



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Thursday, October 31, 2019 at 4:30 PM
Police Community Room, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, and Brooke Hergessell
Chief Rebecca Ramirez- Woodland Fire Department
Acting Board Clerk Elle Murphy- Woodland Police Department

ABSENT: Board Clerk Jeran Ulrich- Woodland Fire Department

AGENDA

I. Call to Order

The October 31, 2019 Springlake Fire Protection District Governing Board meeting was called to order at 4:32 PM by Chair Arvin.

II. Approval of Minutes: June 18, 2019

On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the 6/18/19 minutes as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

A. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the payment to the City of Woodland for Administrative Services – 1st quarter FY19-20 (\$1000).

B. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the payment to the City of Woodland for Fire Suppression Services – Final payment for FY18-19 (\$15,573.11).

C. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the payment to the City of

Davis for Fire Suppression Services – Final Payment for FY18-19 (\$12,043.41).

- D. On a motion by Commissioner Bunfill and seconded by Commissioner Herrgessell, the Board voted 3-0 to approve the payment to YCPARMIA for general/auto liability for FY2019-20 (\$500).

VI. Regular Calendar

- A. District Governance Subcommittee Update
The Board received an update from the subcommittee. The Board directed the Board Clerk to draft a resolution authorizing the Fire Chiefs to approve payments to the Cities and all other recurring, budgeted expenses in the event that a board meeting cannot be held or a quorum is not met.

The Board directed the Board Clerk to follow up on the following items specific to the report:

Page 2 of 9 E): Reach out to Christine/LAFCO re: Sphere of Influence.

Page 4 of 9 A): Boundaries should be CR 98 not CR 998. This may also need to be corrected on the website.

Page 6 of 9 C): Confirm with Christine/LAFCO regarding service provided to UC Davis. Also, there will be no changes to contracted **and** non-contracted services.

- B. Fire Prevention Inspection Cost Recovery- Continued Discussion
Postponed until next meeting since Fire Marshal Richter was unable to attend this meeting.

VII. Correspondence and Information

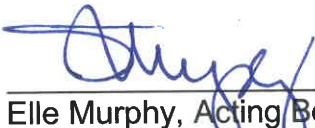
- A. Yolo County Report on Fire Protection Districts: Review of Challenges and Strategic Approaches
Informational only.
- B. Trial Balance Reports for May and June 2019
Informational only.

VIII. Set Date for Next Meeting

The next meeting will be scheduled for Thursday January 30, 2020 at 4:30 PM.

IX. Adjournment

The October 31, 2019 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 5:09 PM.



Elle Murphy, Acting Board Clerk
Springlake Fire Protection District Governing Board