



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Tuesday June 29, 2021 at 2:00 PM
Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Roll call was conducted pursuant to Executive Order N-29-20. All Board Members and staff identified themselves and were present via teleconference.

Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell
Board Clerk Jeran Ulrich– Woodland Fire Department
Fire Chief Eric Zane- Woodland Fire Department
Fire Chief Joe Tenney- Davis Fire Department
Fire Marshal Emily Walling- Woodland Fire Department
Fire Marshal Patrick Sandholdt- Davis Fire Department

ABSENT:

PLEASE NOTE: Due to the COVID-10 pandemic, the June 29, 2021 Springlake Fire Protection District Governing Board Meeting will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Board members will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

The public is encouraged to listen to the Board meeting live via the link below.
<https://zoom.us/j/91926736094?pwd=ek5vTHV5blFkVG8yYzVvb0YrbWtPdZ09>

If you wish to make a comment during general public comment or on a specific agenda item, there are two ways to do that. You may leave a voice mail message at (530) 661-5875. All voice mail messages received by 2:00 p.m. will be played during the Board meeting and read into the record at the appropriate time. You may also submit an email to the Board Clerk at jeran.ulrich@cityofwoodland.org during the meeting. Please include the agenda item in the subject line.

AGENDA

I. Call to Order

The June 29, 2021 Springlake Fire Protection District Governing Board meeting was called to order at 2:00 PM by Chair Arvin.

II. Approval of Minutes: April 27, 2021

On a motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the April 27, 2021 minutes as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

- A. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Woodland for Administrative Services – 4th quarter (\$1000).
- B. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Woodland for Fire Suppression Services – 2nd payment (\$114,947.01)
- C. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Davis for Fire Suppression Services – 2nd payment (\$99,990.80)
- D. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to Fechter and Company for FYE 2020 Audit (\$6,222)

VI. Regular Calendar

- A. Approval of the FY2021-22 Budget
On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the FY 2021-22 Budget with estimated Total Financing Uses of \$555,334.
- B. Special Assessment Charges for 2021-22 Tax Roll: Certification, Resolution & Direct Charge Transmittal
On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board adopted Resolution 2021-22 requesting the collection of charges on the 2021-22 tax roll, and to authorize that the charges be directly placed on the tax roll.
- C. Auditor's Draft Report- FYE 2020 and Management Letter
On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board accepted the Auditor's Draft Report FYE 2020 and the Management Letter.

D. Yolo County Fire Protection Districts Sustainably Update

The Board received an update from Chief Zane on the ongoing discussions between Yolo County and the Yolo County Fire Protection Districts regarding the sustainability of the Districts and possible funding pathways, including Prop 172 funds. No action was taken.

VII. Correspondence and Information

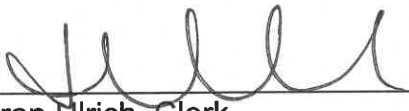
A. Trial Balance Reports for April 2021
Informational only

VIII. Set Date for Next Meeting

The next Board meeting will be held on Thursday, September 30, 2021 at 2:00 PM at the Police and Fire Headquarters, 1000 Lincoln Ave Woodland, CA 95695.

IX. Adjournment

The June 29, 2021 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 2:42 PM.



Jeran Ulrich, Clerk

Springlake Fire Protection District Governing Board