



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

BOARD OF FIRE COMMISSIONERS MEETING MINUTES
Tuesday, June 25, 2024 at 2:00 PM
Police & Fire Headquarters, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Brooke Herrgesell, L. Celeste Santoni
Board Clerk Jeran Scruggs– Woodland Fire Department
Fire Chief Eric Zane- Woodland Fire Department
Fire Marshal Matt Flint- Woodland Fire Department
Fire Marshal Patrick Sandholdt- Davis Fire Department

AGENDA

I. Call to Order

The June 25, 2024 Springlake Fire Protection District Governing Board meeting was called to order at 2:04 PM by Chair Arvin.

II. Approval of Minutes: April 30, 2024

On a motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the April 30, 2024 minutes as presented.

III. Public Comments

None

IV. Public Hearings

None

V. Approve Payments of Bills and Budget Requests

- A. On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Administrative Services – 4th quarter (\$1000).
- B. On motion by Commissioner Bunfill, seconded by Commissioner Santoni, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Woodland for Fire Suppression Services – 2nd payment (\$126,643.66)

- C. On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the payment to the City of Davis for Fire Suppression Services – 2nd payment (\$96,221.95)

VI. Regular Calendar

- A. Special Assessment Charges for 2024-25 Tax Roll: Certification, Resolution & Direct Charge Transmittal
On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board adopted Resolution 2024-25 requesting the collection of charges on the 2024-25 tax roll, and to authorize that the charges be directly placed on the tax roll
- B. Approval of the FY2024-25 Budget
On motion by Commissioner Bunfill, seconded by Commissioner Herrgesell, and carried unanimously on a 4-0 vote, the Board approved the FY 2024-25 Budget with estimated Total Financing Sources and Uses of \$620,350.
- C. Conflict of Interest Code- Biennial Review
On motion by Commissioner Santoni, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board attested that no amendments are required at this time.
- D. Fire Protection Services Contract Approval
On motion by Commissioner Herrgesell, seconded by Commissioner Bunfill, and carried unanimously on a 4-0 vote, the Board approved the agreement between the Springlake Fire Protection District and the Cities of Davis and Woodland for Fire Protection Services subject to clarifying and conforming changes made by legal counsel for all parties and final approval by the Yolo County Board of Supervisors, the City of Woodland City Council and the City of Davis City Council.

VII. Correspondence and Information

- A. Yolo County Fire Protection Districts Sustainably Update
Informational only.
- B. Trial Balance Report for January-May 2024
Informational only.

VIII. Set Date for Next Meeting

The next Board meeting will be held on Tuesday, October 1, 2024 at 2:00 PM at the Police and Fire Headquarters, 1000 Lincoln Ave Woodland, CA 95695.

IX. Adjournment

The June 25, 2024 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 2:45 PM.

Jeran Scruggs, Clerk

Springlake Fire Protection District Fire Board of Fire Commissioners