



SPRINGLAKE FIRE PROTECTION DISTRICT

**1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860**

MEETING AGENDA

Date: Tuesday, June 25, 2024
Time: 2:00 pm
Location: Police & Fire Headquarters
1000 Lincoln Avenue
Woodland, CA 95695

Board of Fire Commissioners

Wes Arvin, Chair
L Celeste Santoni, Vice-Chair
Carolyn Bunfill
Brooke Herrgesell
Vacant

AGENDA

- I. Call to Order**
- II. Approval of Minutes:** April 30, 2024
- III. Public Comments**
- IV. Public Hearings**
None
- V. Approve Payments of Bills and Budget Requests**
 - A. Approval of Payment to the City of Woodland for Administrative Services – 4th quarter (\$1000)
 - B. Approval of Payment to the City of Woodland for Fire Suppression Services – 2nd payment (\$126,643.66)
 - C. Approval of Payment to the City of Davis for Fire Suppression Services – 2nd payment (\$96,221.95)
- VI. Regular Calendar**
 - A. Special Assessment Charges for 2024-25 Tax Roll: Certification, Resolution & Direct Charge Transmittal
 - B. Approval of the FY2024-25 Budget
 - C. Conflict of Interest Code- Biennial Review
 - D. Fire Protection Services Contract Approval
- VII. Correspondence and Information**

- A. Yolo County Fire Protection Districts Sustainably Update
- B. Trial Balance Report for January-May 2024

VIII. Set Date for Next Meeting

30-60-90 Day Agenda

IX. Adjournment

I hereby certify that this Meeting Notice and Agenda for the Springlake Fire Protection District Board of Fire Commissioners meeting scheduled for **Tuesday June 25th** at 2:00 p.m. at the City of Woodland Police and Fire Headquarters at 1000 Lincoln Avenue, Woodland, CA, was posted by Friday June 21, 2024 outside City Hall (300 First Street) and on the Springlake Fire Protection District webpage (www.springlakefpd.org) in accordance with the provisions of the Brown Act for Public Notice requirements.



Jeran Scruggs, Clerk

Springlake Fire Protection District Board of Fire Commissioners



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

Tuesday, April 30, 2024

Police and Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Fire Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell,
L. Celeste Santoni
Board Clerk Jeran Scruggs- Woodland Fire Department
Fire Chief Eric Zane- Woodland Fire Department
Fire Marshal Matt Flint- Woodland Fire Department
Fire Chief Joe Tenney- Davis Fire Department

ABSENT:

I. Call to Order

The April 30, 2024 Springlake Fire Protection District Board of Fire Commissioners meeting was called to order at 2:01 PM by Chair Arvin

II. Approval of Minutes – January 31, 2024

On a motion by Commission Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the January 31, 2024 minutes as presented.

III. Public Comments

None

IV. Public Hearings

The 2024 Weed Abatement Public Hearing was opened at 2:02 PM and the Woodland and Davis Fire Departments were authorized to cause the abatement of weeds and keep an accounting of costs of said abatement on a motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote.

The 2024 Weed Abatement Public Hearing was closed at 2:34 PM by Chair Arvin.

V. Approve Payments of Bills and Budget Requests

- A. On motion by Commissioner Herrgesell, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Administrative Services – FY24 3rd quarter (\$1000).

- B. On motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Public Notices (\$243.02).
- C. On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Website Hosting Annual Subscription and Domain Renewal (\$206.95)

VI. Regular Calendar

- A. Fire Protection Services Contract Study Session
The Board discussed proposed changes from the City of Woodland Fire Department. The City of Davis had no objections to the proposed changes as they were presented.

Chair Arvin instructed the Board Clerk to put the review of the draft contract on the June 2024 meeting agenda.

- B. Yolo County Fire Protection Districts Sustainably Update
No action taken. Informational only

VII. Correspondence and Information

- A. 2023 Government Compensation in California Report
Information only.
- B. Monthly Trial Balance Reports: January-March 2024.
The Board Clerk was unable to access the County's financial system to obtain the reports. Deferred to next meeting.

VIII. Set Date for Next Meeting

Tuesday, June 25, 2024 at 2:00 PM

IX. Adjournment

The April 30, 2024 Springlake Fire Protection District Board of Fire Commissioners meeting was adjourned by Chair Arvin at 2:36 PM.



Jeran Scruggs, Clerk
Springlake Fire Protection District Board of Fire Commissioners

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
V.A

DATE: June 25, 2024

SUBJECT: Approval of Payment to the City of Woodland for Administrative Services for the 4th quarter of Fiscal Year 2023-24

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners approve payment to the City of Woodland Fire Department for the 4th quarter in Fiscal Year 2023-24 for Administrative Services in the amount of \$1,000.

BACKGROUND INFORMATION:

On June 28, 2023 the Board approved the District's budget for Fiscal Year 2023-24. The final budget includes an expenditure of \$1,000 per quarter for administrative services provided by the City of Woodland Fire Department. Administrative supplies and services include developing agenda items, preparing the agenda packets for distribution, postage, attending meetings with the County on behalf of the District, and preparing and administering the budget.

This claim is for administrative services provided by City of Woodland Fire Department during the fourth and final quarter of this budget year.

Respectfully yours,


Eric Zane
Fire Chief

Attachment



County of Yolo

www.yolocounty.org

CHAD RINDE, CPA
Chief Financial Officer

TOM HAYNES
Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: **6/25/2024**
COUNTY DEPARTMENT OR DISTRICT SUBMITTING CLAIM: **Springlake Fire Protection District**

ACCOUNTING UNIT	ACCOUNT	ACTIVITY NUMBER	ACCOUNT CATEGORY
1000-8051-2758-237000	510275		

VENDOR NUMBER

CONTRACT NUMBER

TOTAL EXPENSE
AMOUNT \$ **1,000.00**

NAME AND ADDRESS OF
VENDOR

PLEASE CHECK IF THIS IS AN ADDRESS CHANGE

**City of Woodland
Fire Department
1000 Lincoln Ave
Woodland, CA 95695**

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD
SIGNATURE

BY: DESIGNATED AUTHORIZED
SIGNATURE ON FILE

(DATE) **6/25/24**

I hereby certify that the articles of service described by the invoice attached have been delivered or performed and that no prior claim has been presented for said articles or service.

6/25/2024

SIGNATURE OF CLAIMANT

(DATE)

If vendor is not in the accounting system, please have them complete the new vendor registration form.

Attach Original invoice and add remarks below.

Payment for administrative services provided by the Woodland Fire Department to the Springlake Fire Protection District for the 4th quarter for Fiscal Year 2023-24.

FISCAL RESPONSIBILITY & SUSTAINABILITY

Updated 10-10-2019

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
V.B

DATE: June 25, 2024

SUBJECT: Approval of Payment to the City of Woodland for Fire
Suppression Services – 2nd payment for Fiscal Year 2023-24

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners approve payment to the City of Woodland for fire suppression services – second payment for Fiscal Year 2023-24 in the amount of \$126,643.66.

BACKGROUND INFORMATION:

On June 28, 2023 the Board approved the District's budget for Fiscal Year 2023-24. The final budget included estimated payments to the cities of Davis and Woodland based on property taxes and special assessments paid by District parcel owners. These payments are for fire suppression services provided by the respective fire departments of both cities. This claim is the second payment for fire suppression services provided by the Woodland Fire Department during the 2023-24 Fiscal Year.

The Board Clerk will inform the Woodland Fire Department of the breakdown of this payment so that funds coming from special assessment fees may be set aside for specific use as defined in Resolution 97-6.

Respectfully yours,



Eric Zane
Fire Chief

Attachment



County of Yolo

www.yolocounty.org

CHAD RINDE, CPA
Chief Financial Officer

TOM HAYNES
Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: **6/25/2024**

COUNTY DEPARTMENT OR DISTRICT SUBMITTING CLAIM: **Springlake Fire Protection District**

ACCOUNTING UNIT	ACCOUNT	ACTIVITY NUMBER	ACCOUNT CATEGORY
1000-8051-2758-237000	526220		

VENDOR NUMBER

CONTRACT NUMBER

TOTAL EXPENSE
AMOUNT \$ **\$126,643.66**

NAME AND ADDRESS OF
VENDOR

PLEASE CHECK IF THIS IS AN ADDRESS CHANGE

**City of Woodland Fire Department
1000 Lincoln Avenue
Woodland, CA 95695**

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD
SIGNATURE

BY: DESIGNATED AUTHORIZED
SIGNATURE ON FILE

(DATE) **06/25/24**

I hereby certify that the articles of service described by the invoice attached have been delivered or performed and that no prior claim has been presented for said articles or service.


SIGNATURE OF CLAIMANT

06/25/2024

(DATE)

If vendor is not in the accounting system, please have them complete the new vendor registration form.

Attach Original invoice and add remarks below.

Under the terms of the Agreement between the Springlake Fire Protection District and the cities of Woodland and Davis effective July 1, 2004, all monies are to be disbursed to the cities. This claim is for funds due to the City of Woodland. This is the second distribution for Fiscal Year 2023-24.

8051 SPRINGLAKE FIRE PROTECTION DISTRICT
PROPERTY TAX/ASSESSMENT DISTRIBUTION WORKSHEET
2023-2024 FISCAL YEAR PROPERTY TAX DISTRIBUTION

Updated as of 6/11/24

Property taxes:

400100 Current secured
400101 Current unsecured
400111 Prior unsecured
400120 Supplemental
410050 State-Highway property rental
410250 Homeowners property tax relief

Rev. (Exp.) Per Infor	Other Adjustment	Tax Receivable Infor	Available For Distribution	526220 Woodland	526200 Davis	Total	Proof
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476,627.27
77,251.52
1,173.56
10,703.39
5.61
1,084.14

(24,156.52)
77,251.52
1,173.56
8,176.88
5.61
1,084.14

252,885.90
43,175.87
655.90
4,570.06
3.14
605.93

199,584.85
34,075.65
517.66
3,606.82
2.47
478.21

452,470.75
77,251.52
1,173.56
8,176.88
5.61
1,084.14

452,470.75
77,251.52
1,173.56
8,176.88
5.61
1,084.14

Allocation based on Property Tax percentages

Special Assessment:

440003 Special assessment

35,794.12

21,817.53

57,611.65

Allocation based on special assessment percentages

Interest:

Subtotal before interest calculation
403100 Interest
403199 GASB 31 FMV Adjustment

627,489.25
3,242.16
7,286.00

(29,715.14)
3,242.16
(7,286.00)

597,774.11
3,242.16
0.00

260,083.19
1,410.62
0.00

597,774.11
3,242.16
0.00

Allocation based on pro rata share of totals on line 24

Total CY Revenue to Allocate

638,017.41

(29,715.14)

601,016.27

526040 Less: UCD Share

(23,146.96)

(1,853.04)

(25,000.00)

Allocation based on Property Tax percentages

Administrative expenditures:

Less administrative expenditures to date
Less est. remaining administrative budget holdback
Total projected Admin. Expenses

(3,118.00)
0.00

(1,742.65)
(2,449.10)
(4,191.75)

(3,118.35)
(1,932.90)
(3,308.25)

Allocation based on Property Tax percentages
Allocation based on Property Tax percentages

Amount to distribute

611,752.45

(13,521.04)

568,516.27

321,358.21

247,158.06

568,516.27

526200/526220 Paid to date- CY 1st Dist

0.00

(345,650.66)

(194,714.55)

(150,936.11)

(345,650.66)

Per Infor

526200/526220 Paid to date- CY 2nd Dist

0.00

0.00

0.00

0.00

Per Infor

Amount Due to Cities

638,017.41

222,865.61

126,643.66

96,221.95

222,865.61

FY 2023-24 Distribution shares:

Woodland-Property tax
Davis-Property tax
Woodland-Special assessment
Davis-Special assessment

55.89%
44.11%
62.13%
37.87%

100.00%
100.00%

	% of Total	Woodland	Davis	% of Total
Property Tax	88.92%	301,896.80	238,265.66	91.12%
Special Assessment	10.54%	35,794.12	21,817.53	8.34%
Interest	0.54%	1,831.54	1,410.62	0.54%
TOTAL FOR DISTRIBUTION		339,522.46	261,493.81	100.00%
2023-06-28 Distribution		126,643.66	96,221.95	
Property Tax		112,609.09	87,674.68	
Special Assessment		13,351.39	8,028.20	
Interest		683.17	519.07	
2023-06-28 Distribution		126,643.66	96,221.95	

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
V.C

DATE: June 25, 2024

SUBJECT: Approval of Payment to the City of Davis for Fire Suppression Services – 2nd payment for Fiscal Year 2023-24

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners approve payment to the City of Davis for fire suppression services – second payment for Fiscal Year 2023-24 in the amount of \$96,221.95.

BACKGROUND INFORMATION:

On June 28, 2023, the Board approved the District's budget for Fiscal Year 2023-24. The final budget included estimated payments to the cities of Davis and Woodland based on property taxes and special assessments paid by District parcel owners. These payments are for fire suppression services provided by the respective fire departments of both cities. This claim is the second payment for fire suppression services provided by the Davis Fire Department during the 2023-24 Fiscal Year.

The Board Clerk will inform the Davis Fire Department of the breakdown of this payment so that funds coming from special assessment fees may be set aside for specific use as defined in Resolution 97-6.

Respectfully yours,



Eric Zane
Fire Chief

Attachment

8051 SPRINGLAKE FIRE PROTECTION DISTRICT
PROPERTY TAX/ASSESSMENT DISTRIBUTION WORKSHEET
2023-2024 FISCAL YEAR PROPERTY TAX DISTRIBUTION

Updated as of 6/11/24

Property taxes:

400100 Current secured
400101 Current unsecured
400111 Prior unsecured
400120 Supplemental
410050 State-Highway property rental
410250 Homeowners property tax relief

Rev. (Exp.) Per Infor	Other Adjustment	Tax Receivable Infor	Available For Distribution	\$26220 Woodland	\$26200 Davis	Total	Proof
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476,627.27		(24,156.52)	452,470.75	252,885.90	199,584.85	452,470.75	0.00
77,251.52			77,251.52	43,175.87	34,075.65	77,251.52	0.00
1,173.56			1,173.56	655.90	517.66	1,173.56	0.00
10,703.39		(2,526.51)	8,176.88	4,570.06	3,606.82	8,176.88	0.00
5.61			5.61	3.14	2.47	5.61	0.00
1,084.14			1,084.14	605.93	478.21	1,084.14	0.00

Allocation based on Property Tax percentages

566,845.49	0.00	(26,683.03)	540,162.46	301,896.80	238,265.66	540,162.46	0.00
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Special Assessment:

440003 Special assessment

Allocation based on special assessment percentages

60,643.76		(3,032.11)	57,611.65	35,794.12	21,817.53	57,611.65	0.00
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Subtotal before interest calculation

627,489.25		(29,715.14)	597,774.11	337,690.92	260,083.19	597,774.11	0.00
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Interest:

403100 Interest
403199 GASB 31 FMV Adjustment

Allocation based on pro rata share of totals on line 24

3,242.16			3,242.16	1,831.54	1,410.62	3,242.16	0.00
7,286.00	(7,286.00)		0.00	0.00	0.00	0.00	0.00

Total CY Revenue to Allocate

638,017.41	(7,286.00)	(29,715.14)	601,016.27	339,522.46	261,493.81	601,016.27	0.00
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526040 Less: UCD Share

Allocation based on Property Tax percentages

(23,146.96)	(1,853.04)		(25,000.00)	(13,972.50)	(11,027.50)	(25,000.00)	0.00
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Administrative expenditures:

Less administrative expenditures to date
Less est. remaining administrative budget holdback
Total projected Admin. Expenses

Allocation based on Property Tax percentages
Allocation based on Property Tax percentages

(3,118.00)			(3,118.00)	(1,742.65)	(1,375.35)	(3,118.00)	0.00
0.00	(4,382.00)		(4,382.00)	(2,449.10)	(1,932.90)	(4,382.00)	0.00
			(7,500.00)	(4,191.75)	(3,308.25)	(7,500.00)	

Amount to distribute

611,752.45	(13,521.04)	(29,715.14)	568,516.27	321,358.21	247,158.06	568,516.27	0.00
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526200/526220 Paid to date- CY 1st Dist

Per Infor

526200/526220 Paid to date- CY 2nd Dist

Per Infor

Amount Due to Cities

638,017.41			222,865.61	126,643.66	96,221.95	222,865.61	0.00
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FY 2023-24 Distribution shares:

Woodland-Property tax
Davis-Property tax
Woodland-Special assessment
Davis-Special assessment

55.89%
44.11%
62.13%
37.87%

	% of Total	Woodland	Davis	% of Total
Property Tax	88.92%	301,896.80	238,265.66	91.12%
Special Assessment				
Interest	10.54%	35,794.12	21,817.53	8.34%
TOTAL FOR DISTRIBUTION	0.54%	1,831.54	1,410.62	0.54%
2023-06-28 Distribution		339,522.46	261,493.81	100.00%
2023-06-28 Distribution		126,643.66	96,221.95	
Property Tax		112,609.09	87,674.68	
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Interest		683.17	519.07	
2023-06-28 Distribution		126,643.66	96,221.95	



County of Yolo

www.yolocounty.org

CHAD RINDE, CPA
Chief Financial Officer

TOM HAYNES
Assistant Chief Financial Officer

YOLO COUNTY CLAIM FORM

DATE: **06/25/2024**

COUNTY DEPARTMENT OR DISTRICT SUBMITTING CLAIM: **Springlake Fire Protection District**

ACCOUNTING UNIT	ACCOUNT	ACTIVITY NUMBER	ACCOUNT CATEGORY
1000-8051-2758-237000	526200		

VENDOR NUMBER

CONTRACT NUMBER

TOTAL EXPENSE
AMOUNT \$ **\$96,221.95**

NAME AND ADDRESS OF
VENDOR

PLEASE CHECK IF THIS IS AN ADDRESS CHANGE

**City of Davis
Finance Department
23 Russell Blvd.
Davis, CA 95616**

I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.

DEPARTMENT HEAD
SIGNATURE

BY: DESIGNATED AUTHORIZED
SIGNATURE ON FILE

(DATE) **6/25/24**

I hereby certify that the articles of service described by the invoice attached have been delivered or performed and that no prior claim has been presented for said articles or service.

SIGNATURE OF CLAIMANT

06/25/2024

(DATE)

If vendor is not in the accounting system, please have them complete the new vendor registration form.

Attach Original invoice and add remarks below.

Under the terms of the Agreement between the Springlake Fire Protection District and the cities of Woodland and Davis effective July 1, 2004, all monies are to be disbursed to the cities. This claim is for funds due to the City of Davis. This is the second distribution for Fiscal Year 2023-24.

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
VI.A

DATE: June 25, 2024

SUBJECT: Special Assessment Charges for 2024-25 Tax Roll

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners certify the 2024-25 special assessment to be placed on the Yolo County Secured Property Tax bill, adopt Resolution 2024-25 requesting the collection of charges on the 2024-25 tax roll, and authorize that the charges be directly placed on the tax roll.

BACKGROUND INFORMATION:

On or before August 12, 2024, the Board Clerk will submit to the Auditor-Controller's Office the Special Assessment Charges for the 2024-25 Tax Roll, along with the Certification of Assessment, Resolution No. 2024-25, the 2024-25 Direct Charge Transmittal form, and the worksheet showing total assessments due by tax rate area.

The Board adopted procedures at the November 12, 2013 meeting for the determination of special assessment charges. The Board Clerk has followed these procedures to determine the special assessments for the parcels.

Once all parcel information is received, the Board Clerk will then complete all required documents and submit to the Assessor's Office. In the event that changes in total number of parcels and/or total special assessment charges exceeds +/-10%, the changes will be due to the reclassifications as stated above and the addition of new parcels. In the event that there are unexpected issues that the Board must resolve, the Board Clerk will notify Chair Arvin and the issues will be discussed at a meeting before August 12, 2024.

Respectfully yours,



Eric Zane
Fire Chief

Attachments

CERTIFICATION OF ASSESSMENT

The Springlake Fire Protection District, hereby certifies that the special assessment(s)/fee(s)
(Agency)
to be placed on the 2024-25 Yolo County Secured Property Tax bill by the
Springlake Fire Protection District for \$48,345.12 is in compliance with
(Agency) (Levy Assessment/Fee)
all requirements of state law, including but not limited to the requirements of
Proposition 218 that added Articles XIIC and XIID to the State Constitution.

The Springlake Fire Protection District agrees to defend, indemnify and hold harmless the
(Agency)
County of Yolo, the Board of Supervisors, the Auditor-Controller, its officers and
employees, from litigation over whether the requirements of Proposition 218 and
other State laws were met with respect to such assessment(s).

If any judgment is entered against any indemnified party as a result of not
meeting the requirements of any State law including Proposition 218 for such
assessment(s), the Springlake Fire Protection District agrees that the County may
(Agency)
offset the amount of any judgement paid by an indemnified party from any
monies collected by County on Springlake Fire Protection District behalf, including property
(Agency)
taxes, special taxes, fees, or assessments.

AUTHORIZED SIGNATURE

PRINT NAME

DATE

Date of original resolution: 6/25/2024
(Please fill in)

Copy of resolution on file at the Auditor's office. Y / N
(If no, please provide a copy with this certification)

Phone number to be included on Tax Bill 530-661-5860
(Include area code)

Email address to be included on Website jeran.scruggs@cityofwoodland.gov

Springlake Fire Protection District
Agency
(One copy of this certification required for each levy assessment/fee)

RESOLUTION NO. 2024-25

REQUESTING COLLECTION OF CHARGES ON TAX ROLL

Whereas, the Springlake Fire Protection District (name of public entity) (hereinafter "District/City") requests the County of Yolo collect on the County tax rolls certain charges which have been imposed pursuant to section 50078 & Article XIID, Section 4 of Government Code by the District/City, attached hereto, and

Whereas, the County has required as a condition of the collection of said charges that the District/City warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, Therefore, Be It Hereby Resolved by the Board/Council of District/City that:

1. The Auditor-Controller of Yolo County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District/City warrants and represents that the taxes, assessments, fees and/or charges imposed by the District/City and being requested to be collected by Yolo County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District/City releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District/City.
4. The District/City agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's/City's said taxes, assessments, fees and/or charges requested to be collected by County for District/City, or in any manner arising out of District's/City's establishment and imposition of said taxes, assessments, fees and/or charges. District/City agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's/City's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District/City, including property taxes.

5. The District/City agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District/City by County from any person concerning the District's/City's taxes, assessments, fees and/or charges, and that District/City will not refer such persons to County officers and employees for response.
6. The District/City agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and/or charges , as provided by Government Code sections 29304 and 51800.

PASSED AND ADOPTED by District/City this 25th day of June, 2024, by the following vote on roll call:

AYES Boardmembers/Councilmembers:

NOES Boardmembers/Councilmembers:

ABSENT Boardmembers/Councilmembers:

Chairperson/Mayor

ATTEST:

District/City Clerk

COUNTY OF YOLO
2024-25 DIRECT CHARGE TRANSMITTAL

District Name Springlake Fire Protection District

District Address 1000 Lincoln Ave, Woodland CA 95695

Direct Charge Name Springlake

Tax Code No. 53200 Resolution No. 2024-25

Parcel Count 599 Total Amount \$48,345.12

Provide a brief explanation of significant (5 %+/-) increases or decreases from last year:

Parcel count % change -3.01% Total dollar amount % change -2.23%

Explanation Several parcels were annexed into the City of Woodland in early 2024

Type of Medium Submitted : (Check One)

- ☐ CD: **Must** be in text file format without headers. See layout specifications.
- ☒ Email: **Must** be in text file format without headers. See layout specifications.

Type of Direct Charge and Proposition 218 Compliance: (Check type and check method of compliance.)
Statutory Authority under which the district is formed Example: Mello-Roos, 1915 Bond, etc.

- ☒ Assessment for Special Benefit:
☒ Approved by weighted majority of ballots returned
☐ Exempt by Proposition 218
- ☐ Special Tax: Approved by electorate vote
- ☐ Fee/Charge:
☐ Approved by majority vote of property owners
☐ Approved by electorate vote
☐ Exempt by Proposition 218
- ☐ 1915 Act Bond: Exempt by Proposition 218

Authorized Signature

Date

Wes Arvin

Print Name

Contact Person Jeran Scruggs

Contact Email Address jeran.scruggs@cityofwoodland.gov

Contact Telephone No. 530-661-5875 Contact Fax No. 530-661-5873

Telephone Number to Appear on Tax Bill 530-661-5860

TRA	Special Assessments	% of Total		Assessed Value for Property Tax Distribution	% of Total
Area B	Davis				
061001	\$ 10,167.58			\$ 147,170,043.24	
061002	\$ 8,550.96			\$ 110,654,693.26	
No Sp. Ass. Fee	\$ -			\$ 21,630.80	
Subtotal	\$ 18,718.54	38.72%		\$ 257,846,367.30	44.45%
Area A	Woodland				
087005	\$ 7,017.28			\$ 39,077,685.79	
087006	\$ 568.38			\$ 2,494,052.84	
087016	\$ 106.62			\$ 511,851.64	
087019	\$ 5,137.98			\$ 95,486,209.24	
087045	\$ 1,402.84			\$ 14,885,077.36	
087046	\$ 8,381.14			\$ 83,929,400.19	
087087	\$ 3,372.48			\$ 28,119,752.34	
087088	\$ 1,640.56			\$ 46,882,993.11	
087131	\$ 381.84			\$ 2,373,120.52	
087132	\$ 1,617.46			\$ 8,354,644.60	
No Sp. Ass. Fee	\$ -			\$ 83,230.44	
Subtotal	\$ 29,626.58	61.28%		\$ 322,198,018.07	55.55%
TOTAL	\$ 48,345.12	100.00%		\$ 580,044,385.37	100.00%

FOR INTERNAL USE ONLY

	Total Speical Ass. Parcel Count	Total Assessment Amount
FY24 Final	617	\$ 49,424.54
FY25 Final	599	48,345.12
Change	-3.01%	-2.23%

DISTRIBUTION PERCENTAGES

Davis Property Tax	44.45%	
Woodland Property Tax	55.55%	100%
Davis Special Assessment	38.72%	
Woodland Special Assement	61.28%	100%

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM VI.B

DATE: June 25, 2024

SUBJECT: Approval of FY2024-25 Budget

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners review and approve the proposed budget for fiscal year 2024-25.

BACKGROUND INFORMATION:

The Springlake Fire Protection District budget for FY2024-25 is due to the County of Yolo Office of the Auditor-Controller by August 1, 2024. The budget is comprised of Financing Sources (Schedule A) and Financing Uses (Schedule B). The budget has been prepared to allow for disbursement of all monies (except those funds designated as Reserve) due to the cities in a manner consistent with the current and proposed Agreement.

Page 1: Financing Sources

Based on the most recent General Ledger dated May 31, 2024, and comprised of property taxes, supplemental roll, interest, homeowners property tax relief, other in-lieu, and special assessments.

Total projected sources: \$620,350.

Page 2-3: Financing Uses

Includes estimated appropriations for services and supplies and other charges. The FY2024-25 Budget includes expenditures related to the proposed contract changes between the District and the Cities of Woodland and Davis. This includes increased payment to the City of Woodland for administrative services (increased from \$4,000 annually to \$12,000 annually) and the first set aside for establishing the proposed Reserve Fund to fund future Prop 218 assessment updates (\$5,000 annually or until the fund reaches \$30,000). If for any reason the proposed contract changes do not take effect, these funds can be disbursed to the Cities of Woodland and Davis in the final disbursement for the FY2024-25 fiscal year.

Total estimated uses: \$620,350

Additional forms include the FY2024-25 Special District Authorization Form, which designates who is authorized to perform duties on behalf of the fire commission, and an updated list of District Officials.

Respectfully yours,

A handwritten signature in blue ink, appearing to read 'Eric Zane', with a long horizontal stroke extending to the right.

Eric Zane
Fire Chief

Attachments

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 FIRE DISTRICTS BUDGET WORKSHEET - FINANCING SOURCES -SCHEDULE A
 FISCAL YEAR: **2024-25**
 DISTRICT NAME: SPRINGLAKE FIRE PROTECTION DISTRICT
 FUND NO: 8051

ACCOUNT NUMBER	ACCOUNT NAME	ESTIMATED REVENUE
400100	PROP TAXES-CURRENT SECURED	\$475,000
400101	PROP TAXES-CURRENT UNSECURED	\$75,000
400111	PROP TAXES-PRIOR UNSECURED	\$1,000
400120	SUPPLEMENTAL PROP TAXES CURRENT	\$10,000
400121	SUPPLEMENTAL PROP TAXES PRIOR	
401328	DEVELOPMENT FEES	
401391	OTHER LICENSES AND PERMITS	
403100	INVESTMENT EARNINGS-POOL	\$10,000
403214	RENTS & CONCESSIONS - OTHER	
410050	ST-HIGHWAY PROPERTY RENTALS	\$5
410250	ST-HOMEOWNERS PROP TAX RELIEF	\$1,000
410900	ST-OTHER	
430000	OTHR-IN-LIEU TAXES	
430020	OTHR GOVT AGENCY-OTH CO-CITYS	
440003	SPECIAL ASSESSMENT	\$48,345
440690	OTHER CHARGES FOR SERVICES	
450302	OTH MISC-DONATION	
450900	OTHER MISC REVENUE	
	TOTAL ESTIMATED REVENUE	\$620,350
	ESTIMATED FUND BALANCE AVAILABLE @ July 1, 2024 \$	
	DECREASE IN GENERAL RESERVE JUNE 30, 2025	
	DECREASE IN EQUIPMENT REPL RESERVE JUNE 30, 2025	
	DECREASE IN _____ RESERVE JUNE 30, 2025	
	TOTAL FINANCING SOURCES	\$620,350

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 FIRE DISTRICTS BUDGET WORKSHEET - FINANCING USES -SCHEDULE B
 FISCAL YEAR: **2024-25**
 DISTRICT NAME: SPRINGLAKE FIRE PROTECTION DISTRICT
 FUND NO: 8051

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATIONS
500100	REGULAR EMPLOYEES	
500110	EXTRA HELP	
500120	OVERTIME	
500130	STANDBY TIME	
500160	LEAVE BUYOUT	
501100	RETIREMENT	
501110	SOCIAL SECURITY TAX	
501120	FICA/MEDICARE	
501130	HEALTH INSURANCE	
501170	UNEMPLOYMENT INSURANCE	
501180	WORKERS' COMPENSATION INSURANCE	
	TOTAL SALARY & BENEFITS	\$0
510010	CLOTHING & PERSONAL SUPPLIES	
510020	COMMUNICATIONS	
510030	FOOD	
510040	HOUSEHOLD EXPENSE	
510051	INSURANCE-PUBLIC LIABILITY	\$500
510052	INSURANCE-FIRE & EXTENDED	
510053	INSURANCE-OTHER	
510070	MAINTENANCE-EQUIPMENT	
510071	MAINTENANCE-BUILDG IMPROVMENTS	
510080	MED, DENTAL, & LAB SUPPLIES	
510090	MEMBERSHIPS	
510100	MISCELLANEOUS EXPENSE	
510110	OFFICE EXPENSE	
510111	OFFICE EXP-POSTAGE	
510112	OFFICE EXP-PRINTING	
510251	PROF & SPEC SVC-AUDITG & ACCTG	\$650
510252	PROF & SPEC SVC-INFO TECH SVC	\$210
510255	PROF & SPEC SVC-MED,DENTAL,LAB	
510256	PROF & SPEC SVC-LEGAL SVC	\$2,000
510275	PROF & SPEC SVC-OTHER	\$12,000
510140	BOARD MEETING STIPENDS	
510160	PUBLICATIONS AND LEGAL NOTICES	\$250
510170	RENTS AND LEASES - EQUIPMENT	
510171	RENTS & LEASES-BUILDG & IMPRV	
510180	TRAINING	
510190	MINOR EQUIPMENT	
510282	SPEC DPT EXP-ELECTION SUPPL/SVC	
510288	SPEC DPT EXP-OTHER	
510200	TRANSPORTATION AND TRAVEL	
510220	UTILITIES	
	TOTAL SERVICES AND SUPPLIES	\$15,610

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 FIRE DISTRICTS BUDGET WORKSHEET - FINANCING USES - SCHEDULE B
 FISCAL YEAR: **2024-25**
 DISTRICT NAME: SPRINGLAKE FIRE PROTECTION DISTRICT
 FUND NO: 8051

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATIONS
525015	RETIRE LTD-CAP LEASE OBLGTN	
525030	RETIRE LTD-OTHER	
525060	INTEREST LTD-OTHER	
526020	TAXES AND ASSESSMENTS	
526035	VOLUNTEER FIREMEN	
526040	CONTRIB TO NON-CO AGENCIES	\$25,000
526200	CITY OF DAVIS	\$252,702
526220	CITY OF WOODLAND	\$322,038
	TOTAL OTHER CHARGES	\$599,740
530000	LAND	
530010	EASEMENTS-NON DEPRECIABLE	
530070	EQUIPMENT	
	TOTAL CAPITAL ASSETS	\$
590100	APPROP FOR CONTINGENCY	
	TOTAL APPROPRIATIONS	
	ADDITIONS TO GENERAL RESERVE	\$5,000
	ADDITIONS TO EQUIP REPLACEMENT RESERVE JUNE 30, 2025	
	ADDITIONS TO _____ RESERVE JUNE 30, 2025	
	TOTAL FINANCING USES *	\$620,350

* INDICATE THIS AMOUNT IN MINUTES

** ATTACH COPY OF MINUTES

APPROVALS:

	SIGNATURE	DATE
	SIGNATURE	DATE
	SIGNATURE	DATE
	SIGNATURE	DATE
	SIGNATURE	DATE
	SIGNATURE	DATE
	SIGNATURE	DATE

COUNTY OF YOLO
DEPARTMENT OF FINANCIAL SERVICES
P.O. BOX 1268
WOODLAND, CA 95776
(530) 666-8190

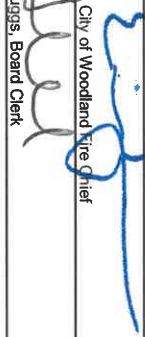

Fund: 8051

District Name: Springlake Fire Protection District

Address: 1000 Lincoln Ave, Woodland CA 95695

Phone number: 530-661-5860

Contact: Jeran Scruggs, Board Clerk, 530-661-5875

¹	³	⁵	⁷	⁸	⁹	AUTHORIZED SIGNATURE OF EMPLOYEE
PICK UP GENERAL CHECKS	GENERAL CLAIMS APPRVL	DEPOSIT APPRVL.	JE/TSF DOC. APPRVL	BUDGET MOD. APPRVL		
X	X	X	X	X		Signature:  Print: Eric Zane, City of Woodland Fire Chief
X	X	X	X	X		Signature:  Print: Jeran Scruggs, Board Clerk
						Signature:
						Print:
						Signature:
						Print:
						Signature:
						Print:
						Signature:
						Print:

The persons listed above are authorized to perform the above duties on behalf of our governing board as approved in our Minutes recorded at a regular district meeting.

Board Chairman Signature	Date
--------------------------	------

Board Member Signature	Date

Wes Arvin

Print Name: _____

Board Member Signature: _____ Date: _____

Board Member Signature: _____ Date: _____

Carolyn Bunfill

Print Name: _____

Board Member Signature: _____ **Date:** _____

Board Member Signature: _____ Date: _____

Brooke Hergesell

Print Name: _____

Board Member Signature:	Date
-------------------------	------

Board Member Signature: _____ Date: _____

L. Celeste Santoni

Print Name: _____

**County of Yolo
Department of Financial Services
District Officials and Other Information**

District Name: Springlake Fire Protection District **Fund No(s).** 8051

Mailing Address

Street 1 1000 Lincoln Ave
Street 2 _____
City Woodland **State** CA **Zip** 95695
Email jeran.scruggs@cityofwoodland.gov

List all Governing Board Members as of June, 30, 2024.

	Member	Title
1	<u>Weston Arvin</u>	<u>Board Chair</u>
2	<u>L. Celeste Santoni</u>	<u>Board Vice-Chair</u>
3	<u>Carolyn Bunfill</u>	<u>Commissioner</u>
4	<u>Brooke Herrgesell</u>	<u>Commissioner</u>
5	<u>Vacant</u>	<u>Commissioner</u>
6	_____	_____
7	_____	_____
8	_____	_____
9	_____	_____
10	_____	_____
11	_____	_____
12	_____	_____

Other Key Officials as of June 30, 2024

	First Name	Middle Initial	Last Name	Title
1	<u>Jeran</u>	_____	<u>Scruggs</u>	<u>Board Clerk</u>
2	<u>Eric</u>	_____	<u>Zane</u>	<u>Fire Chief, Woodland Fire</u>
3	_____	_____	_____	_____
4	_____	_____	_____	_____

Independent Auditor

Firm Name

N/A, now under County audit

First Name	Middle Initial	Last Name	Phone No.
_____	_____	_____	_____

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
VI.C

DATE: June 25, 2024

SUBJECT: Conflict of Interest Code – Biennial Review

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners review the District's Conflict of Interest Code to meet the biennial review requirement and attest that no amendments are required at this time.

BACKGROUND INFORMATION:

The Board Clerk anticipates receiving notice in July that the biennial review by the Board of the District's Conflict of Interest Code is due to County Counsel in the fall for timely adoption by the Board of Supervisors. As part of this notice, the Board of Fire Commissioners is required to notify the Board of Supervisors if any amendments are required to the Code. We recommend that the Board perform a full review of the code.

The code was last amended in February of 2019.

Respectfully yours,



Eric Zane
Fire Chief

Springlake Fire Protection District Conflict of Interest Code

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18730. Provisions of Conflict of Interest Codes.

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may

Springlake Fire Protection District Conflict of Interest Code

foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

Springlake Fire Protection District Conflict of Interest Code

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.²

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April

1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Springlake Fire Protection District Conflict of Interest Code

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated,

Springlake Fire Protection District Conflict of Interest Code

respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported,⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

Springlake Fire Protection District Conflict of Interest Code

(B) Personal Income Disclosure. When personal income is required to be reported,⁵ the statement shall contain:

1. The name and address of each source of income aggregating \$500 or more in value, or \$50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$1,000 or less, greater than \$1,000, greater than \$10,000, or greater than \$100,000;

3. A description of the consideration, if any, for which the income was received;

4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁶ the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;

2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of

Springlake Fire Protection District Conflict of Interest Code

management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$500.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$500 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any

Springlake Fire Protection District Conflict of Interest Code

public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

Springlake Fire Protection District Conflict of Interest Code

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.

2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans from a person which, in the aggregate, do not exceed \$500 at any given time.

4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and

Springlake Fire Protection District Conflict of Interest Code

clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.
2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.
2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
 - a. The date the loan was made.
 - b. The date the last payment of \$100 or more was made on the loan.

Springlake Fire Protection District Conflict of Interest Code

c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.
2. A loan that would otherwise not be a gift as defined in this title.
3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.
4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.
5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

Springlake Fire Protection District Conflict of Interest Code

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$500 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state

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administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

¹ Designated employees who are required to file statements of economic interests under any

Springlake Fire Protection District Conflict of Interest Code

other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

² See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁴ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵ A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

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Note: Authority cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502 and 89503, Government Code.

HISTORY

1. New section filed 4-2-80 as an emergency; effective upon filing (Register 80, No. 14). Certificate of Compliance included.
2. Editorial correction (Register 80, No. 29).
3. Amendment of subsection (b) filed 1-9-81; effective thirtieth day thereafter (Register 81, No. 2).
4. Amendment of subsection (b)(7)(B)l. filed 1-26-83; effective thirtieth day thereafter (Register 83, No. 5).
5. Amendment of subsection (b)(7)(A) filed 11-10-83; effective thirtieth day thereafter (Register 83, No. 46).
6. Amendment filed 4-13-87; operative 5-13-87 (Register 87, No. 16).
7. Amendment of subsection (b) filed 10-21-88; operative 11-20-88 (Register 88, No. 46).
8. Amendment of subsections (b)(8)(A) and (b)(8)(B) and numerous editorial changes filed 8-2890; operative 9-27-90 (Reg. 90, No. 42).
9. Amendment of subsections (b)(3), (b)(8) and renumbering of following subsections and amendment of Note filed 8-7-92; operative 9-7-92 (Register 92, No. 32).
10. Amendment of subsection (b)(5.5) and new subsections (b)(5.5)(A)-(A)(2) filed 2-4-93; operative 2-4-93 (Register 93, No. 6).
11. Change without regulatory effect adopting Conflict of Interest Code for California Mental Health Planning Council filed 11-22-93 pursuant to title 1, section 100, California Code of Regulations (Register 93, No. 48). Approved by Fair Political Practices Commission 9-21-93.
12. Change without regulatory effect redesignating Conflict of Interest Code for California Mental Health Planning Council as chapter 62, section 55100 filed 1-4-94 pursuant to title 1, section 100, California Code of Regulations (Register 94, No. 1).
13. Editorial correction adding History 11 and 12 and deleting duplicate section number (Register 94, No. 17).
14. Amendment of subsection (b)(8), designation of subsection (b)(8)(A), new subsection (b)(8)(B), and amendment of subsections (b)(8.1)-(b)(8.1)(B), (b)(9)(E) and Note filed 3-14-95; operative 3-14-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 11).
15. Editorial correction inserting inadvertently omitted language in footnote 4 (Register 96, No. 13).
16. Amendment of subsections (b)(8)(A)-(B) and (b)(8.1)(A), repealer of subsection (b)(8.1)(B), and amendment of subsection (b)(12) filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
17. Amendment of subsections (b)(8.1) and (9)(E) filed 4-9-97; operative 4-9-97 pursuant to Government Code section 11343.4(d) (Register 97, No. 15).
18. Amendment of subsections (b)(7)(B)5., new subsections (b)(8.2)-(b)(8.4)(C) and amendment of Note filed 8-24-98; operative 8-24-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 35).
19. Editorial correction of subsection (a) (Register 98, No. 47).
20. Amendment of subsections (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 5-11-99; operative 5-11-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 20).
21. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-6-2000; operative 1-12001 pursuant to the 1974 version of Government Code section 11380.2 and Title 2, California Code of Regulations, section 18312(d) and (e) (Register 2000, No. 49).
22. Amendment of subsections (b)(3) and (b)(10) filed 1-10-2001; operative 2-1-2001.
Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 2).
23. Amendment of subsections (b)(7)(A)4., (b)(7)(B)1.-2., (b)(8.2)(E)3., (b)(9)(A)-(C) and footnote 4. filed 2-13-2001. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 7).
24. Amendment of subsections (b)(8.1)-(b)(8.1)(A) filed 1-16-2003; operative 1-1-2003. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2003, No. 3).
25. Editorial correction of History 24 (Register 2003, No. 12).
26. Editorial correction removing extraneous phrase in subsection (b)(9.5)(B) (Register 2004, No. 33).
27. Amendment of subsections (b)(2)-(3), (b)(3)(C), (b)(6)(C), (b)(8.1)-(b)(8.1)(A), (b)(9)(E) and (b)(11)-(12) filed 1-4-2005; operative 1-1-2005 pursuant to Government Code section 11343.4 (Register 2005, No. 1).
28. Amendment of subsection (b)(7)(A)4. filed 10-11-2005; operative 11-10-2005 (Register 2005, No. 41).
29. Amendment of subsections (a), (b)(1), (b)(3), (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 12-182006; operative 1-1-2007. Submitted to OAL pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2006, No. 51).
30. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 10-31-2008; operative 1130-2008. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2008, No. 44).
31. Amendment of section heading and section filed 11-15-2010; operative 12-15-2010. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2010, No. 47).

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32. Amendment of section heading and subsections (a)-(b)(1), (b)(3)-(4), (b)(5)(C), (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) and amendment of footnote 1 filed 1-8-2013; operative 2-7-2013. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2013, No. 2).

33. Amendment of subsections (b)(8.1)-(b)(8.1)(A), (b)(8.2)(E)3. and (b)(9)(E) filed 12-15-2014; operative 1-1-2015 pursuant to section 18312(e)(1)(A), title 2, California Code of Regulations. Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2014, No. 51).

34. Redesignation of portions of subsection (b)(8)(A) as new subsections (b)(8)(B)-(D), amendment of subsections (b)(8.1)-(b)(8.1)(A), redesignation of portions of subsection (b)(8.1)(A) as new subsections (b)(8.1)(B)-(C) and amendment of subsection (b)(9)(E) filed 12-1-2016; operative 12-31-2016 pursuant to Cal. Code Regs. tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2016, No. 49).

35. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-12-2018; operative 1-1-2019 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2018, No. 50).

Springlake Fire Protection District

Conflict of Interest Code

Appendix of Designated Position Classifications (Appendix A)

The position listed below are designated positions and the individual occupying each position is deemed to make, or participate in the making of, decisions which may have a material effect on a financial interest of that individual. The individuals occupying the designated positions shall disclose their economic interests in accordance with the Appendix of Disclosure Categories (Appendix B).

Designated Position	Disclosure Categories
Board Members.....	1
Fire Chief.....	1
Clerk of the Board.....	2
Consultant*.....	1

*Disclosure by Consultant shall be subject to the following limitation: The Fire Chief may determine in writing that a particular Consultant, although a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this Section. Such written determination shall include a description of the Consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Fire Chief's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Springlake Fire Protection District Conflict of Interest Code

Appendix of Disclosure Categories (Appendix B)

Positions listed in the Appendix of Designated Position Classifications (Appendix A) shall disclose:

CATEGORY 1:

All positions in this category shall disclose: all investments in any business entity located or doing business in the Springlake Fire Protection District, interests in real property located in the District or within the District's sphere of influence, all sources of income located in or doing business in the District, and business positions in business entities.

CATEGORY 2:

Contracts or makes purchases for entire Springlake Fire Protection District:

All positions in this category shall disclose: all investments in any business entity located or doing business in the Springlake Fire Protection District, all sources of income located in or doing business in the District and business positions in business entities which provide services, supplies, materials, machinery or equipment of the type utilized by the District.

Contracts or makes purchases or specific department within the District:

All positions in this category shall disclose: all investments in any business entity located or doing business in the Springlake Fire Protection District, all sources of income located in or doing business in the District and business positions in business entities which provide services, supplies, materials, machinery or equipment of the type utilized by the designated employee's department or division.

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM
VI.D

DATE: June 25, 2024
SUBJECT: Fire Protection Services Contract Approval
PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners approve the agreement between the Springlake Fire Protection District and the Cities of Davis and Woodland for Fire Protection Services subject to final approval by Yolo County Counsel, the City Attorney for the City of Woodland, and the City Attorney for the City of Davis. The participating agencies' legal counsel may make clarifying and conforming changes so long as they are not substantive to the agreement.

BACKGROUND INFORMATION:

The current fire protection services agreement between the Springlake Fire Protection District and the Cities of Woodland and Davis was entered into on June 30, 2004 and will expire on June 30, 2024. While a 20-year contract provides significant stability for both the District and the Cities of Woodland and Davis, much can and has changed in that time, requiring updates to some sections of the contract prior to renewal.

At the April 30, 2024 meeting, Chief Zane discussed proposed updates to the contract. The Davis Fire Department was in support of the changes as presented. Based on the feedback from the Board, the updated contract was sent to Yolo County Counsel and upon receipt of County Counsel's updates was submitted to the City of Woodland City Attorney and the City of Davis City Attorney for their review.

Notable changes include:

- Increased payment to the City of Woodland for Administrative Services- \$12,000 annually (up from \$4,000 annually)
- Establishment of Reserve Fund- \$5,000 annually or until the fund reaches \$30,000 to fund future Prop 218 updates
- Fees for Service- authorizes the Cities of Davis and Woodland to utilize their respective book of fees for operational/life safety permits and/or inspections associated with businesses located within the District

Respectfully Yours,



Eric Zane
Fire Chief

AGREEMENT BETWEEN THE SPRINGLAKE FIRE PROTECTION DISTRICT AND THE CITIES OF DAVIS AND WOODLAND FOR THE PROVISION OF FIRE PROTECTION SERVICES

This Agreement ("Agreement") is entered into this _____ day of _____, 20____ between the Springlake Fire Protection District ("Springlake"), the city of Davis ("Davis"), and the city of Woodland ("Woodland").

RECITALS

- A. Areas A and B of the Springlake Fire Protection District may be generally described as follows. Fire Service Area "A" is the properties within the boundaries of the Springlake Fire Protection District of Yolo County lying north of the northern right-of-way line of County Road 29 as of January 1, 1989. Fire Service Area "B" is the properties within the boundaries of the Springlake Fire Protection District of Yolo County lying south of the northern right-of-way line on County Road 29 which lies between County Road 98 and County Road 102 as of January 1, 1989.
- B. Previously, Springlake entered into service agreements with Woodland (November 19, 1985) and Davis (November 30, 1988) for fire protection, fire suppression, emergency medical service, and other related services within Springlake boundaries. Over time, those agreements were amended and eventually replaced by a DATE agreement between all three entities. This Agreement will supersede and replace the latter agreement as of the date first set forth above.
- C. Throughout the term of the agreements between Springlake and Davis and Woodland, the property owners of the Springlake District have significantly benefited through the prompt and effective delivery of fire protection services fire suppression services, emergency medical services, and other services required to be provided under these agreements.
- D. The parties hereto now have determined that it is appropriate to enter in this Agreement to reaffirm the relationships between Springlake, Davis, and Woodland and set forth the services provided by Davis and Woodland to Springlake and the compensation for such services.

TERMS

- 1. Services To Be Provided by the City of Woodland to the Springlake District
 - a. Through its Fire Department, Woodland shall provide all administrative services required under applicable laws and necessary for the effective operation of the Springlake Fire Protection District subject to the direction and approval of the Board of Commissioners of the Springlake Fire Protection District and (for any matters not delegated to the Board of Commissioners or

if the Board of Commissioners is eliminated) the Board of Supervisors for the County of Yolo. Included in these administrative services are the following:

- i. The provision of all services necessary to properly conduct meetings of the Board of Commissioners in compliance with the Brown Act and the attendance by the Woodland Fire Chief, and his or her designee, at all Board of Commissioners meetings;
 - ii. The preparation and preservation of all records of services and administration of the Springlake District except for those records directly related to services provided by Davis under this agreement;
 - iii. The provision of annual reports of the operations of the Springlake District to be provided to the Springlake Board of Commissioners no later than March 1 of each year unless the Springlake Board of Commissioners established a different date;
 - iv. The quarterly submission to the Springlake Board of Commissioners of all invoices, and other demands for payment, for actual expenses incurred for the administration of the Springlake District's day-to-day operations, which invoices and demands for the Springlake District's actual expenses shall be received, approved, and paid by the Springlake Board of Commissioners; and
 - v. The provisions of such other administrative services as may be reasonably requested by the Board of Commissioners of the Springlake Fire Protection District.
- b. For Area A, through its Fire Department, Woodland shall provide all fire protection services, fire suppression services, and emergency medical services as required by applicable laws and to the same quality as reasonably possible given geographic and land use difference as the same services are provided by Woodland to the property owners within the City of Woodland.
- c. For Area A, to the extent permitted under applicable laws and subject to the direction and approval of the Board of Commissioners of the Springlake Fire Protection District, Woodland, through its Fire Department, shall undertake to do each of the following:
- i. Review building plans for all commercial, industrial, public assembly, and single and multi-family structures for compliance with all applicable fire regulations, fire codes, and ordinances utilized for similar structures within the City of Woodland;
 - ii. Perform weed abatement enforcement, fire code enforcement, fire code inspections of commercial and industrial structures, and conduct fire prevention programs consistent with similar inspections and programs within the City of Woodland;
 - iii. Investigate causes of fires;
 - iv. Provided limited inspections of existing rural water systems and maintain records of these inspections as may be required by the Insurance Services Office, and;

- v. Such other services directly related to the services required of Woodland under this agreement as may be reasonably requested by the Board of Commissioners of the Springlake Fire Protection District, or the Board of Supervisors for the County of Yolo
- d. In providing the services required under this Agreement, Woodland shall not be required to duplicate those efforts or services provided by other governmental agencies or to provide any services which are required by law to be provided by another governmental agency.
- e. To the extent permitted by applicable laws, in performing fire code inspections required by Section c.ii. above, it is understood that the Woodland Fire Department will be utilizing and applying the City of Woodland's modifications to the California Fire Code. However, in the event that these modifications are less restrictive than the County's modifications to the California Fire Code concerning the requirement of residential and commercial sprinkling systems, then the County modifications shall be utilized by the Woodland Fire Department in performance of the Fire Code inspections required by Section c.ii. above with regard to the requirement of residential and commercial sprinkling.

2. Services To Be Provided by the City of Davis to the Springlake District

- a. For Area B, through its Fire Department, Davis shall provide all fire protection services, fire suppression services, and emergency medical services as required by applicable laws and to the same quality as reasonably possible given geographic and land use difference as the same services are provided by Davis to the property owners within the City of Davis.
- b. For Area B, to the extent permitted under applicable laws and subject to the direction and approval of the Board of Commissioners of the Springlake Fire Protection District, or the Board of Supervisors for the County of Yolo, Davis, through its Fire Department, shall undertake to do each of the following:
 - i. Review building plans for all commercial, industrial, public assembly, single and multi-family structures for compliance with all applicable fire regulations, fire codes and ordinances utilized for similar structures within the City of Davis;
 - ii. Perform weed abatement enforcement, fire code enforcement, fire code inspections of commercial and industrial structures, and conduct fire prevention programs consistent with similar inspections and programs within the City of Davis;
 - iii. Investigate causes of fires;
 - iv. Provide limited inspections of existing rural water systems and maintain records of these inspections as may be required by the Insurance Services Office;
 - v. Require the Davis Fire Chief, or her or his designee, to attend Springlake District Board of Commissioner's meetings when required

to do so by the Springlake Board of Commissioners; the Davis Fire Chief shall receive notice of all Springlake District Board of Commissioner's meetings and shall attend all meetings that the Davis Fire Chief determines to attend, in addition to all meetings that the Davis Fire Chief is required to attend;

- vi. Prepare and preserve all records of services directly related to services provided by Davis under this agreement;
 - vii. Provide annual reports on the operations of the Springlake District for Area B by March 1 of each year, to the Springlake Board of Commissioners on the operations of the Springlake District Area B unless a different date is established by the Springlake Board of Commissioners (this information may be consolidated with the annual report prepared by Woodland for Area A); and
 - viii. Provide such other services directly related to the services required of Davis under this agreement as may be reasonably requested by the Board of Commissioners of the Springlake Fire Protection District.
- c. In providing the services required under this Agreement, Davis shall not be required to duplicate those efforts or services provided by other governmental agencies or to provide any services which are required by law to be provided by another governmental agency.
 - d. To the extent permitted by applicable laws, in performing the Fire Code inspections required by Sections b.ii. above, it is understood that the Davis Fire Department will be utilizing and applying the City of Davis' modifications to the California Fire Code. However, in the event that these modifications are less restrictive than the County's modifications of the California Fire Code concerning the requirement of residential and commercial sprinkling systems, then the County modifications shall be utilized by the Davis Fire Department in the performance of the Fire Code inspections required by Sections b.ii. above with regard to the requirement of residential and commercial sprinkling systems.
 - e. Notwithstanding Woodland's responsibilities under this Agreement for administration of the Springlake District, Woodland will not supervise or provide operational oversight on any services or operations performed by Davis in Area B or otherwise. Davis will be solely responsible for the services and operations performed by Davis under this agreement.

3. Compensation to be paid by the Springlake District

- a. For the services provided by Woodland pursuant to this Agreement, Springlake shall pay Woodland a portion of the real property taxes that Springlake annually receives. The portion shall be determined as follows: the percentage derived by taking the total assessed value of Area A divided by the total assessed value of the Springlake District. That percentage will then be multiplied by the total amount to be distributed. In addition, Springlake shall

pay Woodland the fire suppression assessments on real property located in Area A that Springlake annually receives. Springlake shall also pay Woodland any development impact fees received by Springlake for real property located in Area A. Administrative service fees shall be paid to Woodland in the amount of \$1,000 per month, allocated exclusively from the real property tax revenues received by Springlake. Annually when the budget is brought forward for approval, the administrative fees may be increased or decreased dependent upon changes and/or reasonably anticipated changes in Woodland's actual costs of performing administrative services covered herein, subject to approval of the Board of Commissioners.

- b. For the services provided by Davis pursuant to this Agreement, Springlake shall pay Davis a portion of the real property taxes that Springlake annually receives. The portion to be paid shall be determined as follows: the percentage derived by taking the total of assessed value of Area B divided by the total assessed value of the Springlake District. That percentage will then be multiplied by the total amount to be distributed, minus the administrative service fees paid to Woodland under the preceding subsection. In addition, Springlake shall pay Davis the fire suppression assessments on real property located in Area B that Springlake annually receives. Springlake shall also pay Davis the development impact fees received by Springlake for real property located in Area B.
- c. Payment of the property taxes, fire suppression assessments, and development impact fees to be paid by Springlake to Davis and Woodland under this Agreement shall be made to the cities at the same time as property taxes and/or fire suppression assessments from within the cities are paid to the cities, but in no event later than the payment of such taxes, assessments, and fees to other fire protection districts in Yolo County. Development impact fees shall be paid to the cities within 60 days of receipt of the fees by Springlake.

4. Fees for Service

- a. The City of Woodland and the City of Davis shall utilize each City's book of fees to charge for operational/ life safety permits and/or inspections, associated with businesses located within the Springlake Fire Protection District. These fees will be charged to the business by the Cities directly.
- b. The Springlake Board of Commissioners shall vote to approve any increase in fees brought forth by either the City of Woodland or the City of Davis.

5. Supplemental Property Tax

- a. The Springlake Board of Commissioners will participate in a study to ensure the Proposition 218 approved supplemental property tax, together with other funding provided by Springlake pursuant to this Agreement, is sufficient to cover the cost of services provided by the City of Woodland and the City of Davis.

6. District Reserves

a. The Springlake Board of Commissioners will set aside a minimum of \$5,000 annually or until the reserve fund reaches \$30,000, in its reasonable discretion, to offset the cost of future Proposition 218 engineers' reports.

4. Term

- a. The term of this Agreement shall begin on July 1, 2024 and shall, unless otherwise terminated in accordance with its terms, end on midnight, June 30, 2044.
- b. Any party to this Agreement may terminate this agreement for any reason upon the provision of one year's advance written notice to the other parties, provided, however, that failure to pay the property taxes, and fire suppression assessments within sixty (60) days of the due date, shall be grounds for early termination of this Agreement. In the event of non-payment, either city may make a demand to pay to Springlake and the Yolo County Auditor-Controller. Such notice shall provide that failure to pay the full amount owed within 30 days of the notice shall be grounds for termination of this Agreement. If the amounts due are not paid within this 30 day period, either city or both may terminate this Agreement, and all services to be provided under this Agreement sixty (60) days from the expiration of the thirty (30) day period. In the event of termination for non-payment, Springlake shall remain obligated to and shall pay the cities of city of the time up to the termination day of the Agreement in the amounts specified in this Agreement.

5. Entire Agreement

This Agreement represents the entire agreement of the parties with respect to the subject of this Agreement, and no representations have been made or relied upon except as set forth herein. This Agreement supersedes all other agreements between the parties hereto. This Agreement may be amended or modified only by written, fully executed agreement of the parties.

IN WITNESS WHEREOF, the parties have hereto set their signature as of the date first above named herein.

Springlake Fire Protection District

Chair, Fire Commission

Attest:

Clerk, Fire Commission

City of Davis

City Manager

Attest:

Clerk, City of Davis

City of Woodland

City Manager

Attest:

Clerk, City of Woodland

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

AGENDA ITEM VII.A

DATE: June 25, 2024
SUBJECT: Yolo County Fire Protection Districts Sustainability Update
PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:

That the Springlake Fire Protection District Board of Fire Commissioners receive an update on progress with the Yolo County Fire Protection District Sustainably.

BACKGROUND INFORMATION:

In 2019, Yolo County staff researched and prepared a report regarding the challenges facing the Yolo County Fire Protection Districts. These challenges are occurring nationwide and include a declining volunteer base, coupled with increasing call volume and the increasing cost of apparatus replacement. The report was presented in July of 2019 to the Yolo County Fire Chiefs Association and to the Yolo County Board of Supervisors (BOS). As a result of this report, the BOS directed staff to work with the fire districts to develop a long-term sustainability plan and formed an ad hoc committee for this purpose. The committee is comprised of two Yolo County Supervisors and a subset of fire chiefs from the Yolo County Fire Chiefs Association designated to meet and work with the County committee.

In 2022, Yolo LAFCo Director Christine Crawford delivered the draft Fire Services Municipal Service Review (MSR) to the LAFCo Board and the Yolo County Board of Supervisors (BOS). The MSR leaned heavily towards fire districts, both independent and dependent, joining together in Joint Operations Agreements (JOA's). The Elk Horn Fire Protection District seems to have little to no options to remain a standalone district, with the only options being contract services, or dissolution. Area Four of the report, which included the contract districts, including the Springlake Fire Protection District, recommended consolidation of the contract districts as a way to eliminate contract discrepancies, as well as contain costs for those districts whose contracts are much different from Springlake's. The report was adopted by both the Yolo LAFCo Board and Board of Supervisors and County staff was directed to start meeting with the districts. The Springlake FPD formed a sub-committee made up of Commissioners Arvin and Santoni, Chief Zane and Board Clerk, Jeran Scruggs who met with the County's representatives on numerous occasions to express the concerns of the SFPD Board of Fire Commissioners and receive updates from the County. The original direction from the County BOS was to combine Elkhorn with the Springlake FPD. However, after much objection from the SFPD Board of Fire Commissioners, on April, 18, 2023, the County BOS voted to change the Successor Agency for Elkhorn FPD to CSA 9 and directed staff to pursue contracts with the City of Woodland and the City of West Sacramento for services. Chief Zane and the Board Clerk have continued to meet with the County to discuss the impacts of the dissolution of Elkhorn on the City of Woodland and the Springlake Fire Protection District.

Respectfully Yours,



Eric Zane
Fire Chief

SPRINGLAKE FIRE PROTECTION DISTRICT

Board Communication

**AGENDA ITEM
VII.B**

DATE: June 25, 2024

SUBJECT: Monthly Trial Balance Reports: January-May 2024

PREPARED BY: Jeran Scruggs, Board Clerk

RECOMMENDED ACTION:
Informational only. No action required.

BACKGROUND INFORMATION:
Attached are the reports from January, February, March, April, and May 2024. There are no significant transactions to report for these months.

Respectfully yours,



Eric Zane
Fire Chief

Attachments

January 1-31, 2024	Period 7				
Account	January	YTD Total	Special Districts Budget	Budget Percent	
400100 - PROPERTY TAXES-CURRENT SECURED	\$ -	\$ (483,148.27)	\$ (440,000.00)	109.8%	
400101 - PROPERTY TAXES-CURRENT UNSECURED	\$ (85.64)	\$ (76,711.53)	\$ (90,000.00)	85.2%	
400111 - PROPERTY TAXES-PRIOR UNSECURED	\$ (68.70)	\$ (1,002.16)	\$ (1,300.00)	77.1%	
400120 - SUPPLEMENTAL PROPERTY TAXES CURRENT	\$ (7,905.54)	\$ (10,045.46)	\$ -		
400121 - SUPPLEMENTAL PROPERTY TAXES PRIOR	\$ -	\$ -	\$ (8,500.00)	0.0%	
PROPERTY TAX - PROPERTY TAX	\$ (8,059.88)	\$ (570,907.42)	\$ (539,800.00)	105.8%	
TAXES - TAXES	\$ (8,059.88)	\$ (570,907.42)	\$ (539,800.00)	105.8%	
403100 - INVESTMENT EARNINGS-POOL	\$ (539.60)	\$ (619.45)	\$ -		
403199 - GASB 31 FAIR MARKET VALUE - DFS ONLY	\$ -	\$ (7,286.00)	\$ -		
403214 - RENTS & CONCESSIONS - OTHER	\$ -	\$ -	\$ (1,300.00)	0.0%	
REVENUE FROM USE OF MONEY - REVENUE FROM USE OF MONEY AND	\$ (539.60)	\$ (7,905.45)	\$ (1,300.00)	608.1%	
410050 - STATE-HIGHWAY PROPERTY RENTALS	\$ -	\$ (5.61)	\$ -		
410250 - STATE-HOMEOWNERS PROPERTY TAX RELIEF	\$ -	\$ (542.07)	\$ (5.00)	10841.4%	
410900 - STATE-OTHER	\$ -	\$ -	\$ (1,000.00)	0.0%	
STATE REVENUE - STATE REVENUE	\$ -	\$ (547.68)	\$ (1,005.00)	54.5%	
INTERGOVERNMENTAL REVENUES - INTERGOVERNMENTAL REVENUES	\$ -	\$ (547.68)	\$ (1,005.00)	54.5%	
440003 - SPECIAL ASSESSMENT	\$ -	\$ (60,643.76)	\$ -		
440690 - OTHER CHARGES FOR SERVICES	\$ -	\$ -	\$ (49,248.00)	0.0%	
CHARGES FOR SERVICES - CHARGES FOR SERVICES	\$ -	\$ (60,643.76)	\$ (49,248.00)	123.1%	
REVENUES - REVENUES	\$ (8,599.48)	\$ (640,004.31)	\$ (591,353.00)	108.2%	
510051 - INSURANCE-PUBLIC LIABILITY	\$ 500.00	\$ 500.00	\$ 500.00	100.0%	
510100 - MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 500.00	0.0%	
510160 - PUBLICATIONS AND LEGAL NOTICES	\$ -	\$ -	\$ 250.00	0.0%	
510251 - PROFESSIONAL & SPECIAL SERVICES-AUDITING & ACCOUNTING	\$ -	\$ -	\$ -		
510252 - PROFESSIONAL & SPECIAL SERVICES-INFO TECH SERVICES	\$ -	\$ -	\$ 250.00	0.0%	
510256 - PROFESSIONAL & SPECIAL SERVICES-LEGAL SERVICES	\$ -	\$ -	\$ 2,000.00	0.0%	
510275 - PROFESSIONAL & SPECIAL SERVICES-OTHER	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	25.0%	
SERVICES AND SUPPLIES - SERVICES AND SUPPLIES	\$ 1,500.00	\$ 1,500.00	\$ 7,500.00	20.0%	
526040 - CONTRIBUTION TO NON-CO AGENCIES	\$ -	\$ -	\$ 25,000.00	0.0%	
526200 - CITY OF DAVIS	\$ 16,791.04	\$ 16,791.04	\$ 306,814.00	5.5%	
526220 - CITY OF WOODLAND	\$ 20,454.14	\$ 20,454.14	\$ 252,039.00	8.1%	
OTHER CHARGES - OTHER CHARGES	\$ 37,245.18	\$ 37,245.18	\$ 583,853.00	6.4%	
EXPENDITURES - EXPENDITURES	\$ 38,745.18	\$ 38,745.18	\$ 591,353.00	6.6%	
NET FUND BALANCE - NET FUND BALANCE	\$ 30,145.70	\$ (601,259.13)	\$ -	0.0%	

February 1-29, 2024	Period 8				
Account	February	YTD Total	Special Districts Budget	Budget Percent	
400100 - PROPERTY TAXES-CURRENT SECURED	\$ -	\$ (483,148.27)	\$ (440,000.00)	109.8%	
400101 - PROPERTY TAXES-CURRENT UNSECURED	\$ (514.96)	\$ (77,226.49)	\$ (90,000.00)	85.8%	
400111 - PROPERTY TAXES-PRIOR UNSECURED	\$ (8.82)	\$ (1,010.98)	\$ (1,300.00)	77.8%	
400120 - SUPPLEMENTAL PROPERTY TAXES CURRENT	\$ -	\$ (10,045.46)	\$ -		
400121 - SUPPLEMENTAL PROPERTY TAXES PRIOR	\$ -	\$ -	\$ (8,500.00)	0.0%	
PROPERTY TAX - PROPERTY TAX	\$ (523.78)	\$ (571,431.20)	\$ (539,800.00)	105.9%	
TAXES - TAXES	\$ (523.78)	\$ (571,431.20)	\$ (539,800.00)	105.9%	
403100 - INVESTMENT EARNINGS-POOL	\$ -	\$ (619.45)	\$ -		
403199 - GASB 31 FAIR MARKET VALUE - DFS ONLY	\$ -	\$ (7,286.00)	\$ -		
403214 - RENTS & CONCESSIONS - OTHER	\$ -	\$ -	\$ (1,300.00)	0.0%	
REVENUE FROM USE OF MONEY - REVENUE FROM USE OF MONEY AND	\$ -	\$ (7,905.45)	\$ (1,300.00)	608.1%	
410050 - STATE-HIGHWAY PROPERTY RENTALS	\$ -	\$ (5.61)	\$ -		
410250 - STATE-HOMEOWNERS PROPERTY TAX RELIEF	\$ -	\$ (542.07)	\$ (5.00)	10841.4%	
410900 - STATE-OTHER	\$ -	\$ -	\$ (1,000.00)	0.0%	
STATE REVENUE - STATE REVENUE	\$ -	\$ (547.68)	\$ (1,005.00)	54.5%	
INTERGOVERNMENTAL REVENUES - INTERGOVERNMENTAL REVENUES	\$ -	\$ (547.68)	\$ (1,005.00)	54.5%	
440003 - SPECIAL ASSESSMENT	\$ -	\$ (60,643.76)	\$ -		
440690 - OTHER CHARGES FOR SERVICES	\$ -	\$ -	\$ (49,248.00)	0.0%	
CHARGES FOR SERVICES - CHARGES FOR SERVICES	\$ -	\$ (60,643.76)	\$ (49,248.00)	123.1%	
REVENUES - REVENUES	\$ (523.78)	\$ (640,004.31)	\$ (591,353.00)	108.2%	
510051 - INSURANCE-PUBLIC LIABILITY	\$ -	\$ 500.00	\$ 500.00	100.0%	
510100 - MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 500.00	0.0%	
510160 - PUBLICATIONS AND LEGAL NOTICES	\$ -	\$ -	\$ 250.00	0.0%	
510251 - PROFESSIONAL & SPECIAL SERVICES-AUDITING & ACCOUNTING	\$ 618.00	\$ 618.00	\$ -		
510252 - PROFESSIONAL & SPECIAL SERVICES-INFO TECH SERVICES	\$ -	\$ -	\$ 250.00	0.0%	
510256 - PROFESSIONAL & SPECIAL SERVICES-LEGAL SERVICES	\$ -	\$ -	\$ 2,000.00	0.0%	
510275 - PROFESSIONAL & SPECIAL SERVICES-OTHER	\$ 1,000.00	\$ 2,000.00	\$ 4,000.00	50.0%	
SERVICES AND SUPPLIES - SERVICES AND SUPPLIES	\$ 1,618.00	\$ 3,118.00	\$ 7,500.00	41.6%	
526040 - CONTRIBUTION TO NON-CO AGENCIES	\$ -	\$ -	\$ 25,000.00	0.0%	
526200 - CITY OF DAVIS	\$ 134,145.07	\$ 150,936.11	\$ 306,814.00	49.2%	
526220 - CITY OF WOODLAND	\$ 174,260.41	\$ 194,714.55	\$ 252,039.00	77.3%	
OTHER CHARGES - OTHER CHARGES	\$ 308,405.48	\$ 345,650.66	\$ 583,853.00	59.2%	
EXPENDITURES - EXPENDITURES	\$ 310,023.48	\$ 348,768.66	\$ 591,353.00	59.0%	
NET FUND BALANCE - NET FUND BALANCE	\$ 309,499.70	\$ (291,759.43)	\$ -	0.0%	

March 1-31, 2024		Period 9			
Account	March	YTD Total	Special Districts Budget	Budget Percent	
400100 - PROPERTY TAXES-CURRENT SECURED	\$ -	\$ (483,148.27)	\$ (440,000.00)	109.8%	
400101 - PROPERTY TAXES-CURRENT UNSECURED	\$ (60.11)	\$ (77,286.60)	\$ (90,000.00)	85.9%	
400111 - PROPERTY TAXES-PRIOR UNSECURED	\$ (116.74)	\$ (1,127.72)	\$ (1,300.00)	86.7%	
400120 - SUPPLEMENTAL PROPERTY TAXES CURRENT	\$ -	\$ (10,045.46)	\$ -		
400121 - SUPPLEMENTAL PROPERTY TAXES PRIOR	\$ -	\$ -	\$ (8,500.00)	0.0%	
PROPERTY TAX - PROPERTY TAX	\$ (176.85)	\$ (571,608.05)	\$ (539,800.00)	105.9%	
TAXES - TAXES	\$ (176.85)	\$ (571,608.05)	\$ (539,800.00)	105.9%	
403100 - INVESTMENT EARNINGS-POOL	\$ -	\$ (619.45)	\$ -		
403199 - GASB 31 FAIR MARKET VALUE - DFS ONLY	\$ -	\$ (7,286.00)	\$ -		
403214 - RENTS & CONCESSIONS - OTHER	\$ -	\$ -	\$ (1,300.00)	0.0%	
REVENUE FROM USE OF MONEY - REVENUE FROM USE OF MONEY AND	\$ -	\$ (7,905.45)	\$ (1,300.00)	608.1%	
410050 - STATE-HIGHWAY PROPERTY RENTALS	\$ -	\$ (5.61)	\$ -		
410250 - STATE-HOMEOWNERS PROPERTY TAX RELIEF	\$ -	\$ (542.07)	\$ (5.00)	10841.4%	
410900 - STATE-OTHER	\$ -	\$ -	\$ (1,000.00)	0.0%	
STATE REVENUE - STATE REVENUE	\$ -	\$ (547.68)	\$ (1,005.00)	54.5%	
INTERGOVERNMENTAL REVENUES - INTERGOVERNMENTAL REVENUES	\$ -	\$ (547.68)	\$ (1,005.00)	54.5%	
440003 - SPECIAL ASSESSMENT	\$ -	\$ (60,643.76)	\$ -		
440690 - OTHER CHARGES FOR SERVICES	\$ -	\$ -	\$ (49,248.00)	0.0%	
CHARGES FOR SERVICES - CHARGES FOR SERVICES	\$ -	\$ (60,643.76)	\$ (49,248.00)	123.1%	
REVENUES - REVENUES	\$ (176.85)	\$ (640,704.94)	\$ (591,353.00)	108.3%	
510051 - INSURANCE-PUBLIC LIABILITY	\$ -	\$ 500.00	\$ 500.00	100.0%	
510100 - MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 500.00	0.0%	
510160 - PUBLICATIONS AND LEGAL NOTICES	\$ -	\$ -	\$ 250.00	0.0%	
510251 - PROFESSIONAL & SPECIAL SERVICES-AUDITING & ACCOUNTING	\$ -	\$ 618.00	\$ -	#DIV/0!	
510252 - PROFESSIONAL & SPECIAL SERVICES-INFO TECH SERVICES	\$ -	\$ -	\$ 250.00	0.0%	
510256 - PROFESSIONAL & SPECIAL SERVICES-LEGAL SERVICES	\$ -	\$ -	\$ 2,000.00	0.0%	
510275 - PROFESSIONAL & SPECIAL SERVICES-OTHER	\$ -	\$ 2,000.00	\$ 4,000.00	50.0%	
SERVICES AND SUPPLIES - SERVICES AND SUPPLIES	\$ -	\$ 3,118.00	\$ 7,500.00	41.6%	
526040 - CONTRIBUTION TO NON-CO AGENCIES	\$ -	\$ -	\$ 25,000.00	0.0%	
526200 - CITY OF DAVIS	\$ -	\$ 150,936.11	\$ 306,814.00	49.2%	
526220 - CITY OF WOODLAND	\$ -	\$ 194,714.55	\$ 252,039.00	77.3%	
OTHER CHARGES - OTHER CHARGES	\$ -	\$ 345,650.66	\$ 583,853.00	59.2%	
EXPENDITURES - EXPENDITURES	\$ -	\$ 348,768.66	\$ 591,353.00	59.0%	
NET FUND BALANCE - NET FUND BALANCE	\$ (176.85)	\$ (291,936.28)	\$ -	0.0%	

April 1-30, 2024	Period 10				
Account	April	YTD Total	Special Districts Budget	Budget Percent	
400100 - PROPERTY TAXES-CURRENT SECURED	\$ 6,521.00	\$ (476,627.27)	\$ (440,000.00)	108.3%	
400101 - PROPERTY TAXES-CURRENT UNSECURED	\$ 179.45	\$ (77,107.15)	\$ (90,000.00)	85.7%	
400111 - PROPERTY TAXES-PRIOR UNSECURED	\$ (20.57)	\$ (1,148.29)	\$ (1,300.00)	88.3%	
400120 - SUPPLEMENTAL PROPERTY TAXES CURRENT	\$ (657.93)	\$ (10,703.39)	\$ -		
400121 - SUPPLEMENTAL PROPERTY TAXES PRIOR	\$ -	\$ -	\$ (8,500.00)	0.0%	
PROPERTY TAX - PROPERTY TAX	\$ 6,021.95	\$ (565,586.10)	\$ (539,800.00)	104.8%	
TAXES - TAXES	\$ 6,021.95	\$ (565,586.10)	\$ (539,800.00)	104.8%	
403100 - INVESTMENT EARNINGS-POOL	\$ (2,622.71)	\$ (3,242.16)	\$ -		
403199 - GASB 31 FAIR MARKET VALUE - DFS ONLY	\$ -	\$ (7,286.00)	\$ -		
403214 - RENTS & CONCESSIONS - OTHER	\$ -	\$ -	\$ (1,300.00)	0.0%	
REVENUE FROM USE OF MONEY - REVENUE FROM USE OF MONEY AND	\$ (2,622.71)	\$ (10,528.16)	\$ (1,300.00)	809.9%	
410050 - STATE-HIGHWAY PROPERTY RENTALS	\$ -	\$ (5.61)	\$ -		
410250 - STATE-HOMEOWNERS PROPERTY TAX RELIEF	\$ (379.45)	\$ (921.52)	\$ (5.00)	18430.4%	
410900 - STATE-OTHER	\$ -	\$ -	\$ (1,000.00)	0.0%	
STATE REVENUE - STATE REVENUE	\$ (379.45)	\$ (927.13)	\$ (1,005.00)	92.3%	
INTERGOVERNMENTAL REVENUES - INTERGOVERNMENTAL REVENUES	\$ (379.45)	\$ (927.13)	\$ (1,005.00)	92.3%	
440003 - SPECIAL ASSESSMENT	\$ -	\$ (60,643.76)	\$ -		
440690 - OTHER CHARGES FOR SERVICES	\$ -	\$ -	\$ (49,248.00)	0.0%	
CHARGES FOR SERVICES - CHARGES FOR SERVICES	\$ -	\$ (60,643.76)	\$ (49,248.00)	123.1%	
REVENUES - REVENUES	\$ 3,019.79	\$ (640,004.31)	\$ (591,353.00)	108.2%	
510051 - INSURANCE-PUBLIC LIABILITY	\$ -	\$ 500.00	\$ 500.00	100.0%	
510100 - MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 500.00	0.0%	
510160 - PUBLICATIONS AND LEGAL NOTICES	\$ -	\$ -	\$ 250.00	0.0%	
510251 - PROFESSIONAL & SPECIAL SERVICES-AUDITING & ACCOUNTING	\$ -	\$ 618.00	\$ -		
510252 - PROFESSIONAL & SPECIAL SERVICES-INFO TECH SERVICES	\$ -	\$ -	\$ 250.00	0.0%	
510256 - PROFESSIONAL & SPECIAL SERVICES-LEGAL SERVICES	\$ -	\$ -	\$ 2,000.00	0.0%	
510275 - PROFESSIONAL & SPECIAL SERVICES-OTHER	\$ -	\$ 2,000.00	\$ 4,000.00	50.0%	
SERVICES AND SUPPLIES - SERVICES AND SUPPLIES	\$ -	\$ 3,118.00	\$ 7,500.00	41.6%	
526040 - CONTRIBUTION TO NON-CO AGENCIES	\$ 23,146.96	\$ 23,146.96	\$ 25,000.00	92.6%	
526200 - CITY OF DAVIS	\$ -	\$ 150,936.11	\$ 306,814.00	49.2%	
526220 - CITY OF WOODLAND	\$ -	\$ 194,714.55	\$ 252,039.00	77.3%	
OTHER CHARGES - OTHER CHARGES	\$ 23,146.96	\$ 368,797.62	\$ 583,853.00	63.2%	
EXPENDITURES - EXPENDITURES	\$ 23,146.96	\$ 371,915.62	\$ 591,353.00	62.9%	
NET FUND BALANCE - NET FUND BALANCE	\$ 26,166.75	\$ (265,769.53)	\$ -	0.0%	

May 1-31, 2024	Period 11				
Account	May	YTD Total	Special Districts Budget	Budget Percent	
400100 - PROPERTY TAXES-CURRENT SECURED	\$ -	\$ (476,627.27)	\$ (440,000.00)	108.3%	
400101 - PROPERTY TAXES-CURRENT UNSECURED	\$ (144.37)	\$ (77,251.52)	\$ (90,000.00)	85.8%	
400111 - PROPERTY TAXES-PRIOR UNSECURED	\$ (25.27)	\$ (1,173.56)	\$ (1,300.00)	90.3%	
400120 - SUPPLEMENTAL PROPERTY TAXES CURRENT	\$ -	\$ (10,703.39)	\$ -		
400121 - SUPPLEMENTAL PROPERTY TAXES PRIOR	\$ -	\$ -	\$ (8,500.00)	0.0%	
PROPERTY TAX - PROPERTY TAX	\$ (169.64)	\$ (565,755.74)	\$ (539,800.00)	104.8%	
TAXES - TAXES	\$ (169.64)	\$ (565,755.74)	\$ (539,800.00)	104.8%	
403100 - INVESTMENT EARNINGS-POOL	\$ -	\$ (3,242.16)	\$ -		
403199 - GASB 31 FAIR MARKET VALUE - DFS ONLY	\$ -	\$ (7,286.00)	\$ -		
403214 - RENTS & CONCESSIONS - OTHER	\$ -	\$ -	\$ (1,300.00)	0.0%	
REVENUE FROM USE OF MONEY - REVENUE FROM USE OF MONEY AND	\$ -	\$ (10,528.16)	\$ (1,300.00)	809.9%	
410050 - STATE-HIGHWAY PROPERTY RENTALS	\$ -	\$ (5.61)	\$ -		
410250 - STATE-HOMEOWNERS PROPERTY TAX RELIEF	\$ (162.62)	\$ (1,084.14)	\$ (5.00)	21682.8%	
410900 - STATE-OTHER	\$ -	\$ -	\$ (1,000.00)	0.0%	
STATE REVENUE - STATE REVENUE	\$ (162.62)	\$ (1,089.75)	\$ (1,005.00)	108.4%	
INTERGOVERNMENTAL REVENUES - INTERGOVERNMENTAL REVENUES	\$ (162.62)	\$ (1,089.75)	\$ (1,005.00)	108.4%	
440003 - SPECIAL ASSESSMENT	\$ -	\$ (60,643.76)	\$ -		
440690 - OTHER CHARGES FOR SERVICES	\$ -	\$ -	\$ (49,248.00)	0.0%	
CHARGES FOR SERVICES - CHARGES FOR SERVICES	\$ -	\$ (60,643.76)	\$ (49,248.00)	123.1%	
REVENUES - REVENUES	\$ (332.26)	\$ (638,017.41)	\$ (591,353.00)	107.9%	
510051 - INSURANCE-PUBLIC LIABILITY	\$ -	\$ 500.00	\$ 500.00	1.0%	
510100 - MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 500.00	0.0%	
510160 - PUBLICATIONS AND LEGAL NOTICES	\$ -	\$ -	\$ 250.00	0.0%	
510251 - PROFESSIONAL & SPECIAL SERVICES-AUDITING & ACCOUNTING	\$ -	\$ 618.00	\$ -	0.0%	
510252 - PROFESSIONAL & SPECIAL SERVICES-INFO TECH SERVICES	\$ -	\$ -	\$ 250.00	0.0%	
510256 - PROFESSIONAL & SPECIAL SERVICES-LEGAL SERVICES	\$ -	\$ -	\$ 2,000.00	0.0%	
510275 - PROFESSIONAL & SPECIAL SERVICES-OTHER	\$ -	\$ 2,000.00	\$ 4,000.00	0.5%	
SERVICES AND SUPPLIES - SERVICES AND SUPPLIES	\$ -	\$ 3,118.00	\$ 7,500.00	0.4%	
526040 - CONTRIBUTION TO NON-CO AGENCIES	\$ -	\$ 23,146.96	\$ 25,000.00	0.9%	
526200 - CITY OF DAVIS	\$ -	\$ 150,936.11	\$ 306,814.00	0.5%	
526220 - CITY OF WOODLAND	\$ -	\$ 194,714.55	\$ 252,039.00	0.8%	
OTHER CHARGES - OTHER CHARGES	\$ -	\$ 368,797.62	\$ 583,853.00	0.6%	
EXPENDITURES - EXPENDITURES	\$ -	\$ 371,915.62	\$ 591,353.00	0.6%	
NET FUND BALANCE - NET FUND BALANCE	\$ (332.26)	\$ (266,101.79)	\$ -	0.0%	