



**SPRINGLAKE FIRE PROTECTION DISTRICT**  
**1000 Lincoln Avenue**  
**Woodland, CA 95695**  
**(530) 661-5860**

**GOVERNING BOARD MEETING MINUTES**  
**Wednesday, April 20, 2022**  
**Police and Fire Headquarters, 1000 Lincoln Avenue, Woodland**

*PLEASE NOTE: The April 20, 2022 Springlake Fire Protection District Board Meeting was conducted pursuant to Government Code section 54953(e), which allows the District to hold meetings via teleconference during a proclaimed state of emergency, when state or local officials have imposed or recommended measures to promote social distancing.*

**PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell**  
**Board Clerk Jeran Scruggs- Woodland Fire Department**  
**Chief Eric Zane- Woodland Fire Department**  
**Fire Marshal Emily Walling- Woodland Fire Department**  
**Fire Marshal Patrick Sandholdt- Davis Fire Department**

**ABSENT:**

**I. Call to Order**

The April 20, 2022 Springlake Fire Protection District Governing Board meeting was called to order at 2:04 PM by Chair Arvin

**II. Approval of Minutes – January 20, 2022**

On a motion by Commission Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the January 20, 2022 minutes as presented.

**III. Public Comments**

None

**IV. Public Hearings**

The 2022 Weed Abatement Public Hearing was opened at 2:06 PM and the Woodland and Davis Fire Departments were authorized to cause the abatement of weeds and keep an accounting of costs of said abatement on a motion by Commission Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote.

No comments were received via email or voicemail message regarding the Public Hearing.

The 2021 Weed Abatement Public Hearing was closed upon adjournment of the meeting at 2:39 PM.

**V. Approve Payments of Bills and Budget Requests**

- A. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Woodland for Administrative Services – FY22 3<sup>rd</sup> quarter (\$1000).
  
- B. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Woodland for Public Notices (\$233.02).
  
- C. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Woodland for Website Hosting Annual Subscription and Domain Renewal (\$170.95)
  
- D. On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 3-0 roll call vote, the Board approved the payment to the City of Woodland for the Purchase of a Combi Extrication Tool (Cannabis Tax/Rural Communities Investment Program Funding Pass-through) (\$12,000)

**VI. Regular Calendar**

- A. Yolo County Fire Protection Districts Sustainably Update  
The Board received an update from Chief Zane on the ongoing discussions between Yolo County and the Yolo County Fire Protection Districts regarding the sustainability of the Districts and possible funding pathways, including Prop 172 funds. No action taken. Informational only

**VII. Correspondence and Information**

- A. 2021 Government Compensation in California Report  
Informational only.
- B. Monthly Trial Balance Reports: December 2021-February 2022.  
Informational only.

**VIII. Set Date for Next Meeting**

Tuesday June 21, 2022 2:00 PM

**IX. Adjournment**

The April 20, 2022 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 2:39 PM.

  
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Jeran Scruggs, Clerk  
Springlake Fire Protection District Governing Board