



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Tuesday, September 20, 2016 at 2:00 PM
Public Safety Training Room, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, and Robert Moeller
Board Clerk Jeran Ulrich – Woodland Public Safety Admin Clerk
Elle Murphy – Sr. Management Analyst Woodland Public Safety
Woodland Public Safety Chief Dan Bellini
UCDFD/Davis Fire Chief Nate Trauernicht

ABSENT: Fire Marshal Tim Annis

AGENDA

- I. Call to Order**
The September 20, 2016 Springlake Fire Protection District Governing Board meeting was called to order at 2:06 PM by Chair Arvin.
- II. Approval of Minutes: June 9, 2016**
On a motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve the 6/9/2016 minutes as presented.
- III. Public Comments**
None
- IV. Public Hearings**
None
- V. Approve Payments of Bills and Budget Requests**
 - A. On motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve the payment to the City of Woodland for Administrative Services – 1st quarter (\$1000).
 - B. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to the City of Woodland for Fire Suppression Services – Final payment for FY15-16 (\$13,140.88).

- C. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to the City of Davis for Fire Suppression Services – Final Payment for FY15-16 (\$9,425.49).
- D. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to YCPARMIA for general/auto liability for FY2016-17 (\$500).
- E. On motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approve the payment to Fechter and Company for the FYE 2014 and 2015 Audits (\$1147)
- F. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to Yolo County Auditor Controller for the Special District Financial Transaction Report for FY 2014-15 (\$246)

VI. Regular Calendar

- A. Conflict of Interest- Biennial Review
Chair Arvin requested that the Commissioners independently review the Conflict of Interest Code for further discussion in the future. Due to the age of the Board's code it may require amendments. The Chair also requested that the Board Clerk acquire a copy of the City of Woodland's Conflict of Interest Code for the purpose of review and comparison in order to determine possible amendments to the Board's current policy.
- B. Notice of Tax Defaulted Properties
On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to authorize the Board Clerk to sign off on behalf of the Board on this notice and all notices going forward with a reply of "We are not interested".
- C. Special District Authorization Form FY 2016-17
On motion by Commission Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve Special District Authorization Form FY 2016-17
- D. Vice Chair Election
On motion by Robert Moeller and seconded by Chair Arivn, the Board voted 3-0 to elect Commissioner Carolyn Bunfill as the Vice Chair.

VII. Correspondence and Information

- A. Auditor's Report FYE 2014 and 2015
On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the Auditor's Report FYE 2014 and 2015.
- B. 2016 LAFCo Municipal Service Review and SOI Reports
Informational only.
- C. Review of District Liability
At the request of the Board, this item will be carried forward to the next meeting.
- D. Trial Balance Reports for February-May 2016
Informational only.
- E. 2015 Government Compensation in California Report
Informational only.
- F. Performance Reports (City of Davis/UC Davis)
Informational only.

VIII. Set Date for Next Meeting

The next meeting will be scheduled for Tuesday January 24, 2017 at 2 PM.

IX. Adjournment

The September 20, 2016 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 2:42 PM



Jeran Ulrich, Clerk
Springlake Fire Protection District Governing Board