09/29/2024 |
| Brooke Herrgessell / | 09/29/2020 | 09/29/2024 |

- c) *Are there any issues with staff capacity and/or turnover? Is there a lack of staff member training regarding the organization's program requirements and financial management?*

No. City staff perform all FPD services and functions.

- d) *Does the agency need adequate policies (as applicable) relating to personnel/payroll, general and administrative, board member and meetings, and segregating financial and accounting duties among staff and/or board to minimize risk of error or misconduct?*

No. The City maintains policies to manage all FPD services and functions.

- e) *Are any agency officials and designated staff not current in making their Statement of Economic Interests (Form 700) disclosures?*

No. Springlake FPD officials are current in filing Statement of Economic Interests (Form 700) disclosures.

- f) *Does the agency need to secure independent audits of financial reports that meet California State Controller requirements? Are the same auditors used for more than six years? Are audit results not reviewed in an open meeting?*

No. Springlake FPD performed audits up until FY 20/21 when it was reorganized as a dependent FPD and is now included in the Annual Comprehensive Financial Report (ACFR). The County's audited CAFR meets general audit requirements and the CAFR satisfies the requirements of Government Code 26909.

- g) *If the agency is not audited annually, does the agency need to have a qualified external person review agency finances each year (at a minimum), comparing budgets to actuals, comparing actuals to prior years, analyzing significant differences or changes, and determining if the reports appear reasonable?*

No. Springlake FPD is audited annually and day to day operations are managed by the City which has financial staff to review agency finances.

- h) *Does the organization need to improve its public transparency via a website (see <https://www.yololafco.org/yolo-local-government-website-transparency-scorecards>)?*

Maybe. Dependent districts are not legally required to maintain a website. However, Springlake FPD maintains a website and received a 60% transparency score in 2021. Please see the report posted on the LAFCo website for where improvements are recommended.

Accountability, Structure and Efficiencies MSR Determination

Springlake FPD is managed by the City of Woodland and its territory is served by three different fire departments contract providers: The City of Davis, City of Woodland, and UC Davis. The territory is also dispatched by two different agencies (the City of Davis and YECA). It would be more directly accountable for community service needs and less confusing to the public if the territory south of County Road 29 were detached and annexed into East Davis FPD. Combining the territory served by the City of Davis under one district and the area served by the City of Woodland under another would be more efficient, more accountable for community service needs, and less confusing to the public. In addition, the City of Woodland already responds to a portion of Elkhorn FPD's calls under its 2015 auto aid agreement and the Elkhorn FPD service is now redundant and inferior to the City's service. Therefore, LAFCo also recommends the Elkhorn FPD be dissolved and the City of Woodland's service territory be annexed into Springlake FPD for the City of Woodland service area.

Springlake FPD has struggled to fill its seats for years, which is the reasoning behind it being reorganized as a dependent FPD effective July 1, 2020. It is understood that eventually when the fire commission loses its quorum, the Yolo County BOS will act on behalf of the Springlake FPD. Springlake FPD performed audits up until FY 20/21 when it was reorganized as a dependent FPD and is now included in the County's Annual Comprehensive Financial Report (ACFR). Although dependent districts are not legally required to maintain a website, Springlake FPD maintains a website and received a 60% transparency score in 2021.

Accountability, Structure and Efficiencies MSR Recommendation(s)

- The Springlake FPD territory south of County Road 29 should be detached and annexed into the East Davis FPD, which is managed directly by the City of Davis which provides the service.
- The Springlake FPD sphere of influence should be updated to include the portion of Elkhorn FPD territory within the City of Woodland auto-aid agreement service area.
- Although dependent districts are not legally required to maintain a website, Springlake FPD maintains a website and received a 60% transparency score for best practices in 2021. Please see the report at <https://www.yololafco.org/yolo-local-government-website-transparency-scorecards> for where improvements are needed.

7. BROADBAND ACCESS

Any other matter related to effective or efficient service delivery, as required by commission policy.

Per Yolo LAFCo Project Policy 6.2 *"it is the intent of Yolo LAFCo to comprehensively review broadband access in MSRs of local agencies that either serve communities and/or provide emergency services where broadband connection is critical (i.e. cities, CSDs, CSAs, FPDs and RDs)."*

| | YES | MAYBE | NO |
|--|--------------------------|--------------------------|-------------------------------------|
| a) <i>Is there a lack of high-performance broadband (25/3 Mbps) available in the community?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) <i>Is there a lack of low-income subscription rates and/or digital literacy programs available?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

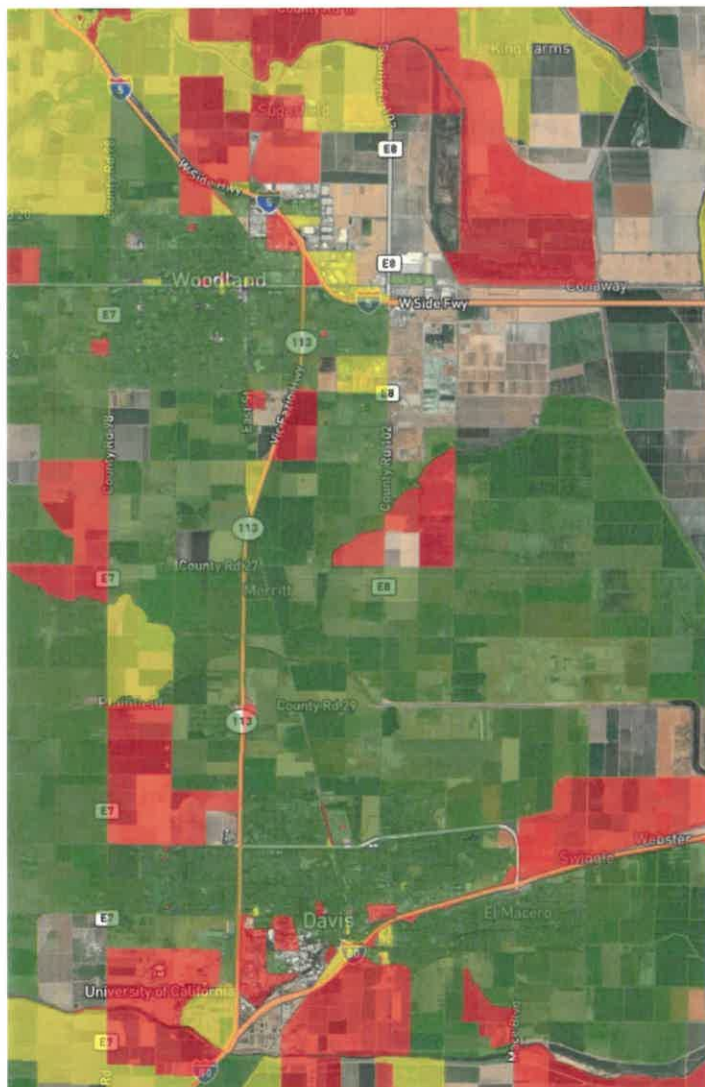
Discussion:

- a) *Is there a lack of high-performance broadband (25/3 Mbps) available in the community?*

No. City fire stations have broadband service and it is widely available in most (but not all) of the Springlake FPD territory. The FPD's territory is large and providers vary depending on location.

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According to the CPUC Interactive Broadband Map, the unincorporated communities of Binning Farms, North Davis Meadows, Patwin Road and West/Kentucky have access to broadband service.



b) *Is there a lack of low-income subscription rates and/or digital literacy programs available?*

No. According to the CPUC Broadband Mapping Program, broadband adoption varies between 60-80% in some areas and is greater than 80% (the highest category) for the FPD territory.

Yolo County Library staff provide one-on-one computer assistance, with even with basic functions like setting up an email account ² and generally help troubleshoot technology challenges. Information and instruction about basic computer/tablet/smartphone use is offered in ESL conversation clubs, classes and in Yolo Reads Adult and Family Literacy program. The library also provides hotspots and Chromebooks for those that need these items. The library does not have a formalized technology curriculum, although there have been discussions regarding adding it as a service.

Broadband Access MSR Determination

City fire stations have broadband service and it is widely available in most (but not all) of the Springlake FPD territory. The FPD's territory is large and providers vary depending on location. According to the CPUC Interactive Broadband Map, the unincorporated communities of

Binning Farms, North Davis Meadows, Patwin Road and West/Kentucky all have access to broadband service. Broadband adoption varies between 60-80% in some areas and is greater than 80% (the highest category) in other areas for the FPD territory.

8. STATUS OF PREVIOUS MSR RECOMMENDATIONS

| | YES | MAYBE | NO |
|--|--------------------------|--------------------------|-------------------------------------|
| a) <i>Are there any recommendations from the agency's previous MSR that have not been implemented?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

² Email from Mark Fink, Yolo County Librarian on May 26, 2021

Discussion:

- a) *Are there any recommendations from the agency's previous MSR that have not been implemented?*

No. There were no recommendations from the 2016 MSR specific to the Springlake FPD.

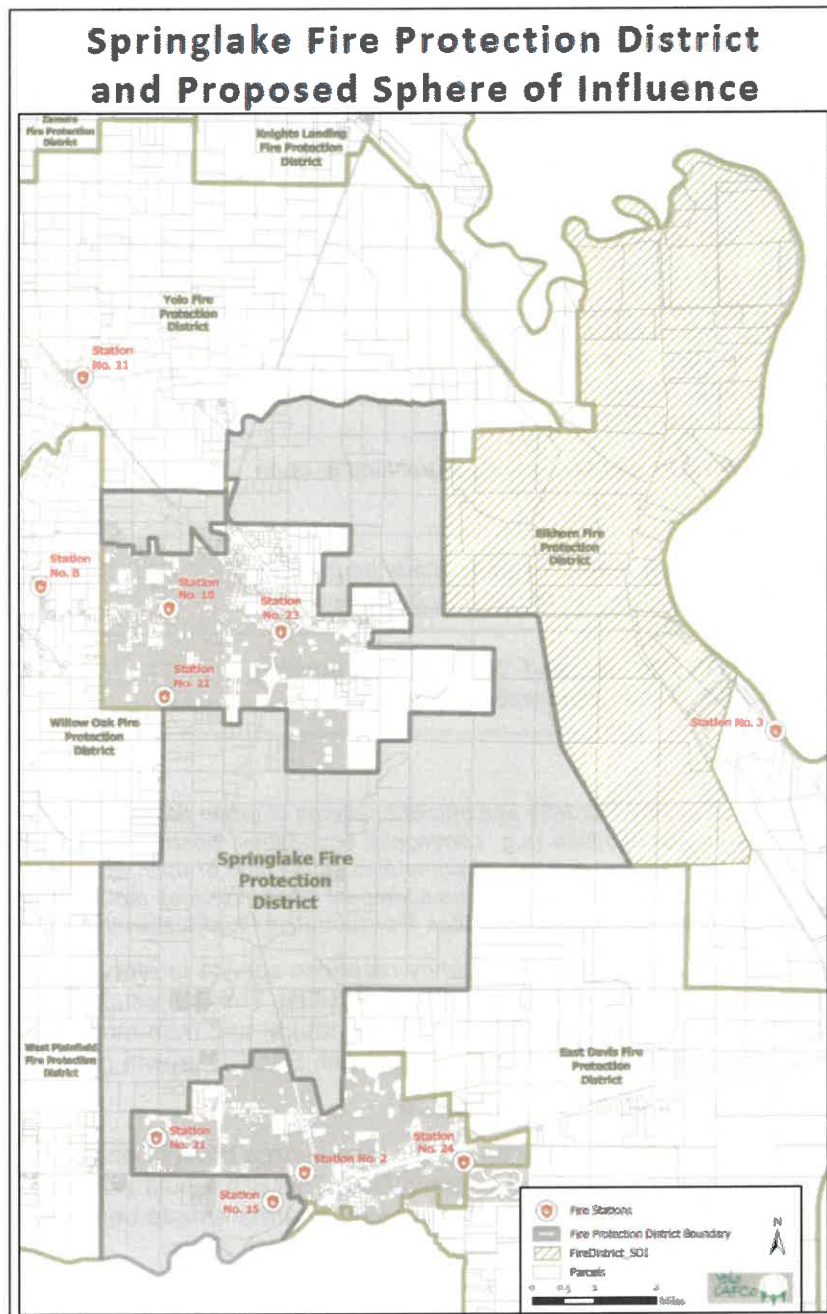
Status of Previous Recommendations MSR Determination

There were no recommendations from the 2016 MSR specific to the Springlake FPD.

SPHERE OF INFLUENCE STUDY

On the basis of the Municipal Service Review:

- ☐ Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update is NOT NECESSARY in accordance with Government Code Section 56425(g). Therefore, NO CHANGE to the agency's SOI is recommended and SOI determinations HAVE NOT been made.
- ☒ Staff has reviewed the agency's Sphere of Influence and recommends that a SOI Update IS NECESSARY in accordance with Government Code Section 56425(g). Therefore, A CHANGE to the agency's SOI is recommended and SOI determinations HAVE been made and are included in this MSR/SOI study.



POTENTIALLY SIGNIFICANT SOI DETERMINATIONS

The SOI determinations below are potentially significant, as indicated by “yes” or “maybe” answers to the key policy questions in the checklist and corresponding discussion on the following pages.

- ☐ Present and Planned Land Uses
- ☐ Need for Public Facilities and Services
- ☐ Capacity and Adequacy of Provide Services
- ☐ Social or Economic Communities of Interest
- ☐ Disadvantaged Unincorporated Communities

1. PRESENT AND PLANNED LAND USES

The present and planned land uses in the area, including agricultural and open-space lands.

| | YES | MAYBE | NO |
|---|--------------------------|--------------------------|-------------------------------------|
| a) <i>Would the SOI conflict with planned, orderly and efficient patterns of urban development? Would the SOI impact the identity of any existing communities (e.g. community boundaries, postal zones, school, or other service boundaries)?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) <i>Would the SOI result in the loss of prime agricultural land or open space?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) <i>Would the SOI conflict with any natural or made-made boundaries that would impact where services can reasonably be extended?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) <i>Is there a conflict with the adopted SACOG Metropolitan Transportation Plan/Sustainable Communities Strategy?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

a-d) *Would the SOI conflict with planned, orderly and efficient patterns of urban development? Would the SOI impact the identity of any existing communities (e.g. community boundaries, postal zones, school, or other service boundaries)? Would the SOI result in the loss of prime agricultural land or open space? Would the SOI conflict with any natural or made-made boundaries that would impact where services can reasonably be extended? Is there a conflict with the adopted SACOG Metropolitan Transportation Plan/Sustainable Communities Strategy?*

The SOI is for FPD fire protection and emergency response service territory only. The SOI area does not contain any urban development or identified communities. The SOI would not result in any change to agricultural land or open space. The SOI considers natural and man-made boundaries that would affect emergency response times. There is no conflict with SACOG growth plans.

Present and Planned Land Uses SOI Determination

The SOI is for FPD fire protection and emergency response service territory only. The SOI area does not contain any urban development or identified communities. The SOI would not result in any change to agricultural land or open space. The SOI considers natural and man-made boundaries that would affect emergency response times. There is no conflict with SACOG growth plans.

2. NEED FOR PUBLIC FACILITIES AND SERVICES

The present and probable need for public facilities and services in the area.

| | YES | MAYBE | NO |
|--|--------------------------|--------------------------|-------------------------------------|
| a) <i>Would the SOI conflict with the Commission's goal to increase efficiency and conservation of resources by providing essential services within a framework of controlled growth?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) <i>Would the SOI expand services that could be better provided by a city or another agency?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) <i>Does the SOI represent premature inducement of growth or facilitate conversion of agriculture or open space lands?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) <i>Are there any areas that should be removed from the SOI because existing circumstances make development unlikely, there is not sufficient demand to support it?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) <i>Have any agency commitments been predicated on expanding the agency's SOI such as roadway projects, shopping centers, educational facilities, economic development or acquisition of parks and open space?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

- a) *Would the SOI conflict with the Commission's goal to increase efficiency and conservation of resources by providing essential services within a framework of controlled growth?*
 No. The SOI promotes the Commission's goal to increase efficiency. In this case fire protection and emergency response would be given to the agency that can best provide services. The territory is not identified for growth.
- b) *Would the SOI expand services that could be better provided by a city or another agency?*
 No. The SOI would expand services such that they are better provided by the City of Woodland via the Springlake FPD.
- c) *Does the SOI represent premature inducement of growth or facilitate conversion of agriculture or open space lands?*
 No. The SOI would not result in growth or conversion of agricultural or open space land.
- d) *Are there any areas that should be removed from the SOI because existing circumstances make development unlikely, there is not sufficient demand to support it?*
 No. The SOI Update is for fire protection and emergency response, which is provided countywide regardless of development demand.
- e) *Have any agency commitments been predicated on expanding the agency's SOI such as roadway projects, shopping centers, educational facilities, economic development or acquisition of parks and open space?*
 No. Not applicable.

Need for Public Facilities and Services SOI Determination

Fire protection and emergency response services are provided countywide by fire protection districts. It has been determined that there is a present need for improved services in this territory. The Springlake FPD is the most equipped and able FPD to provide services to this territory. The SOI promotes the Commission's goal to increase efficiency. In this case fire protection and emergency response would be given to the agency that can best provide services. The territory is not identified for growth and the SOI would not result

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in growth or conversion of agricultural or open space land. The SOI Update is for fire protection and emergency response, which is provided countywide regardless of development demand.

3. CAPACITY AND ADEQUACY OF PROVIDED SERVICES

The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

| | YES | MAYBE | NO |
|---|--------------------------|--------------------------|-------------------------------------|
| a) <i>Are there any issues regarding the agency's capacity to provide adequate services in the proposed SOI territory and ability to extend services?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

- a) *Are there any issues regarding the agency's capacity to provide adequate services in the proposed SOI territory and ability to extend services?*

No. The Springlake FPD has capacity to provide services in the SOI territory via its contract with the City of Woodland.

Capacity and Adequacy of Provided Services SOI Determination

The Springlake FPD has capacity to provide adequate services in the SOI territory via its contract with the City of Woodland.

4. SOCIAL OR ECONOMIC COMMUNITIES OF INTEREST

The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

| | YES | MAYBE | NO |
|--|--------------------------|--------------------------|-------------------------------------|
| a) <i>Are there any social or economic communities of interest in the area if the commission determines that they are relevant to the agency (see also MSR checklist question 2b)?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

- a) *Are there any social or economic communities of interest in the area if the commission determines that they are relevant to the agency (see also MSR checklist question 2b)?*

No. Not applicable.

Social or Economic Communities of Interest SOI Determination

There are no social or economic communities of interest in the SOI area.

5. DISADVANTAGED UNINCORPORATED COMMUNITIES

For an update of an SOI of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

| | YES | MAYBE | NO |
|---|--------------------------|--------------------------|-------------------------------------|
| a) <i>If the subject agency provides public services related to sewers, municipal and industrial water or structural fire protection (same as MSR checklist question 2a) does the proposed SOI exclude any disadvantaged unincorporated community (per MSR checklist question 2b) where it either may be feasible to extend services or required to be included under SB 244?</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion:

- a) *If the subject agency provides public services related to sewers, municipal and industrial water or structural fire protection (same as MSR checklist question 2a) does the proposed SOI exclude any disadvantaged unincorporated community (per MSR checklist question 2b) where it either may be feasible to extend services or required to be included under SB 244?*

Not applicable. There are no disadvantaged unincorporated communities in the SOI territory, and all unincorporated territory receives fire protection services. The SOI Update is intended to improve services for the territory.

Disadvantaged Unincorporated Communities SOI Determination

There are no disadvantaged unincorporated communities in the SOI territory, and all unincorporated territory receives fire protection services. The SOI Update is intended to improve services for the territory.

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
VI.B

DATE: September 28, 2022

SUBJECT: Conflict of Interest Code – Biennial Review

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Governing Board review the District's Conflict of Interest Code to meet the biennial review requirement and attest that no amendments are required at this time.

BACKGROUND INFORMATION:

The Board Clerk received notice in July that the biennial review by the Board of the District's Conflict of Interest Code is due to County Counsel by early October for timely adoption by the Board of Supervisors. As part of this notice, the Board is required to notify the Board of Supervisors if any amendments are required to the Code. We recommend that the Board perform a full review of the code.

The code was last amended in February of 2019.

Respectfully yours,



Eric Zane
Fire Chief

Springlake Fire Protection District Conflict of Interest Code

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18730. Provisions of Conflict of Interest Codes.

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may

Springlake Fire Protection District Conflict of Interest Code

foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

Springlake Fire Protection District Conflict of Interest Code

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.²

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code.

Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April

1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Springlake Fire Protection District Conflict of Interest Code

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

- (1) File a written resignation with the appointing power; and
- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated,

Springlake Fire Protection District Conflict of Interest Code

respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported,⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

Springlake Fire Protection District Conflict of Interest Code

(B) Personal Income Disclosure. When personal income is required to be reported,⁵ the statement shall contain:

1. The name and address of each source of income aggregating \$500 or more in value, or \$50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$1,000 or less, greater than \$1,000, greater than \$10,000, or greater than \$100,000;
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁶ the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of

Springlake Fire Protection District Conflict of Interest Code

management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$500.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$500 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any

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public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

Springlake Fire Protection District Conflict of Interest Code

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.

2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans from a person which, in the aggregate, do not exceed \$500 at any given time.

4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and

Springlake Fire Protection District Conflict of Interest Code

clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.
2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.
2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
 - a. The date the loan was made.
 - b. The date the last payment of \$100 or more was made on the loan.

Springlake Fire Protection District Conflict of Interest Code

c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.
2. A loan that would otherwise not be a gift as defined in this title.
3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.
4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.
5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

Springlake Fire Protection District Conflict of Interest Code

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$500 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state

Springlake Fire Protection District Conflict of Interest Code

administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

¹ Designated employees who are required to file statements of economic interests under any

Springlake Fire Protection District Conflict of Interest Code

other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

² See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁴ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵ A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

Springlake Fire Protection District

Conflict of Interest Code

Note: Authority cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502 and 89503, Government Code.

HISTORY

1. New section filed 4-2-80 as an emergency; effective upon filing (Register 80, No. 14). Certificate of Compliance included.
2. Editorial correction (Register 80, No. 29).
3. Amendment of subsection (b) filed 1-9-81; effective thirtieth day thereafter (Register 81, No. 2).
4. Amendment of subsection (b)(7)(B)1. filed 1-26-83; effective thirtieth day thereafter (Register 83, No. 5).
5. Amendment of subsection (b)(7)(A) filed 11-10-83; effective thirtieth day thereafter (Register 83, No. 46).
6. Amendment filed 4-13-87; operative 5-13-87 (Register 87, No. 16).
7. Amendment of subsection (b) filed 10-21-88; operative 11-20-88 (Register 88, No. 46).
8. Amendment of subsections (b)(8)(A) and (b)(8)(B) and numerous editorial changes filed 8-2890; operative 9-27-90 (Reg. 90, No. 42).
9. Amendment of subsections (b)(3), (b)(8) and renumbering of following subsections and amendment of Note filed 8-7-92; operative 9-7-92 (Register 92, No. 32).
10. Amendment of subsection (b)(5.5) and new subsections (b)(5.5)(A)-(A)(2) filed 2-4-93; operative 2-4-93 (Register 93, No. 6).
11. Change without regulatory effect adopting Conflict of Interest Code for California Mental Health Planning Council filed 11-22-93 pursuant to title 1, section 100, California Code of Regulations (Register 93, No. 48). Approved by Fair Political Practices Commission 9-21-93.
12. Change without regulatory effect redesignating Conflict of Interest Code for California Mental Health Planning Council as chapter 62, section 55100 filed 1-4-94 pursuant to title 1, section 100, California Code of Regulations (Register 94, No. 1).
13. Editorial correction adding History 11 and 12 and deleting duplicate section number (Register 94, No. 17).
14. Amendment of subsection (b)(8), designation of subsection (b)(8)(A), new subsection (b)(8)(B), and amendment of subsections (b)(8.1)-(b)(8.1)(B), (b)(9)(E) and Note filed 3-14-95; operative 3-14-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 11).
15. Editorial correction inserting inadvertently omitted language in footnote 4 (Register 96, No. 13).
16. Amendment of subsections (b)(8)(A)-(B) and (b)(8.1)(A), repealer of subsection (b)(8.1)(B), and amendment of subsection (b)(12) filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
17. Amendment of subsections (b)(8.1) and (9)(E) filed 4-9-97; operative 4-9-97 pursuant to Government Code section 11343.4(d) (Register 97, No. 15).
18. Amendment of subsections (b)(7)(B)5., new subsections (b)(8.2)-(b)(8.4)(C) and amendment of Note filed 8-24-98; operative 8-24-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 35).
19. Editorial correction of subsection (a) (Register 98, No. 47).
20. Amendment of subsections (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 5-11-99; operative 5-11-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 20).
21. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-6-2000; operative 1-12-2001 pursuant to the 1974 version of Government Code section 11380.2 and Title 2, California Code of Regulations, section 18312(d) and (e) (Register 2000, No. 49).
22. Amendment of subsections (b)(3) and (b)(10) filed 1-10-2001; operative 2-1-2001.
Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 2).
23. Amendment of subsections (b)(7)(A)4., (b)(7)(B)1.-2., (b)(8.2)(E)3., (b)(9)(A)-(C) and footnote 4. filed 2-13-2001. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 7).
24. Amendment of subsections (b)(8.1)-(b)(8.1)(A) filed 1-16-2003; operative 1-1-2003. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2003, No. 3).
25. Editorial correction of History 24 (Register 2003, No. 12).
26. Editorial correction removing extraneous phrase in subsection (b)(9.5)(B) (Register 2004, No. 33).
27. Amendment of subsections (b)(2)-(3), (b)(3)(C), (b)(6)(C), (b)(8.1)-(b)(8.1)(A), (b)(9)(E) and (b)(11)-(12) filed 1-4-2005; operative 1-1-2005 pursuant to Government Code section 11343.4 (Register 2005, No. 1).
28. Amendment of subsection (b)(7)(A)4. filed 10-11-2005; operative 11-10-2005 (Register 2005, No. 41).
29. Amendment of subsections (a), (b)(1), (b)(3), (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 12-18-2006; operative 1-1-2007. Submitted to OAL pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2006, No. 51).
30. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 10-31-2008; operative 11-30-2008. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2008, No. 44).
31. Amendment of section heading and section filed 11-15-2010; operative 12-15-2010. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2010, No. 47).

Springlake Fire Protection District Conflict of Interest Code

32. Amendment of section heading and subsections (a)-(b)(1), (b)(3)-(4), (b)(5)(C), (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) and amendment of footnote 1 filed 1-8-2013; operative 2-7-2013. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, unpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2013, No. 2).
33. Amendment of subsections (b)(8.1)-(b)(8.1)(A), (b)(8.2)(E)3. and (b)(9)(E) filed 12-15-2014; operative 1-1-2015 pursuant to section 18312(e)(1)(A), title 2, California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, unpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2014, No. 51).
34. Redesignation of portions of subsection (b)(8)(A) as new subsections (b)(8)(B)-(D), amendment of subsections (b)(8.1)-(b)(8.1)(A), redesignation of portions of subsection (b)(8.1)(A) as new subsections (b)(8.1)(B)-(C) and amendment of subsection (b)(9)(E) filed 12-1-2016; operative 12-31-2016 pursuant to Cal. Code Regs. tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, unpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2016, No. 49).
35. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-12-2018; operative 1-1-2019 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, unpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2018, No. 50).

Springlake Fire Protection District
Conflict of Interest Code

Appendix of Designated Position Classifications (Appendix A)

The position listed below are designated positions and the individual occupying each position is deemed to make, or participate in the making of, decisions which may have a material effect on a financial interest of that individual. The individuals occupying the designated positions shall disclose their economic interests in accordance with the Appendix of Disclosure Categories (Appendix B).

| Designated Position | Disclosure Categories |
|-------------------------|-----------------------|
| Board Members..... | 1 |
| Fire Chief..... | 1 |
| Clerk of the Board..... | 2 |
| Consultant* | 1 |

*Disclosure by Consultant shall be subject to the following limitation: The Fire Chief may determine in writing that a particular Consultant, although a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this Section. Such written determination shall include a description of the Consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Fire Chief's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Springlake Fire Protection District Conflict of Interest Code

Appendix of Disclosure Categories (Appendix B)

Positions listed in the Appendix of Designated Position Classifications (Appendix A) shall disclose:

CATEGORY 1:

All positions in this category shall disclose: all investments in any business entity located or doing business in the Springlake Fire Protection District, interests in real property located in the District or within the District's sphere of influence, all sources of income located in or doing business in the District, and business positions in business entities.

CATEGORY 2:

Contracts or makes purchases for entire Springlake Fire Protection District:

All positions in this category shall disclose: all investments in any business entity located or doing business in the Springlake Fire Protection District, all sources of income located in or doing business in the District and business positions in business entities which provide services, supplies, materials, machinery or equipment of the type utilized by the District.

Contracts or makes purchases or specific department within the District:

All positions in this category shall disclose: all investments in any business entity located or doing business in the Springlake Fire Protection District, all sources of income located in or doing business in the District and business positions in business entities which provide services, supplies, materials, machinery or equipment of the type utilized by the designated employee's department or division.

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM VII.A

DATE: September 28, 2022

SUBJECT: Certification Form for Changes to Direct Charge Data

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

Information only. No action required.

BACKGROUND INFORMATION:

On June 28, 2022, the Governing Board certified the 2022-23 special assessment to be placed on the Yolo County Secured Property Tax Bill, adopted Resolution 2022-2023 requesting the collection of charges on the 2022-23 tax roll, and authorized that the charges be directly placed on the tax roll.

Following the Board's approval, the Board Clerk submitted to the Auditor-Controller's Office the Special Assessment Charges for the 2022-23 Tax Roll, along with the Certification of Assessment, Resolution No. 2022-2023, the 2022-23 Direct Charge Transmittal form, and the worksheet showing total assessments due by tax rate area. After submittal, the Board Clerk received notice from the Auditor-Controller's Office that one parcel rejected. This was due to duplicated listings in the data pulled from the County's database.

At the November 12, 2013 meeting, the Board adopted procedures for updating the Direct Charge data in instances such as this when changes in total number of parcels and/or total special assessment charges are less than +/- 10% and the changes are due the addition/deletion of new parcels. Based on these parameters, the Board Clerk submitted the Certification Form for Changes to Direct Charge Data Originally Submitted to the Yolo County DFD which outlines the updated number of parcels to be assessed and total assessment amount. The updated form is attached for the Board's reference.

Respectfully yours,



Eric Zane
Fire Chief

Attachments

COUNTY OF YOLO
2022-23 DIRECT CHARGE TRANSMITTAL

District Name Springlake Fire Protection District

District Address 1000 Lincoln Ave, Woodland CA 95695

Direct Charge Name Springlake

Tax Code No. 53200 Resolution No. 2022-23

Parcel Count 613 Total Amount \$49,278.46

Provide a brief explanation of significant (5 %+/-) increases or decreases from last year:

Parcel count % change 0% Total dollar amount % change -.60%

Explanation _____

Type of Medium Submitted : (Check One)

- ☐ CD: **Must** be in text file format without headers. See layout specifications.
- ☒ Email: **Must** be in text file format without headers. See layout specifications.

Type of Direct Charge and Proposition 218 Compliance: (Check type and check method of compliance.)

Statutory Authority under which the district is formed Example: Mello-Roos, 1915 Bond, etc.

- ☒ Assessment for Special Benefit:
- ☒ Approved by weighted majority of ballots returned
- ☐ Exempt by Proposition 218
- ☐ Special Tax: Approved by electorate vote
- ☐ Fee/Charge:
- ☐ Approved by majority vote of property owners
- ☐ Approved by electorate vote
- ☐ Exempt by Proposition 218
- ☐ 1915 Act Bond: Exempt by Proposition 218


Authorized Signature

8/10/22
Date

Jeran Scruggs
Print Name

Contact Person Jeran Scruggs, Board Clerk

Contact Email Address jeran.scruggs@cityofwoodland.org

Contact Telephone No. 530-661-5875 Contact Fax No. 530-661-5873

Telephone Number to Appear on Tax Bill 530-661-5860

CERTIFICATION OF ASSESSMENT

The Springlake Fire Protection District, hereby certifies that the special assessment(s)/fee(s)
(Agency)
to be placed on the 2022-23 Yolo County Secured Property Tax bill by the
Springlake Fire Protection District for \$48,278.46 is in compliance with
(Agency) (Levy Assessment/Fee)
all requirements of state law, including but not limited to the requirements of
Proposition 218 that added Articles XIIC and XIID to the State Constitution.

The Springlake Fire Protection District agrees to defend, indemnify and hold harmless the
(Agency)
County of Yolo, the Board of Supervisors, the Auditor-Controller, its officers and
employees, from litigation over whether the requirements of Proposition 218 and
other State laws were met with respect to such assessment(s).

If any judgment is entered against any indemnified party as a result of not
meeting the requirements of any State law including Proposition 218 for such
assessment(s), the Springlake Fire Protection District agrees that the County may
(Agency)
offset the amount of any judgement paid by an indemnified party from any
monies collected by County on Springlake Fire Protection District behalf, including property
(Agency)
taxes, special taxes, fees, or assessments.

| | | |
|---|----------------------|----------------|
|  | <u>Jeran Scruggs</u> | <u>8/10/22</u> |
| AUTHORIZED SIGNATURE | PRINT NAME | DATE |

Date of original resolution: 6/28/2022
(Please fill in)

Copy of resolution on file at the Auditor's office. Y / N
(If no, please provide a copy with this certification)

Phone number to be included on Tax Bill 530-661-5860
(Include area code)

Email address to be included on Website jeran.scruggs@cityofwoodland.org

Springlake Fire Protection District
Agency
(One copy of this certification required for each levy assessment/fee)

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

**AGENDA ITEM
VII.B**

DATE: September 28, 2022

SUBJECT: Monthly Trial Balance Reports: June 2022

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:
Informational only. No action required.

BACKGROUND INFORMATION:

Attached is the monthly ledger report for June 2022 as provided by the Yolo County Department of Financial Services for District review.

There are no significant transactions to report for these months.

Respectfully yours,



Eric Zane
Fire Chief

Attachment

Income Statement

GL293 Date 09/12/22 Time 11:35 Company 1000 - YOLO COUNTY USD Page 1
 Income Statement
 For Period 12 Through 12 Ending June 30, 2022 Fiscal Year 2022 Budget 5

| 6220-0053-02751-8060 | | 62205327518060 | | SPRINGLAKE FIRE PROT DIST OPER | | | |
|--------------------------------|--|----------------|---------------|--------------------------------|---------------------|---------------------|---------------|
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | Pct Of Budget |
| NETFUND/POST REVENUES | | | | | | | |
| TAXES | | | | | | | |
| PROPERTY TAX | | | | | | | |
| 400100-0000 | PROP TAXES-CURRENT SECURED | 1,910.10 | | 0.00 | 418,306.20- | 400,000.00- | 104.58 |
| 400101-0000 | PROP TAXES-CURRENT UNSECURED | 11.94 | | 0.00 | 83,919.93- | 95,000.00- | 88.34 |
| 400111-0000 | PROP TAXES-PRIOR UNSECURED | 58.77- | | 0.00 | 1,426.52- | 1,000.00- | 142.65 |
| 400120-0000 | SUPPLEMENTAL PROP TAXES CURR | 3,629.92- | | 0.00 | 16,827.04- | 0.00 | 0.00 |
| 400121-0000 | SUPPLEMENTAL PROP TAXES PRIOR | 0.00 | | 0.00 | 0.00 | 7,500.00- | 0.00 |
| Total PROPERTY TAX | | 1,766.65- | | 0.00 | 520,479.69- | 503,500.00- | 103.37 |
| Total TAXES | | 1,766.65- | | 0.00 | 520,479.69- | 503,500.00- | 103.37 |
| LICPERMFRAN | | | | | | | |
| 400327-0000 | LICENSES, PERMITS, AND FRANCHI DEVELOPMENT FEES | 0.00 | | 0.00 | 0.00 | 55.00- | 0.00 |
| Total LICENSES, PERMITS, AND F | | 0.00 | | 0.00 | 0.00 | 55.00- | 0.00 |
| REVUSEMONEY | | | | | | | |
| 400700-0000 | REVENUE FROM USE OF MONEY AND INVESTMENT EARNINGS-POOL | 280.63- | | 0.00 | 610.64- | 1,200.00- | 50.89 |
| 400705-0000 | GASB 31 FMV - DFS ONLY | 5,822.00 | | 0.00 | 6,956.00 | 0.00 | 0.00 |
| Total REVENUE FROM USE OF MONE | | 5,541.37 | | 0.00 | 6,345.36 | 1,200.00- | 528.78- |
| INTERGOVERNMENTAL REVENUES | | | | | | | |
| STATE REVENUE | | | | | | | |
| 401061-0000 | ST-HIGHWAY PROPERTY RENTALS | 0.00 | | 0.00 | 4.33- | 5.00- | 86.60 |
| 401240-0000 | ST-HOMEOWNERS PROP TAX RELIEF | 0.00 | | 0.00 | 1,102.58- | 1,000.00- | 110.26 |
| Total STATE REVENUE | | 0.00 | | 0.00 | 1,106.91- | 1,005.00- | 110.14 |
| Total INTERGOVERNMENTAL REVENU | | 0.00 | | 0.00 | 1,106.91- | 1,005.00- | 110.14 |
| CHG FOR SVCS | | | | | | | |
| 403030-0000 | SPECIAL ASSESSMENT | 0.00 | | 0.00 | 49,538.22- | 49,575.00- | 99.93 |
| Total CHARGES FOR SERVICES | | 0.00 | | 0.00 | 49,538.22- | 49,575.00- | 99.93 |
| MISCREVENUES | | | | | | | |
| 404190-0000 | OTHER MISC REVENUES | 0.00 | | 0.00 | 12,008.00- | 0.00 | 0.00 |
| Total MISCELLANEOUS REVENUES | | 0.00 | | 0.00 | 12,008.00- | 0.00 | 0.00 |
| Total REVENUES | | 3,774.72 | | 0.00 | 576,787.46- | 555,335.00- | 103.86 |
| EXPENDITURES | | | | | | | |
| SERVSUPPLIES | | | | | | | |
| 501051-0000 | SERVICES AND SUPPLIES | | | | | | |
| 501051-0000 | INSURANCE-PUBLIC LIABILITY | 0.00 | | 0.00 | 500.00 | 500.00 | 100.00 |
| 501100-0000 | MISCELLANEOUS EXPENSE | 0.00 | | 0.00 | 170.95 | 400.00 | 42.74 |
| 501151-0000 | PROF & SPEC SVC-AUDITG & ACCTG | 0.00 | | 0.00 | 1,159.00 | 0.00 | 0.00 |
| 501152-0000 | PROF & SPEC SVC-INFO TECH SVC | 0.00 | | 0.00 | 0.00 | 200.00 | 0.00 |
| 501156-0000 | PROF & SPEC SVC-LEGAL SVC | 0.00 | | 0.00 | 2,506.24 | 4,000.00 | 62.66 |
| 501165-0000 | PROF & SPEC SVC-OTHER | 1,000.00 | | 0.00 | 4,000.00 | 0.00 | 0.00 |
| 501180-0000 | PUBLICATIONS AND LEGAL NOTICES | 0.00 | | 0.00 | 233.02 | 400.00 | 58.26 |
| 501210-0000 | MINOR EQUIPMENT | 0.00 | | 0.00 | 12,000.00 | 0.00 | 0.00 |
| Total SERVICES AND SUPPLIES | | 1,000.00 | | 0.00 | 20,569.21 | 5,500.00 | 373.99 |
| OTHERCHARGES | | | | | | | |
| 502120-0000 | OTHER CHARGES | | | | | | |
| 502120-0000 | CONTRIB TO NON-CO AGENCIES | 0.00 | | 0.00 | 22,904.10 | 25,000.00 | 91.62 |
| 502121-0000 | CITY OF DAVIS | 101,204.25 | | 0.00 | 243,949.70 | 237,366.00 | 102.77 |
| 502123-0000 | CITY OF WOODLAND | 123,214.46 | | 0.00 | 295,186.45 | 287,469.00 | 102.68 |
| Total OTHER CHARGES | | 224,418.71 | | 0.00 | 562,040.25 | 549,835.00 | 102.22 |
| Total EXPENDITURES | | 225,418.71 | | 0.00 | 582,609.46 | 555,335.00 | 104.91 |

Income Statement

| | | | | | | | | | | |
|------------------------|-----------------------------|---|--------------------------------|------------------|------------------------|------------------------|------------------|--|------------------|--------|
| GL293 | Date 09/12/22 Time 11:35 | Company 1000 - YOLO COUNTY Income Statement For Period 12 Through 12 Ending June 30, 2022 | | | | USD | Fiscal Year 2022 | | Budget | Page 2 |
| 6220-0053-02751-8060 | | 62205327518060 | SPRINGLAKE FIRE PROT DIST OPER | | | | | | | 5 |
| Account Nbr | Description | Period Amount | Period Budget | Pct Of Budget | Year To Date Amount | Year To Date Budget | | | Pct Of Budget | |
| Total NET FUND BALANCE | | 229,193.43 | | 0.00 | 0.00 | 5,822.00 | | | 0.00 | 0.00 |