



SPRINGLAKE FIRE PROTECTION DISTRICT
1000 Lincoln Avenue
Woodland, CA 95695
(530) 661-5860

GOVERNING BOARD MEETING MINUTES
Thursday, April 13, 2017 at 2:00 PM
Public Safety Training Room, 1000 Lincoln Avenue, Woodland

PRESENT: Commissioners Wes Arvin, Carolyn Bunfill, Robert Moeller
Board Clerk Jeran Ulrich
Woodland Fire Chief Rebecca Ramirez
Fire Marshal Tim Annis
Elle Murphy- Senior Management Analyst

I. Call to Order

The April 13, 2017 Springlake Fire Protection District Governing Board meeting was called to order at 2:01 PM by Chair Arvin

II. Approval of Minutes – January 26, 2017

On a motion by Commission Moeller and seconded by Commissioner Bunfill, the Board voted 3-0 to approved the January 26, 2017 minutes as presented.

III. Public Comments

Mr. Glen Barton addressed the Board regarding the weed abatement notice he received, per resolution. Mr. Barton expressed concern about being able to meet the June 5th deadline due to the excessive rain received this spring.

The Board agreed that this may prove problematic, not only for Mr. Barton, but for other properties needing abatement within the district. Based on this, the Board directed Fire Marshal Annis to reassess the issue in early May. If Fire Marshal Annis deems the deadline for abatement should be extended, the Board Clerk will send out a letter notifying the parcel owners of the extension by mid-May.

Additionally, Mr. Barton offered to allow the Woodland and Davis Fire Departments to use his property for wildland live-burn training. The Board Clerk collected Mr. Barton's contact information, should the departments wish to contact him regarding this offer in the future.

IV. Public Hearings

The 2017 Weed Abatement Public Hearing was opened at 2:10 PM on a motion by Commission Bunfill and seconded by Commissioner Moeller. Since Mr. Barton had already addressed the Board regarding his concerns about weed abatement before this hearing was opened, the hearing was closed at 2:12 PM on a motion by Commissioner Moeller and seconded by Commissioner Bunfill.

On a motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to authorize the Woodland and Davis Fire Departments to cause the abatement of weeds, upon the determination by Fire Marshal Annis that the ground has sufficiently dried, and direct the Fire Chiefs to keep an accounting of the costs of said abatement.

V. Approve Payments of Bills and Budget Requests

- A. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve they payment to the City of Woodland for Administrative Services – 3rd quarter (\$1000)
- B. On motion by Commissioner Bunfill and seconded by Commissioner Moeller, the Board voted 3-0 to approve the payment to the City of Woodland for Public Notices (\$218.46)

VI. Regular Calendar

A. Commissioner Contact Information

The Board Clerk informed the Board that Yolo LAFCo is encouraging all Special Districts to have a website presence in the upcoming fiscal year. The California Special Districts Association offers a hosting service that would cost the District \$900 annually. The Board agreed that given the minimal traffic this website would receive, it did not warrant such a high cost. The Board directed the Board Clerk to look into other options for website hosting. Chair Arvin will also contact Yolo LAFCo's Executive Officer, Christine Crawford, to further discuss the website and inquire about other options.

B. Commissioner Recruitment

The Board has two long-term Commissioner vacancies which they have been unsuccessful in filling thus far. While Chair Arvin does have a prospect to fill one of the vacancies, the Board agreed that further recruitment was necessary. The Board directed the Board Clerk to contact LAFCo about possible advertising ideas.

On motion by Commissioner Moeller and seconded by Commissioner Bunfill, the Board voted to direct the Board Clerk to send out recruitment mailers to all District residents.

VII. Correspondence and Information

- A. Special District Financial Report- FY16
Chair Arvin directed the Board Clerk to inquire with the County Finance Office about the \$1 listed under "Other Assets".
- B. Monthly Trial Balance Reports: January-February 2017
Informational only.
- C. 2015-16 Annual Report – Cities of Davis and Woodland
Informational only.

VIII. Set Date for Next Meeting

Tuesday June 13, 2017 at 2 PM

IX. Adjournment

The April 13, 2017 Springlake Fire Protection District Governing Board meeting was adjourned by Chair Arvin at 2:36 PM.



Jeran Ulrich, Clerk
Springlake Fire Protection District Governing Board